



Republic of the Philippines  
 Department of Education  
 Region IX, Zamboanga Peninsula  
**SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE**




Division Memorandum:  
 No. 233, 2022

TO : PUBLIC SCHOOLS DISTRICT SUPERVISORS  
 SCHOOL HEADS (ELEMENTARY AND SECONDARY)  
 ALL OTHERS CONCERNED

FROM : **VIRGILIO P. BATAN, JR., CESO VI**  
 Schools Division Superintendent

For the Schools Division Superintendent:

  
**JUDITH V. ROMAGUERA, CESOVI**  
 Assistant Schools Division Superintendent  
 In-Charge of Office

SUBJECT : CALL FOR APPLICANTS FOR VACANT TEACHING AND NON-TEACHING POSITIONS IN DEPED ZAMBOANGA DEL NORTE DIVISION

DATE : JUNE 23, 2022

- The Schools Division of Zamboanga del Norte invites all interested and qualified applicants for the following positions:

Vacant Positions	Item Number	School/District Assignment	No. of Items	CSC Prescribed Qualification			
				Education	Training	Experience	Eligibility
SCHOOL PRINCIPAL II	SP2-570968-2010	KATIPUNAN I	1	MASTER'S DEGREE IN THE FIELDS OF ADMIN., SUPERVISION LEADERSHIP / MANAGEMENT PLUS 6 DOCTORAL UNITS	48 HRS. REL. TRAINING	1 YEAR AS PRINCIPAL	RA 1080

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SCHOOL PRINCIPAL I	SP1-570613-2010	PONOT II	1	MASTER'S DEGREE IN THE FIELDS OF ADMIN., SUPERVISION, LEADERSHIP/MANAGEMENT	48 HRS. REL. TRAINING	HT FOR 2 YRS OR TIC FOR 2 YRS OR MT FOR 2 YRS OR T FOR 5 YRS	RA 1080 (TEACHER)
HEAD TEACHER I	HTEACH1-570185-2016	KIPIT AGRO-FISHERY HS, LABASON I	2	AT LEAST 12 MA UNITS IN THE FIELD OF ADMINISTRATION, SUPERVISION, LEADERSHIP/MANAGEMENT	24 HRS. REL. TRAINING	TIC FOR 1 YR; TEACHER III FOR 5 YEARS	PBET/LET
HEAD TEACHER I	HTEACH1-570052-2014	JESUS A. RAMOS NHS, MANUKAN II		AT LEAST 12 MA UNITS IN THE FIELD OF ADMINISTRATION, SUPERVISION, LEADERSHIP/MANAGEMENT	24 HRS. REL. TRAINING	TIC FOR 1 YR; TEACHER III FOR 5 YEARS	PBET/LET
TEACHER III	TCH3-570213-2015	KATIPUNAN III	6	BEED/BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	2 YEARS REL. EXP.	PBET/LET
TEACHER III	TCH3-571163-2021	SIAYAN III		BEED/BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	2 YEARS REL. EXP.	PBET/LET
TEACHER III	TCH3-571795-2020	SERGIO OSMEÑA I		BEED/BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	2 YEARS REL. EXP.	PBET/LET
TEACHER III	TCH3-572011-2021	RIZAL NHS		BEED/BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	2 YEARS REL. EXP.	PBET/LET
TEACHER III	TCH3-570148-2017	SIANIB NHS-JHS		BEED/BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	2 YEARS REL. EXP.	PBET/LET
TEACHER III	TCH3-570137-2017	SITUBO ANNEX HS		BEED/BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	2 YEARS REL. EXP.	PBET/LET

