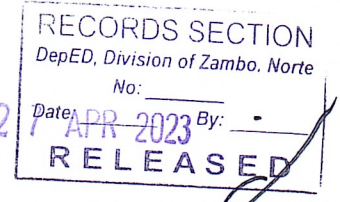




Republic of the Philippines  
**Department of Education**  
REGION IX

SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE



Office of the Schools Division Superintendent

April 24, 2023

Division Memorandum  
No. 129, s. 2023

**PRE-PLANNING AND FINALIZATION PROCESS FOR THE MEP AND  
ALIVE IN ALS 1<sup>st</sup> ISSUE AL-QALAM "THE PEN" PUBLICATION**

TO: Public Schools District Supervisors  
Principals In-Charge of the District  
Elementary and Secondary School Heads  
Bookkeepers  
All Others Concerned

1. Pursuant to Section 5, Principles of Shared Governance of Republic Act 9155 which clearly stipulates the operation of principles of accountability and transparency in the performance of functions and responsibilities and the strengthening of communication channels to facilitate the flow of information in field offices, and DepEd Order No. 25, s. 2021 the implementation of MEP & ALIVE in ALS programs, this division announces the development and reproduction of **AL-QALAM "The Pen" Publication**.
2. The activities aim to:
  - a. institutionalize the publication as one of the evidence in terms of practices, plans, and accomplishments of MEP & ALIVE in ALS programs;
  - b. ensure coordination and open communication of all implementing districts by showcasing accomplishments and best practices implemented;
  - c. finalizing the 1st issue of AL-QALAM Publication and endorsement of the Editorial Board to advisers, Division MEP Focal, CID-Chief and Consultants.
3. The Editorial Board and Staff, listed in Enclosure No. 1 of this Memorandum, shall participate in the pre-planning process on May 18-19, 2023 and finalization process on July 6-7, 2023. Venue shall be disseminated later.
4. Enclosure No. 2 lists the activities to be undertaken.
5. Widest dissemination of this memorandum is desired.

**ROY C. TUBALLA EMD, JD, CESO VI**  
Schools Division Superintendent

Encl: As Stated  
Reference/s: RA 9155/DO 021, s. 2025  
YAD/Pre-Planning Activity for AL-QALAM Publication/ CID-MEP/DM002-2023/04192023



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Enclosure 1 to Division Memorandum No. \_\_\_ s. 2023

**AL-QALAM "THE PEN" PUBLICATION EDITORIAL BOARD AND STAFF\***

<b>Name</b>	<b>Office/Station</b>	<b>Designation</b>
<b>DR. HYSTER S. HALASAN</b>	ESP IV, La Union IS, Labason II District	Editor-In-Chief
<b>NEMIA E. PILADAS</b>	ESP II, Caracol ES, Salug II District	Associate Editor
<b>JAMES SOCRATES C. ABAPO</b>	ESP I, Lope J. Añana ES, Salug II District	Managing Editor
<b>JAMAL A. ALID</b>	ESP I, Piacan ES, Sirawai District	News Editor
<b>AIZA M. MATA</b>	T I, Sirawai CS, Sirawai District	News Editor
<b>MERELYN M. ARANAS</b>	MT I, Rizal NHS, Rizal District	Feature Editor
<b>IKE B. SAMUEL</b>	T I, Bitugan ES, Sirawai District	Feature Editor
<b>ASHER B. ABDURAHMAN</b>	T I, Lambog Jubael ES, Sirawai District	Photojournalist
<b>ABDURAHMAN S. BICA</b>	T III, Lanawan ES, Salug I District	Cartoonist/Illustrator
<b>RHEA L. EDDING</b>	T III, Sibuco CS, Sibuco District	Cartoonist/Illustrator
<b>ISAGANI M. TAMIN</b>	SPED Teacher III, Salug CS, Salug I District	Lay-Out Editor
<b>MINDALYN M. ARIP</b>	T III, Sindangan PDS, Sindangan Central District	Lay-Out Editor
<b>KHADIJA P. IMLANA</b>	MEP Teacher, Sibuco CS, Sibuco District	Article Writer
<b>PATNA A. MINONG</b>	MT I, Sibuco NHS, Sibuco District	Article Writer
<b>RAHSA J. BICA</b>	T II, Sibuco CS, Sibuco District	Article Writer
<b>JAOLANA S. BICA</b>	ESHT III, Lakiki ES, Sibuco District	Contributor/Writer
<b>JOHAYRE S. BESE</b>	ESHT I, San Isidro ES, Labason I District	Contributor/Writer
<b>YUSOPH A. DAUH</b>	EPS II-ALS/Division MEP Focal, SDO	Adviser
<b>DR. LECITA F. TUBAL</b>	PSDS, Salug I District	Adviser
<b>DR. ELDA L. EVANGELISTA</b>	PSDS, Salug II District	Adviser
<b>DR. ANTONIO S. GUMELA</b>	PSDS, Bacungan District	Adviser
<b>MA. JUDELYN J. RAMOS, CESO VI</b>	ASDS, SDO	Consultant
<b>JUDITH V. ROMAGUERA, CESO VI</b>	ASDS, SDO	Consultant
<b>ROY C. TUBALLA EMD, JD, CESO VI</b>	SDS, SDO	Consultant



