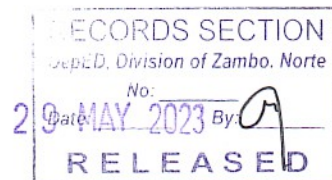




Republic of the Philippines  
Department of Education  
REGION IX

SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE



May 26, 2023

Division Memorandum  
No. 196, s. 2023

**The Disaster Risk Reduction and Management  
Quick Response and Recovery Taskforce  
of the Schools Division of Zamboanga del Norte**

To: Assistant Schools Division Superintendents  
Chiefs, SGOD & CID, Education Program Supervisors/Specialists  
School, District, Cluster Head Nurses and DRRM Coordinators  
School Heads, Public Elem & Secondary, Schools  
All Others Concerned

1. In the Exigency of the service and in view of the frequency of weather disturbances affecting our schools, learners, and teachers, this office hereby creates the **Disaster Risk Reduction and Management Quick Response and Recovery Taskforce** DRRM QRRT.
2. The DRRM QRR Taskforce is created purposely to ensure timely, adequate, and effective response and recovery interventions in the aftermath of a disaster guided by the two thematic areas in DRRM under Response and Recovery.
  - **Response** undertaken immediately after the onslaught of disaster to save our learners, minimize the impacts of secondary hazards, and ensure safety and learning continuity such as but not limited to, clean-up, installation of learning spaces, the conduct of psychological first aid, evaluation on the schools used as evacuation centers, generation and distribution of learners' kits, teachers' kits, school supplies, and other forms of relief items from various sources and partners.
  - **Rehabilitation and Recovery** after the onslaught of the disaster. These interventions are intended to restore normalcy by repairing and reconstructing damaged infrastructure and facilities, ensuring adherence to the "build back better" principle.
3. Enclosed is the Composition of the **Disaster Risk Reduction and Management Quick Response and Recovery Team** QRRT.
4. For guidance, information and widest dissemination.

**ROY C. TUBALLA, EMD, JD, CESO VI**  
Schools Division Superintendent



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Enclosure to Division Memorandum No. \_\_\_\_\_, Series of 2023

**The Disaster Risk Reduction and Management  
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**Emergency Management Unit** - upon activation of the DRRM QRRT the Emergency Management Unit EMU will serve in all phases of emergency to mobilize the DRRM QRRTaskforce for rehabilitation, recovery and resilience in school, and provide daily updates to the Schools Division Superintendent for organizational management, and policy formulation.

Ma. Judelyn J. Ramos, CESE- **Chairperson**  
Judith V. Romaguera, CESO VI  
Lilia E. Abello, EdD  
Joy E. Letran-Singson, EMD  
Eunice D. Janolino  
Atty. Rey P. Janolino, ECE  
Ervie A. Acaylar, EdD  
Janet N. Recamara, EdD  
Arturo G. Lamdag, EdD  
Arcelita B. Zamoras, EdD  
Helen E. Tangon  
Marylynne B. Bayron  
Engr. Dave A. Patigayon

**Information and Technology** – Ensure internet connectivity of the SDO for continuous connection and coordination of field monitors to the stationed DRRM QRRT

Julius O. Belagantol- **Chairperson**  
J Auron Velasco  
Oliver Morandarte

**Communication and Coordination Unit**- Receive reports and coordinates with the field monitors for the profiling of the data to ensure daily updates of the Situational Report of the SDO.

Nicollette Ria E. Tangon- **Chairperson**  
Arnel C. Masion  
Hazel J. Ranjith  
Pamela J. Bacara  
Ana Rose S. Pederiche



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**Planning and Data Analysis Unit-** To provide and guide actions of the DRRM QRRT based on the report of the field monitors and the daily situational report.

Leonido A. Pampilo Jr. -**Chairperson**  
Robert I. Poculan III  
Giparel B. Elumba

**Supplies and Logistics Unit** -To provide supplies and logistics during the activation of the DRRM QRRT and for the long-term rehabilitation of the school.

Jun Leonard U. Romarate- **Chairperson**  
Edwin O. Curam  
Arthur Nacila  
Erwin R. Clarete

**Charity and Relief Unit-** Coordinate and Receive Cash and In-Kind donations for relief operations and care of affected personnel and learners.

Jessie E. Elacan -**Chairperson**  
Elena D. Nieves  
Jollibee C. Inclan  
Aileen D. Bajas

**Psychological First Aid Providers** – Profile Learners in the school used as evacuation centers and provide Psychological First Aid to affected personnel and learners when the identified area is safe and free from unnecessary danger.