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TEACHER II	TCH2-570436-2019	RIZAL DISTRICT	4	BEED/BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	1 YEAR REL. EXP.	PBET/LET
TEACHER II	TCH2-570262-2013	LILLOY III		BEED/BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	1 YEAR REL. EXP.	PBET/LET
TEACHER II	TCH2-570018-2010	SALUG III		BEED/BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	1 YEAR REL. EXP.	PBET/LET
TEACHER II	TCH2-572227-1998	ROXAS II		BEED/BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	1 YEAR REL. EXP.	PBET/LET
TEACHER I	TCH1-596371-1998	ROXAS I DISTRICT	9	BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	NONE REQUIRED	RA 1080 (TEACHER)
TEACHER I	TCH1-570040-2014	SIBUCO NHS		BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	NONE REQUIRED	RA 1080 (TEACHER)
TEACHER I	TCH1-570764-2015	PRES. MANUEL A. ROXAS NHS		BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	NONE REQUIRED	RA 1080 (TEACHER)
TEACHER I	TCH1-571266-2017	SIAYAN NHS-DOMOGOK EXT.		BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	NONE REQUIRED	RA 1080 (TEACHER)
TEACHER I	TCH1-573083-2018	SIRAWAI NHS		BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	NONE REQUIRED	RA 1080 (TEACHER)

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TEACHER I	TCH1-570520-2012	BALIGUIAN		BEED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	NONE REQUIRED	RA 1080 (TEACHER)
TEACHER I	TCH1-595813-1998	MUTIA DISTRICT		BEED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	NONE REQUIRED	RA 1080 (TEACHER)
TEACHER I	TCH1-570738-2015	BALIGUIAN NHS		BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	NONE REQUIRED	RA 1080 (TEACHER)
TEACHER I	TCH1-570705-2015	SALUG NHS		BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	NONE REQUIRED	RA 1080 (TEACHER)
REGISTRAR I	R1-570035-2016	UBAY ES, LABASON	1	BACHELOR'S DEGREE	NONE REQUIRED	NONE REQUIRED	CS Professional/Appropriate Eligibility for Second Level Position

2. Teacher I and Teacher II (Senior High) positions are still subject to follow ranking in the RQA or facilitate transfer of teachers within the DepEd.

3. All documents of interested applicants must be submitted to the respective School Selection Committee (for secondary) and District Selection Committee (for elementary) for assessment of authenticity, completeness and veracity and submit to the Division Office - Personnel Section on or before **JULY 14, 2022**. (See DepEd Order No. 66, s. 2007 and MEC 10, s. 1979 for the Composition of School/District Selection Committee, whichever is applicable).

4. Applicants are encouraged to submit their organized documents in a folder (See Enclosure 1 to 3).

5. The skills test and interview will be on **AUGUST 3-5, 2022**. Applicants are required to bring original copies of documents submitted during the interview and skills test (Skills test and interview schedule may change without prior notice).

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6. This memorandum is to be posted in at least three conspicuous places in schools and/or districts.
7. For information, guidance and compliance.

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Enclosure No. 1 of DM No. \_\_\_\_\_ s. 2022

**CHECKLIST OF REQUIREMENTS FOR HEAD TEACHER/SCHOOL PRINCIPAL**  
(Reference: DO No. 42, s. 2007)

Name of Teacher: \_\_\_\_\_ School/District: \_\_\_\_\_  
Item Number: \_\_\_\_\_ Vice: \_\_\_\_\_

**Instruction:** Initial assessment of documents should be done by the DSC/SSC in the presence of the applicant for the position. A photocopy of this accomplished checklist should be provided to the applicant.

