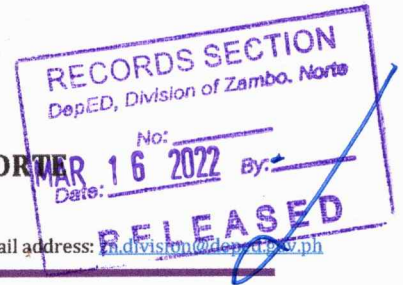




Republic of the Philippines  
 Department of Education  
 Region IX, Zamboanga Peninsula  
**SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE**  
 Capitol Drive, Estaka, Dipolog City



Tel No.: (065) 212-5843

e-mail address: [sddivision@deped.gov.ph](mailto:sddivision@deped.gov.ph)

Division Memorandum  
 No. 100s. 2022

TO: **Assistant Schools Division Superintendents**  
**Chiefs, CID & SGOD**  
**PISA Testing Personnel (DTC/SC, ITO, MO, TA)**  
**School Heads of Sampled Schools**  
*All Others Concerned*

FROM: **VIRGILIO P. BATAN JR., CESO VI**  
 Schools Division Superintendent

SUBJECT: **CONDUCT OF PROGRAMME FOR INTERNATIONAL STUDENT**  
**ASSESSMENT (PISA) 2022 MAIN SURVEY IN THREE SAMPLED SCHOOLS**

DATE: March 16, 2022

- In view of Memorandum DM-CI-2022-044, re: Conduct of PISA 2022 Main Survey, this division shall assist the Bureau of Education Assessment in the conduct of PISA Main Survey to sampled students in three (3) schools on the following schedule, to wit:

Sampled School	Date of the Assessment
Siari John H. Roemer National High School	April 18, 2022
Gutalac NHS-Panganuran Extension	April 20, 2022
Mutia NHS Annex -Tubak	April 22, 2022

- In relation thereto, the following activities prior to the aforesaid assessment shall be done:
  - parents and students' orientation attended by the Division PISA testing personnel, and concerned education supervisors,
  - on-site computer inventory and inspection,
  - simulation activities at least a prior to the survey schedule

In all foregoing activities, strict observance of the health and safety protocols by all concerned is required.
- Mutia NHS -Main and Gutalac NHS Main are directed to provide computers/laptops and related devices, in case of insufficiency of units, as well as technical support to their respective annex/extension school being sampled.
- Meal, transportation and health kits allowances for the PISA testing personnel and the sample students shall be covered by SARO No. OSEC-9-22-0705, subject to the usual accounting and auditing rules and regulations. Travel expenses that may be incurred by the testing personnel in excess of the special allotment allowance for transportation, and by other division personnel involved in the preparatory activities shall be chargeable against local funds, subject to the usual accounting and auditing rules and regulations.
- Usual dissemination of this Memorandum is desired.

**SGOD/SMM&E /MemorandumPISA2022MainSurvey-012-03162022**



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Service  
with a  
Heart

## DIVISION PISA 2022 MAIN SURVEY TASK FORCE

### Steering Committee

#### Division Testing Committee

Chairperson: SDS Virgilio P. Batan Jr., CESO VI

Vice-Chairpersons: ASDS Ma. Judelyn J. Ramos, CESO VI

ASDS Judith V. Romaguera, CESO VI.

Members :

CES Lilia E. Abello, EdD

CES Joy E. Letran-Singson, EMD

SEPS Wilson H. Inding

## PISA 2022 MAIN SURVEY – TESTING PERSONNEL

Role	Name	Position
For Division : Zamboanga Del Norte		
2	Division Testing Coordinator/ School Coordinator (DTC)	Wilson H. Inding
3	Division Information Technology Officer (ITO)	Julius O. Belagantol
4	Test Administrator (TA)	Virgil R. Langomez
5	Division Health Personnel	Dr. Sonia Y. Uy
6	School Head of Siari John H. Roemer NHS	Anecta B. Aban
7	School Head of Muta National High School Annex-Tubak	Jeffrey N. Ponte
8	Gutalac National High School – Panganuran Ext.	Cristille Shane A. Meslain

