



Republic of the Philippines
Department of Education

REGION IX

SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE



September 15, 2022

Division Memorandum

No. 357, s. 2022

**Composition of the RPMS Performance Management Team (PMT)
and Grievance Committee**

**TO: Chief Education Supervisors
PSDSs and PICDs
School Heads, Public Elementary and Secondary Schools
Teaching and Non- Teaching Personnel
Division Personnel
All Others Concerned**

1. This has reference to DepEd Order No. 2, s. 2015 titled *Guidelines on the Establishment and Implementation of the Results- Based Performance Management System (RPMS) in the Department of Education* on the composition of the Performance Management Team (PMT) and Grievance Committee as seen below:

I. Composition of the Performance Management Team (PMT)

Chair: **Judith V. Romaguera CESO VI**
Assistant Schools Division Superintendent

Members: **Giparel B. Elumba**- Planning Officer III
Arvie M. Ompoy- Accountant III
Helen E. Tangon- Administrative Officer V
Nilda Y. Galaura- Education Program Supervisor
Policarpo Dionaldo- President, PESPA
Gerardo Montilla Jr.- President, NAPSSHI
Mary Antoniette E. Wahing- President, Elem.
Robert I. Poculan III- President, NEU

Observer: **Dante Sabijon**- Representative, PTA Division
Federation

Secretariat: **Marylynne B. Bayron**- AO IV, Personnel

The PMT shall have the following functions and responsibilities:

1. The Secretariat at each level sets consultation meeting of all Heads of Offices for the purpose of discussing the targets set in the office performance commitment and rating form;



Address: Capitol Drive, Estaka, Dipolog City 7100

Email: zn.division@deped.gov.ph

FB: DepEd Tayo- Schools Division of Zamboanga del Norte

Tel. No.: (065) 212- 5843

Website: www.depedzn.net



Republic of the Philippines
Department of Education

REGION IX
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE

2. The Planning Office shall ensure that Office performance targets and measure, as well as the budget aligned with those of the agency and that work distribution of Offices/ Units is rationalized;
3. PMT recommends the approval of the office performance commitment and rating of the Head of Agency;
4. BHRD/ Personnel Division identifies potential top performance and provide inputs to the PRAISE Committee for grant of awards and incentives; and
5. PMT adopts its own internal rules, procedures and strategies in carrying out the above responsibilities including schedule of meetings and deliberations and delegation of authority to representatives in case of absence of its members.

II. Composition of the Grievance Committee

The Grievance Committee shall be created in each level of the organization to act as appeals board on all issues relating to the implementation of RPMS.

Chair: **Virgilio P. Batan Jr. CESO VI**
Schools Division Superintendent

Members: **Rey P. Janolino Jr.** – Legal Officer
Marylynne B. Bayron- AO IV, Personnel
Nilda Y. Galaura- Education Program Supervisor
Arvie M. Ompoy- Division Accountant
Policarpo Dionaldo- President, PESPA
Robert I. Poculan III- President, NEU

2. For information and guidance.


VIRGILIO P. BATAN JR. CESO VI
Schools Division Superintendent