BASIC REQUIREMENTS	Mark a check (/) on the appropriate column	
	C	NC
I. Omnibus Certification		
II. Fully Accomplished PDS with recent passport-sized picture (CSC Form 212, revised 2017) and work experience sheet which can be downloaded at <a href="http://www.csc.gov.ph">www.csc.gov.ph</a>		
III. One (1) Authenticated PRC License		
<b>REQUIRED DOCUMENT/S PER CRITERION</b>		
<b>A. Performance Rating</b>		
<ul style="list-style-type: none"> <li>• Certification of Performance Rating for the Last Three Years duly signed by Administrative Officer Helen Tangon (SY 2017-2018; SY 2018-2019; 2019-2020)</li> </ul>		
<b>B. Experience</b>		
<ul style="list-style-type: none"> <li>• Latest Service Record signed by HRMO</li> <li>• Latest Approved Appointment</li> </ul>		
<b>C. Outstanding Accomplishments</b>		
<b>a. Outstanding Employee Award</b>		
<ul style="list-style-type: none"> <li>• Certificate of Recognition/Plaque/Trophy and other MOVs of the award received.</li> </ul>		
<b>b. Innovations</b>		
<ul style="list-style-type: none"> <li>• Report of the innovation duly approved by superior DepEd Official/s corroborated by at least 3 Department Heads/Master Teacher teachers stating the positive impact of the innovation in the performance of the school with attachments (project proposal, pictures, sample output of the innovation, etc)</li> </ul>		
<b>c. Research and Development Projects</b>		
<ul style="list-style-type: none"> <li>• A copy of the completed research evaluated/accepted by School/District/Division Research Committee, whichever is applicable.</li> </ul>		
<b>d. Publication/Authorship</b>		
<ul style="list-style-type: none"> <li>• A copy of the published book/with ISBN or a copy of the module/storybook quality assured, validated and certified by the Division LRMDs or Division Learning Area Supervisor; or</li> </ul>		

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<ul style="list-style-type: none"> <li>A copy of newspaper/magazine of wide circulation where authored article on education was published.</li> </ul>		
<b>e. Consultant/Resource Speaker in Trainings/Seminars/Workshops/Symposia</b> <ul style="list-style-type: none"> <li>Certificates (Authenticated by School Principal or PSDS)</li> </ul>		
<b>D.a Education</b> <ul style="list-style-type: none"> <li>Authenticated Transcript of Records (at least MAED-CAR)</li> </ul>		
<b>D.b Training, any of the following</b> <ul style="list-style-type: none"> <li>3 certificates of participation in a training of at least 3 days in a district or division or region level</li> <li>1 certificate of participation in a training of at least 3 days in a national or international level</li> <li>Certificate of Recognition as chair or co-chair in a technical/planning committee</li> </ul>		

**C (Complied)** – documents meet the requirements in terms of veracity, authenticity and completeness.  
**NC (Not complied)** – documents do not meet the requirements in terms of veracity, authenticity and completeness.

**AGREEMENT**

All lacking/required documents shall be submitted on or before \_\_\_\_\_. If applicant fails to submit the lacking documents on the agreed date, non-compliance shall constitute waiver/withdrawal of application.

Signed on the \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
 Signature over Printed Name of Applicant

\_\_\_\_\_  
 Signature Over Printed Name of DSC/SSC  
 Chair or Representative

**CERTIFICATION**

**To the HRMPSB:**

This is to certify that the documents of the above-named applicant for HT \_\_\_/SP \_\_\_ have been screened by this committee and have been forwarded as:  
 \_\_\_\_\_ COMPLETE \_\_\_\_\_ INCOMPLETE (failed to comply on the agreed date)

Signed on this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
 DSC/SSC Chairperson

Members:

\_\_\_\_\_  
 \_\_\_\_\_

Conformé: \_\_\_\_\_

Date: \_\_\_\_\_

Applicant's Signature Over Printed Name

Note: If applicant fails to sign in the conformé, please state reason, i.e. *failed to appear on the agreed date*. This checklist must be submitted with the folder of the applicant.

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Enclosure No. 2 of DM No. \_\_\_\_\_ s. 2022

**CHECKLIST OF REQUIREMENTS FOR MASTER TEACHERS**  
 (Reference: MECS ORDER NO. 10, S. 1979 and DECS ORDER NO. 57, S. 1997)

Name of Teacher: \_\_\_\_\_ School/District: \_\_\_\_\_  
 Item Number: \_\_\_\_\_ Vice: \_\_\_\_\_

**Instruction:** Initial assessment of documents should be done by the DSC/SSC in the presence of the applicant for the position. A photocopy of this accomplished checklist should be provided to the applicant.