### Review, Coaching and Simulation

- Lilia E. Abello, Ed.D
- Nilda Y. Galaura, EdD
- Mickrel N. Duller
- Fe Jebone, Ed.D
- PSDSs of Muta, Gutalac I, & Simdangan North II
- SEPS Robert I. Pocular
- Jun Leonard U. Romarate
- Arvie M. Ompoy, CPA III
- Casamera V. Lunjas, AO IV
- Division and School BAC

### Accommodation Transportation Logistics & Finance



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**PISA 2022 MAIN SURVEY PLAN**

**Goal:** To successfully administer the PISA Main Survey at the 3 sampled schools

<i>Activity</i>	<i>Objective</i>	<i>Persons Involved</i>	<i>Resources Needed</i>	<i>Timetable</i>
<i>Series of Pre-Assessment meetings</i>	To cover test administration concerns, such as the conduct of advocacy and orientation to concerned students, teachers, parents and other school stakeholders, ocular inspection, transportation, accommodation of PISA monitors, simulation and coaching activities, etc	Division PISA Testing Personnel, Division Testing Committee, School Heads of sampled schools & Concerned EPSS	Assessment Plan, virtual infrastructure (platform), office supplies, PISA materials	March 7 – March 18, 2022
<i>School-Level Orientation</i>	To obtain 100% participation of sampled students in the Main Survey	PISA Testing personnel, Concerned EPS, students, teachers and parents concerned	PISA Advocacy & Test materials, service vehicle, laptop, projector, office supplies	March 17, 2022 @ Gutalac NHS-Panganuran Ext. March 18, 2022 @ Siari John H. Roemer NHS, March 21, 2022 @ Mutia NHS Annex-Tubak
<i>Series of Coaching, Simulation/ Dry-run activities</i>	To ensure 100% of sampled students are accustomed to the computer-based survey and given first-view of possible questions thereon	ICT, SC, TA, Concerned EPSS, SHs, and sampled students	Simulation materials, computers/laptops, service vehicle	March 21 – April 15, 2022
<i>Procurement of needed items, health kits and meals, &amp; transportation on vehicle</i>	To maximize the available allotment in purchasing the needed items & services for the conduct of PISA Main Survey	School BAC, Division Accountant, SC, School Heads of sampled schools	Purchase Order, copy of SARO, bidding documents, Php 49, 000.00 per school	March 24, 2022- April 6, 2022

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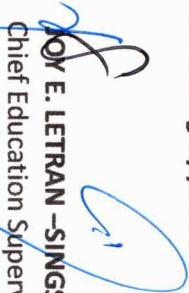
<i>Ocular Inspection of Testing Rooms and Distribution of Items</i>	To ensure that the 3 testing rooms and the materials/items needed are prepared for the survey. Items as procured are also distributed to the schools	PISA Testing Personnel, SC & School Heads	Service vehicle, items as procured, laptops, etc, PISA Materials as provided.	April 13-14, 2022
<i>Main Survey Proper</i>	To facilitate the smooth conduct of the Survey	PISA Testing Personnel, PISA Representative, Students	Service vehicle, PISA test materials, office supplies	April 18, 2022 – <i>Stari John H. Roemer NHS</i> April 20, 2022- <i>Guataac NHS-Panganuran Ext</i> April 22, 2022 – <i>Mutia NHS Annex-Tubak</i>

*Note :* The List of Division PISA Testing Personnel as submitted to the BEA is hereto attached, together with the Survey on Distance and Accommodation. Accommodation concerns of the BEA Representative will be referred to the SEPS of the Human Resource and Development Unit.


**Prepared by:**

  
**WILSON H. INDING**  
Division Testing Coordinator

**Recommending Approval**

  
**JOY E. LETRAN-SINGSON, EMD**  
Chief Education Supervisor, SGOD

**APPROVED:**

  
**VIRGILIO P. BATAN JR., CESO VI**  
Schools Division Superintendent