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SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE

Enclosure 2 to Division Memorandum No. \_\_\_\_ s. 2023

**DEVELOPMENT AND REPRODUCTION OF AL-QALAM "THE PEN" PUBLICATION**

Objective(s)	Activities	Person/s involved	Time Frame	Resources	Output
<b>Action 1:</b> To create the official AL-QALAM Publication Editorial Board and Staff	-Formation of the official AL-QALAM Publication Editorial Board and Staff	Division MEP Focal, PSDSS, writers, lay out artists, illustrators, photojournalists	<b>May 18-19, 2023</b>	Laptops, internet connection, duties and responsibilities copy, MEP and ALIVE in ALS Activities for CY 2022	Official AL-QALAM Publication Editorial Board and Staff
<b>Action 2:</b> To orient the AL-QALAM Publication Editorial Board and Staff regarding the purpose and functions of the publication	-Orientation regarding the purpose and functions of the publication				Clarifications on the purpose and functions of the publication
<b>Action 3:</b> To gather data from the writers and draft the 1 <sup>st</sup> Issue of AL-QALAM Publication	-Gathering of data and crafting the 1 <sup>st</sup> Issue of AL-QALAM Publication covering the MEP and ALIVE in ALS Activities for SY 2021-2022	AL-QALAM Publication Editorial Board and Staff			Gathered data and Draft 1 <sup>st</sup> Issue of AL-QALAM Publication
<b>Action 4:</b> Finalize the 1 <sup>st</sup> Issue of AL-QALAM Publication	-Finalizing the 1 <sup>st</sup> Issue of AL-QALAM Publication				Final copy of the 1 <sup>st</sup> Issue of AL-QALAM Publication
<b>Action 7:</b> To conduct post conference regarding the reproduction and distribution of the 1 <sup>st</sup> Issue of AL-QALAM Publication	-Conducting post conference regarding the reproduction and distribution of the two issues of AL-QALAM Publication		<b>July 6-7, 2023</b>		Minutes of Meeting
<b>Action 5:</b> To gather data from the writers and draft the 2 <sup>nd</sup> Issue of AL-QALAM Publication	-Gathering of data and crafting the 2 <sup>nd</sup> Issue of AL-QALAM Publication covering the MEP and ALIVE in ALS Activities for SY 2022-2023				Gathered data and Draft 1 <sup>st</sup> Issue of AL-QALAM Publication



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REGION IX

### SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE

1. The AL-QAIAM Editorial Board and Staff are required to bring good working condition gadgets like laptops and pen tablets, comfortable working area with stable internet connectivity. They are also advised to bring their own extension wires, USBs or external drives and WIFI Modem.
2. Traveling, per diems and incidental expenses of the Division personnel and PSDSs relative to the conduct of the said pre-planning activity shall be charged to **Division Local Funds**, while catering services, supplies and materials shall be charged against **Division MIP PSF 2023**. Traveling, per diems and incidental expenses of the selected school heads and teachers shall be charged to **School MOOE/ Local Funds** subject to the usual government accounting and auditing rules and procedures.
3. For more information and inquires, all concerned may contact **Yusoph A. Dauh**, EPS II-ALS/Division MEP Focal Person on Mobile Number 09955134291 or through email address: [yusoph.dauh001@deped.gov.ph](mailto:yusoph.dauh001@deped.gov.ph)

YAD/Pre-Planning & Finalization Process for AL-QAIAM Publication/CTD-MEP/DM002-2023/04242023



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