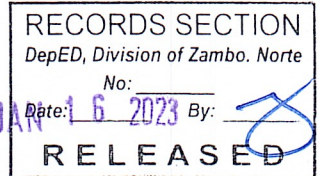




Republic of the Philippines
Department of Education
REGION IX

SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE



January 13, 2023

Division Memorandum

No. 15, s. 2023

**The Disaster Risk Reduction and Management
Quick Response and Recovery Taskforce
of the Schools Division of Zamboanga del Norte**

To : **Assistant Schools Division Superintendents
Chiefs, SGOD & CID
Education Program Supervisors/Specialists
Heads, SDO
Cluster and District Nurse and DRRM Coordinator
School Heads, Public Elem & Secondary Schools
District and School DRRM Coordinators
All Others Concerned**

1. In the Exigency of the service and in view of the frequency of weather disturbances affecting our schools, learners, and teachers, this office hereby creates the **Disaster Risk Reduction and Management Quick Response and Recovery Taskforce** DRRM QRRT.
2. The DRRM QRR Taskforce is created purposely to ensure timely, adequate, and effective response and recovery interventions in the aftermath of a disaster. The specific functions of the **Quick Response and Recovery Taskforce** shall be guided by the two thematic areas of approach in DRRM, viz:
 - **Response** undertaken immediately after the onslaught of disaster to save our learners, minimize the impacts of secondary hazards, and ensure safety and learning continuity such as but not limited to, clean-up, installation of learning spaces, the conduct of psychological first aid, evaluation on the schools used as evacuation centers, generation and distribution of learners' kits, teachers' kits, school supplies, and other forms of relief items from various sources and partners.
 - **Rehabilitation and Recovery** after the onslaught of the disaster. These interventions are intended to restore normalcy by repairing and reconstructing damaged infrastructure and facilities, ensuring adherence to the "build back better" principle. These include catering to the well-being of affected learners and personnel through continuing psychosocial interventions that foster long-term sustainable and resilient development.
3. The Disaster Risk Reduction and Management Quick Response and Recovery Taskforce upon activation is composed as follows;



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Emergency Management Unit - upon activation of the DRRM QRRT the Emergency Management Unit EMU will serve in all phases of emergency to mobilize the DRRM QRRTaskforce for rehabilitation, recovery and resilience in school, and provide daily updates to the Schools Division Superintendent for organizational management, and policy formulation.

Ma. Judelyn J. Ramos, CESE - **Chairperson**
Judith V. Romaguera, CESO VI
Lilia E. Abello, EdD
Joy E. Letran-Singson, EMD
Atty. Rey P. Janolino, ECE
Ervie A. Acaylar, EdD
Arturo G. Lamdag, EdD
Arcelita B. Zamoras, EdD
Helen E. Tangon
Marylynne B. Bayron
Engr. Dave A. Patigayon
Eunice D. Janolino

Information and Technology – Ensure internet connectivity of the SDO for continuous connection and coordination of field monitors to the stationed DRRM QRRT

Julius O. Belagantol - **Chairperson**
J Auron Velasco
Oliver Morandarte

Communication and Coordination Unit- Receive reports and coordinates with the field monitors for the profiling of the data to ensure daily updates of the Situational Report of the SDO.

Nicollette Ria E. Tangon - **Chairperson**
Arnel C. Masion
Hazel J. Ranjith
Pamela J. Bacara
Ana Rose S. Pederiche
Camille B. Lazarte

Planning and Data Analysis Unit- To provide and guide actions of the DRRM QRRT based on the report of the field monitors and the daily situational report.

Leonido A. Pampilo Jr. - **Chairperson**
Robert I. Poculan III
Giparel B. Elumba



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Supplies and Logistics Unit - To provide supplies and logistics during the activation of the DRRM QRRT and for the long-term rehabilitation of the school.

Jun Leonard U. Romarate - **Chairperson**
Edwin O. Curam
Arthur Nacila
Erwin R. Clarete

Charity and Relief Unit- Coordinate and Receive Cash and In-Kind donations for relief operations and care of affected personnel and learners.

Jessie E. Elacan - **Chairperson**
Elena D. Nieves
Jollibee C. Inclan
Aileen D. Bajas

Psychological First Aid Providers – Profile Learners in the school used as evacuation centers and provide Psychological First Aid to affected personnel and learners when the identified area is safe and free from unnecessary danger.