BASIC REQUIREMENTS	Mark a check (/) on the appropriate column.	
	C	NC
A. Omnibus Certification		
B. Fully Accomplished PDS with recent passport-sized picture (CSC Form 212, revised 2017) and work experience sheet which can be downloaded at <a href="http://www.csc.gov.ph">www.csc.gov.ph</a>		
C. One (1) Authenticated PRC License		
D. Performance Rating for the Last Three Years duly signed by Administrative Officer Helen Tangon (SY 2017-2018; SY 2018-2019; 2019-2020)		
E. Latest Service Record signed by HRMO		
F. Duly Authenticated Copy of Transcript of Records		
G. Approved General School Program or SF 7		
<b>DOCUMENTS FOR LEADERSHIP, POTENTIAL and ACCOMPLISHMENT</b>		
<p>2. <b>Introduced any of the following which has been ADOPTED or USED by the school or district.</b></p> <ul style="list-style-type: none"> <li>Report on the use of the curriculum or instructional materials/effective teaching techniques or strategies/simplification of work/income generating project submitted to the School Head and corroborated by at least 3 teachers with attachments (lesson plans, pictures, outputs, instructional materials, etc.)</li> </ul>		
<p>3. <b>Served efficiently and effectively as subject coordinator, grade chairman for at least 1 year, or as adviser of school publication or organization for 2 years.</b></p> <ul style="list-style-type: none"> <li>Accomplishment report signed by School Principal and corroborated by at least 3 teachers of the department or grade level with the following attachments (pictures, designation/certification with inclusive dates, school paper for school publication adviser)</li> </ul>		
<p>4. <b>Served as chairman of a special committee* such as curriculum study committee, committee to prepare instructional materials, committee to prepare school program**, and discharged the work efficiently.</b></p> <ul style="list-style-type: none"> <li>Report of activities as chairman of the committee signed by the School Principal and corroborated by at least three members of the committee with attachments (any applicable MOV such as sample instructional materials, etc)</li> </ul>		
<p>5. <b>Initiated or headed an educational research activity duly approved by the educational authorities either for improvement of instruction, for community development or teacher welfare.</b></p> <ul style="list-style-type: none"> <li>A copy of a completed research evaluated/accepted by School/District/Division Research Committee, whichever is applicable.</li> </ul>		
<p>6. <b>Coordinator of community project or activity or of a program of another agency or coordinator of a rural service improvement activity in a community such as feeding, nutrition, agro-industrial fairs, etc. at least two years.</b></p> <ul style="list-style-type: none"> <li>Report signed by the head where said project/activity was conducted corroborated by at least three members of the agency/community/barangay with the following attachments (Certification as coordinator or member where said project/activity, program or schedule of activities, picture, etc.</li> </ul>		
<p>7. <b>Organized/managed an in-service activity or other similar activity at least on the school level.</b>          (Note: <i>pax</i> should be teachers or other school personnel)</p>		

