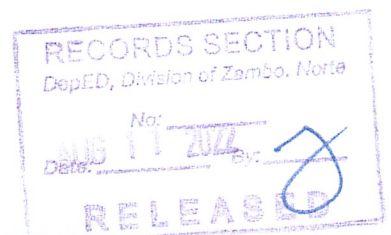




Republic of the Philippines
Department of Education
Region IX, Zamboanga Peninsula
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE



Division Memorandum No. 305 s. 2022

TO: Public Schools District Supervisors
Principals In-Charge of the Districts
Elementary and Secondary School Heads

FROM: **VIRGILIO P. BATAN, JR., CESO VI**
Schools Division Superintendent

SUBJECT: **DIVISION MOBILE TRAINING ON INSTRUCTIONAL LEADERSHIP
AND MANAGEMENT FOR SCHOOL HEADS**

DATE: August 10, 2022

1. Globally, scholars agree that Instructional Leadership (IL) is one of the most useful tools for creating an effective teaching and learning environment. The Schools Division of Zamboanga del Norte through the Curriculum Implementation Division with its initiative in providing technical assistance to all School Leaders announces the conduct of the 5-Batch Division Mobile Training on Instructional Leadership and Management for School Heads on the following schedules and venues, to wit;

Batch Number	Date	Venue/Host	Participants
1	September 14-15, 2022	Siocon I District	Cluster 5 except Labason 1, 2 and 3
2	September 20-21, 2022	Polanco I	Cluster 1
3	September 22-23, 2022	Katipunan I	Cluster 2
4	September 26-27, 2022	Sindangan Central II	Cluster 3 with Bacungan 1 and 2
5	September 28-29, 2022	Tampilisan I	Cluster 4 with Labason 1, 2 and 3

2. The objectives of this activity are the following:
- explore the School Leaders' understanding on the concept of instructional leadership and management;
 - examine and assess the roles played by the heads of schools in managing the instructional programs to enhance teachers' classroom instruction and students' learning; and
 - provide guidance on effective instructional planning for improvement.

3. The participants of this activity are all Public Schools District Supervisors and School Heads from the elementary and secondary with Head Teacher and School Principal positions. The 2-day activity per batch shall start at exactly 8:00 o'clock in the morning. All participants shall be served with lunch and 2 snacks per day in (2) days for five (5) batches.

N-avigating
O-pportunities to
R-eengineer for
T-ransformation &
E-mpowerment



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4. Lunch and snacks of the participants, meals and accommodation of the Division Personnel shall be chargeable against Division CID-HRTD funds. However, travel and incidental expenses of the Division Personnel shall be charged against Division/Local Funds while travel expenses of the participants shall be charged against School MOOE/Local funds subject to the usual government accounting rules and procedures.
5. Widest dissemination of this memorandum is desired.

CIDabz70/5-batch Division Mobile Training on IL for All School Heads DM012-2022/08102022

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