Cheryl V. Ocupe, MD - **Chairperson**
Josephine U. Dano, RN
Horlita D. Balais, RN
Vicente Ramon C. Suarez RN
Jessica L. Caburatan, RN
Ma. Gina M. Chiong, RN
Neoriente Ferrer, RN
Glinda C. Oca, DD
Joy Marie O. Labog, DD

Administrative Staff- Records and take the minutes of meetings and undertakings of the DRRM QRRT

Sheena Marie Suelto - **Chairperson**
Gekabel M. Velarde
Philip Anthony B. Zamoras
Christian O. Letran
Ma. Jerica L. Ocupe

Mobilization Unit – Ensure availability of service vehicle and active mobilization of the members of the DRRM QRRT to the assigned area during monitoring and evaluation of field monitors

Helen E. Tangon - **Chairperson**
Edelito P. Lagorra
Allan C. Elam
Rudy T. Panan
Dexter Moreno





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Monitoring and Evaluation Team per Cluster

Cluster 1

1. Leynie Boy G. Bellino, EdD
2. Sonia Y. Uy, MD
3. Robert I. Poculan III
4. Leahlyn Jaralve, CE
5. Fe B. Josol
6. Vicente Ramon C. Suarez, RN
7. Melogin Paculanang, RN
8. Val Cabucan
9. Abdullah Andilab, RN
10. Laisa Madel M. Cinches

Cluster 2

1. Anita B. Subebe, EdD
2. Cheryl V. Ocupe, MD
3. Horlita D. Balais, RN
4. Jessica L. Caburatan, RN
5. Franklin C. Anto, CE
6. Ma. Rebecca B. Lecame, RN
7. Theresa Mae Kristyl M. Jacinto, RN
8. Rufo Watari Yaco
9. Joseph L. Pantoja

Cluster 3

1. Arcelita B. Zamoras, EdD
2. Jessie E. Elacan
3. Ma. Gina M. Chiong, RN
4. Rochine Shyne D. Ratificar, RN
5. Sancho Cuenca, RN
6. Dominador F. Utod, ECE
7. Marilou Teope
8. Lloyd Culanculan
9. Glinda C. Oca, DD
10. Julius O. Belagantol

Cluster 4

1. Evelyn C. Labad, EdD
2. Wilson H. Inding
3. Jed A. Nieves
4. Josephine U Dano, RN
5. Mc Gyver Campilan, CE
6. Diane D. Guigue, RN
7. Edsel D. Nieves, RN
8. Juanito Cabanog
9. Ethyl Kimberly S. Labadan
10. Joy Marie O. Labog, DD



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Cluster 5

1. Nilda Galaura, EdD
 2. Neoriente Ferrer, RN
 3. Randolph Naing, RN
 4. Ben Faizal Hussin
 5. Damsel Guimba
 6. Aileen J. Rusiana, RN
 7. Gloria C. Tuangco, RN
 8. Dave Patigayon, CE
 9. Leonido A. Pampilo Jr.
 10. Giparel B. Elumba
 11. Ervie A. Acaylar, EdD
4. The **DRRM QRRTaskforce** shall conduct field monitoring and coordination, and shall **submit a report to the Emergency Management Unit and to the Communication and Coordination Unit** within seventy-two hours after the onslaught of a hazard, and provide updates of the assigned cluster to ensure quick recovery in schools.
5. The field monitors shall check and evaluate the safe operation of the school when used as an evacuation center in coordination with the school head. The field monitors of every cluster shall coordinate with the stationed members of the DRRM QRRT, and Communication and Coordination Unit to provide a daily situational report upon activation of the DRRM QRRTaskforce.
6. The field monitors shall assess the safety of schools used as evacuation centers for the conduct of possible Psychological First Aid of affected learners and stakeholders for recovery and resilience in education.
7. All **District DRRM Coordinators, School and District Nurses, and School Facilities Coordinators** upon activation of the DRRM QRRT shall render a regular daily report to the respective offices concerned to support the DRRM QRRT until deactivation of the same.
8. During Emergency **Public Schools District Supervisors of neighboring districts and schools** will assist the affected schools and districts to support their needs and ensure continuity of education amidst disaster.
9. Further, to intensify twinning mechanism during emergency, the surrogate **Education Program Supervisor** is also directed to monitor schools as well as the neighboring districts proximate to area of responsibility and report to the Chief Education Supervisor of the Curriculum Implementation Division for updates and daily situational report.
10. The services of the members of the DRRM QRRTaskforce during Holidays, Saturdays and Sundays shall be entitled to one (1) day Compensatory Overtime Credit.



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11. Travel and other incidental expenses in the conduct of monitoring shall be charged against the Division Maintenance and Other Operating Expenses MOOE.
12. For guidance and compliance.


VIRGILIO P. BATAN JR. CESO VI
Schools Division Superintendent

Ref: DepEd Order 21, Series of 2015
DRRM Coordination and Information Management Protocols

Division Memorandum No. 98, Series of 2022
The Division DRRM Team

SGODDRRMedj-The DRRMQRRTaskforce-Memo 001-01-13-23



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