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<ul style="list-style-type: none"> <li>Activity/Training Completion Report submitted to the School Principal corroborated by at least 3 teachers with attachments (approved activity/training proposal, training matrix, attendance sheets of participants, pictures)</li> </ul>		
<p><b>8. Credited with meritorious award achievements such as coach of contestants who receive prizes, commendations or any form of recognition/ Athletic coach of athletes or teams who won prizes/Coordinator of Boy Scout or Girl Scout Activities.</b></p> <ul style="list-style-type: none"> <li>Certificate, plaque or any MOV reflecting the name of the teacher as trainer/coach with the name of contestant/athletes and the prize won; or</li> <li>Designation as Boy/Girl Scout Coordinator with report of BSP/GSP activity conducted at least in the school submitted to the Principal and corroborated by at least 3 teachers.</li> </ul>		
<p><b>9. Authorship</b></p> <ul style="list-style-type: none"> <li>A copy of the published book/with ISBN or a copy of the module/storybook quality assured, validated and certified by the Division LRMS or Division Learning Area Supervisor; or</li> <li>A copy of newspaper/magazine of wide circulation where authored article on education was published.</li> </ul>		
<p><b>DEMONSTRATION TEACHING</b></p> <ul style="list-style-type: none"> <li>Certificate of Recognition as Demo Teacher with other MOVs (Lesson Plan utilized in the demonstration teaching, learners' outputs, pictures during the demo, attendance sheets, etc)</li> </ul>		

**C (Complied)** – documents meet the requirements in terms of veracity, authenticity and completeness.

**NC (Not complied)** – documents do not meet the requirements in terms of veracity, authenticity and completeness.

**AGREEMENT**

All lacking/required documents shall be submitted on or before \_\_\_\_\_. If applicant fails to submit the lacking documents on the agreed date, non-compliance shall constitute waiver/withdrawal of application.

Signed on this \_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Signature over Printed Name of Applicant

\_\_\_\_\_  
Signature Over Printed Name of DSC/SSC  
Chair or Representative

**CERTIFICATION**

**To the HRMPSB:**

This is to certify that the documents of the above-named applicant for MT \_\_\_\_ have been screened by this committee and have been forwarded as :  
\_\_\_\_\_ COMPLETE \_\_\_\_\_ INCOMPLETE (failed to comply on the agreed date)

Signed on this \_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
DSC/SSC Chairperson

Members:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Conformé: \_\_\_\_\_  
Applicant's Signature Over Printed Name

Date: \_\_\_\_\_

Note: If applicant fails to sign in the conformé, please state reason, i.e. *failed to appear on the agreed date*. This checklist must be submitted with the folder of the applicant.

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<ul style="list-style-type: none"> <li>• A copy of the published book/with ISBN or a copy of the module/storybook quality assured, validated and certified by the Division LRMDs or Division Learning Area Supervisor; or</li> <li>• A copy of newspaper/magazine of wide circulation where authored article on education was published.</li> </ul>		
<b>e. Consultant/Resource Speaker in Trainings/Seminars/Workshops/Symposia</b> <ul style="list-style-type: none"> <li>• Certificates (Authenticated by School Principal or PSDS)</li> </ul>		
<b>D.a Education</b> <ul style="list-style-type: none"> <li>• Authenticated Transcript of Records (at least MAED-CAR)</li> </ul>		
<b>D.b Training, any of the following</b> <ul style="list-style-type: none"> <li>• 3 certificates of participation in a training of at least 3 days in a district or division or region level</li> <li>• 1 certificate of participation in a training of at least 3 days in a national or international level</li> <li>• Certificate of Recognition as chair or co-chair in a technical/planning committee</li> </ul>		

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**NC (Not complied)** – documents do not meet the requirements in terms of veracity, authenticity and completeness.

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Signed on the \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
 Signature over Printed Name of Applicant

\_\_\_\_\_  
 Signature Over Printed Name of DSC/SSC Chair or Representative

**CERTIFICATION**

**To the HRMPSB:**

This is to certify that the documents of the above-named applicant for T \_\_\_\_ have been screened by this committee and have been forwarded as:  
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Signed on this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
 DSC/SSC Chairperson

Members:

\_\_\_\_\_

Conformé: \_\_\_\_\_ Date: \_\_\_\_\_  
 Applicant's Signature Over Printed Name

Note: If applicant fails to sign in the conformé, please state reason, i.e. *failed to appear on the agreed date*. This checklist must be submitted with the folder of the applicant.s

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Enclosure No. 3 of DM No. \_\_\_\_\_ s. 2022

**CHECKLIST OF REQUIREMENTS FOR PROMOTION TO TEACHER 2 and 3,  
RELATED-TEACHING and NON-TEACHING POSITIONS  
(Reference: DO 66, s. 2007)**

Name of Teacher: \_\_\_\_\_ School/District: \_\_\_\_\_  
Item Number: \_\_\_\_\_ Vice: \_\_\_\_\_

**Instruction:** Initial assessment of documents should be done by the DSC/SSC in the presence of the applicant for the position. A photocopy of this accomplished checklist should be provided to the applicant.