Cheryl V. Ocupe, MD- Chairperson  
Eunice D. Janolino  
Josephine U. Dano, RN  
Horlita D. Balais, RN  
Vicente Ramon C. Suarez RN  
Jessica L. Caburatan, RN  
Ma. Gina M. Chiong, RN  
Neoriente Ferrer, RN  
Glinda C. Oca, DD  
Joy Marie O. Labog, DD

**Administrative Staff-** Records and take the minutes of meetings and undertakings of the DRRM QRRT

Sheena Marie Suelto- **Chairperson**  
Gekabel M. Velarde  
Marife dela Cerna  
Christian O. Letran

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Ma. Jerica L. Ocupe

**Mobilization Unit**– Ensure availability of service vehicle and active mobilization of the members of the DRRM QRRT to the assigned area during monitoring and evaluation of field monitors

Helen E. Tangon- **Chairperson**

Jun Leonard U. Romarate

Edelito P. Lagorra

Allan C. Elam

Rudy T. Panan

Dexter Moreno

**Monitoring and Evaluation Team per Cluster**

**Cluster 1**

1. Leynie Boy G. Bellino, EdD
2. Sonia Y. Uy, MD
3. Robert I. Poculan III
4. LeahlynJaralve, CE
5. Fe B. Josol
6. Vicente Ramon C. Suarez, RN
7. MeloginPaculanang, RN
8. Val Cabucan
9. Abdullah Andilab, RN
10. LaisaMadel M. Cinches

**Cluster 2**

1. Anita B. Subebe, EdD
2. Cheryl V. Ocupe, MD
3. Jessica L. Caburatan, RN
4. Franklin C. Anto, CE
5. Ma. Rebecca B. Lecame, RN
6. Theresa Mae Kristyl M. Jacinto, RN
7. Rufo Watari Yaco
8. Joseph L. Pantoja

**Cluster 3**

1. Arcelita B. Zamoras, EdD
2. Jessie E. Elacan
3. Ma. Gina M. Chiong, RN
4. Rochine Shyne D. Ratificar, RN
5. Sancho Cuenca, RN
6. Dominador F. Utod, ECE
7. Marilou Teope
8. Lloyd Culanculan
9. Glinda C. Oca, DD
10. Julius O. Belagantol



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**Cluster 4**

1. Evelyn C. Labad, EdD
2. Wilson H. Inding
3. Jed A. Nieves
4. Josephine U Dano, RN
5. Macgyver Campilan, CE
6. Diane D. Guigue, RN
8. Juanito Cabanog
9. Ethyl Kimberly S. Labadan
10. Joy Marie O. Labog, DD
11. Horlita D. Balais, RN

**Cluster 5**

1. Nilda Galaura, EdD
2. Julia Oidi, EdD
3. Danilo Alga, EdD
4. Jaime Timosa, EdD
5. Ramon Ensendencia
6. Erwin G. Ondasan, DD
7. Mary Ann V. Santisas, RN
8. Sitti Pearlshia a Laja, RN
9. Edsel D. Nieves, RN
10. Rey Ceasar F. Ego-ogan

**Cluster 6**

1. Ervie A. Acaylar, EdD
  2. Jaldy Dublico, EdD.
  3. Angelie Blessed R. Camelotis
  4. Leonido A. Pampilo Jr.
  5. Giparel B. Elumba
  6. Randolph Naing, RN
  7. Ben Faisal Hussin
  8. Dave A. Patigayon
4. The **DRRM QRR Taskforce** shall conduct field monitoring and coordination, and shall **submit a report to the Emergency Management Unit and to the Communication and Coordination Unit** within seventy-two hours after the onslaught of a hazard, and provide updates of the assigned cluster to ensure quick recovery in schools.
5. The field monitors shall check and evaluate the safe operation of the school when used as an evacuation center in coordination with the school head. The field monitors of every cluster shall coordinate with the stationed members of the DRRM QRRT, and Communication and Coordination Unit to provide a daily situational report upon activation of the DRRM QRRT Taskforce.





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6. The field monitors shall assess the safety of schools used as evacuation centers for the conduct of possible Psychological First Aid of affected learners and stakeholders for recovery and resilience in education.
7. All **School and District DRRM Coordinators, School and District Nurses, and School Facilities Coordinators** upon activation of the DRRM QRRT shall render a regular daily report to the respective offices concerned to support the DRRM QRRT until deactivation of the same.
8. During Emergency **Public Schools District Supervisors of neighboring districts and schools** will assist the affected schools and districts to support their needs and ensure continuity of education amidst disaster.
9. Further, to intensify twinning mechanism during emergency, the surrogate **Education Program Supervisor** is also directed to monitor schools as well as the neighboring districts proximate to area of responsibility and report to the Chief Education Supervisor of the Curriculum Implementation Division for updates and daily situational report.
10. The services of the members of the DRRM QRRTaskforce during Holidays, Saturdays and Sundays shall be entitled to one (1) day Compensatory Overtime Credit.
11. Travel and other incidental expenses in the conduct of monitoring shall be charged against the Division Maintenance and Other Operating Expenses MOOE.
12. This issuance shall take effect immediately after its approval and will not supersedes enacted laws of the department relative to Composition of Quick Response and Recovery Team, but supplements and localizes such laws and orders.

Ref: DepEd Order 21, Series of 2015  
DRRM Coordination and Information Management Protocols

DepEd Order 37, Series of 2015  
Disaster Risk Reduction and Management Framework

Division Memorandum No. 118, Series of 2023  
The Division DRRM Team

SGODDRRM- Eunice/The DRRMQRRTaskforce/Memo 006-04-20-23

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