BASIC REQUIREMENTS	Mark a check (/) on the appropriate column	
	C	NC
I. Omnibus Certification		
II. Fully Accomplished PDS with recent passport-sized picture (CSC Form 212, revised 2017) and work experience sheet which can be downloaded at <a href="http://www.csc.gov.ph">www.csc.gov.ph</a>		
III. One (1) Authenticated PRC License		
<b>REQUIRED DOCUMENT/S PER CRITERION</b>		
<b>A. Performance Rating</b>		
<ul style="list-style-type: none"> <li>• Certification of Performance Rating for the Last Three Years duly signed by Administrative Officer Helen Tangon (SY 2017-2018; SY 2018-2019; 2019-2020)</li> </ul>		
<b>B. Experience</b>		
<ul style="list-style-type: none"> <li>• Latest Service Record signed by HRMO</li> <li>• Latest Approved Appointment</li> </ul>		
<b>C. Outstanding Accomplishments</b>		
<b>a. Outstanding Employee Award</b>		
<ul style="list-style-type: none"> <li>• Certificate of Recognition/Plaque/Trophy and other MOVs of the award received.</li> </ul>		
<b>b. Innovations</b>		
<ul style="list-style-type: none"> <li>• Report of the innovation duly approved by a DepEd Official and corroborated by at least 3 teaching/non-teaching/teaching-related personnel, whichever is applicable, stating the positive impact of the innovation in the performance of the school with attachments (project proposal, pictures, sample output of the innovation, etc)</li> </ul>		
<b>c. Research and Development Projects</b>		
<ul style="list-style-type: none"> <li>• A copy of the completed research evaluated/accepted by School/District/Division Research Committee, whichever is applicable.</li> </ul>		
<b>d. Publication/Authorship</b>		

N-avigating  
O-pportunities to  
R-engineer for  
T-ransformation &  
E-mpowerment



Capitol Drive, Estaka, Dipolog City, 7100  
Tel No.: (065) 212-5843  
e-mail address: zn.division@deped.gov.ph



"Be and Do Much Better Each Day  
with a  
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STATE 12 1 14



Republic of the Philippines  
**CIVIL SERVICE COMMISSION**  
Regional Office No. IX  
**CSCFO-ZAMBOANGA DEL NORTE**  
Dipolog City

# **BULLETIN OF VACANT POSITIONS IN THE GOVERNMENT**

Published by the *Civil Service Commission Regional Office No. IX*  
Pursuant to Section 3 of Republic Act No. 7041 and  
Section 7 of the Implementing Rules Thereof

25 MAY 2022  
Date of Publication



Republic of the Philippines  
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE  
Request for Publication of Vacant Positions

RECORDS SECTION  
MAY 20 2022  
RELEASED

Electronic copy to be submitted to the CSC EO  
DATE: 05/19/2022

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of DepEd ZN in the CSC website:

SCHOOLS DIVISION SUPERINTENDENT OF ZAMBOANGA DEL NORTE  
VIRGILIO P. BAYAN, JR., CESO VI  
By: AIN JENNY M. MAYORMITA, Director  
Date: 05/19/2022

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment
1	SCHOOL PRINCIPAL II	SP2-570968-2010	20	55,799	BEED/ BACHELOR'S DEGREE W/ 18 PROF. EDUCATION UNITS PLUS 6 UNITS OF MANAGEMENT	40 HRS. REL. TRAINING	1 YEAR AS PRINCIPAL	RA 1080		KATIPUNAN I
2	SCHOOL PRINCIPAL I	SP1-570613-2010	19	49,835	BACHELOR'S DEGREE IN ELEMENTARY EDUCATION OR BACHELOR'S DEGREE W/ 18 PROFESSIONAL EDUCATION UNITS	40 HRS. REL. TRAINING	HT FOR 1 YR OR TTC FOR 2 YRS OR HT FOR 2 YRS OR T FOR 5 YRS	RA 1080(TEACHER)		PONOT II
3	HEAD TEACHER I	HTEACH1-570185-2016	14	32,321	AT LEAST 12 MA UNITS IN THE FIELD OF ADMINISTRATION, SUPERVISION, LEADERSHIP/ MANAGEMENT	24 HRS. REL. TRAINING	TTC FOR 1 YR; TEACHER III FOR 5 YEARS	PBET/LET		KIPIT AGRO-FISHERY HS, LABASON I
4	HEAD TEACHER I	HTEACH1-570052-2014	14	32,321	AT LEAST 12 MA UNITS IN THE FIELD OF ADMINISTRATION, SUPERVISION, LEADERSHIP/ MANAGEMENT	24 HRS. REL. TRAINING	TTC FOR 1 YR; TEACHER III FOR 5 YEARS	PBET/LET		JESUS A. RAMOS NHS, MANUKAN II
5	TEACHER III	TCH3-570213-2015	13	29,798	BEED/BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	2 YEARS REL. EXP.	PBET/LET		KATIPUNAN III
6	TEACHER III	TCH3-571163-2021	13	29,798	BEED/BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	2 YEARS REL. EXP.	PBET/LET		SIAYAN III
7	TEACHER III	TCH3-571795-2020	13	29,798	BEED/BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	2 YEARS REL. EXP.	PBET/LET		SERGIO OSMEÑA I
8	TEACHER II	TCH2-570436-2019	12	27,608	BEED/BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	1 YEAR REL. EXP.	PBET/LET		RIZAL DISTRICT
9	TEACHER II	TCH2-570262-2013	12	27,608	BEED/BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	1 YEAR REL. EXP.	PBET/LET		LILOY III
10	TEACHER II	TCH2-570018-2010	12	27,608	BEED/BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	1 YEAR REL. EXP.	PBET/LET		SALUG III
11	TEACHER II	TCHR-572227-1988	12	27,608	BEED/BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	1 YEAR REL. EXP.	PBET/LET		ROYAS II

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards  Education	Training	Experience	Eligibility	Compe tency (# applicabl e)	Place of Assignment
12	TEACHER I	TCH1-570040-2014	FV	25,439	BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	NONE REQUIRED	RA 1080 (TEACHER)		SIBUCO NHS
13	TEACHER I	TCH1-570794-2015	11	25,439	BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	NONE REQUIRED	RA 1080 (TEACHER)		PRES. MANUEL A. ROXAS NHS
14	TEACHER I	TCH1-571266-2017	11	25,439	BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	NONE REQUIRED	RA 1080 (TEACHER)		SIAYAN NHS-DONOGOK EXT.
15	TEACHER I	TCH1-573083-2018	11	25,439	BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	NONE REQUIRED	RA 1080 (TEACHER)		SIRAWAI NHS
16	TEACHER I	TCH1-570520-2012	11	25,439	BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	NONE REQUIRED	RA 1080 (TEACHER)		BALUGJAN
17	TEACHER I	TCH1-595813-1998	11	25,439	BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	NONE REQUIRED	RA 1080 (TEACHER)		MUTIA DISTRICT
18	TEACHER I	TCH1-570738-2015	11	25,439	BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	NONE REQUIRED	RA 1080 (TEACHER)		BALUGJAN NHS
19	TEACHER I	TCH1-570705-2015	11	25,439	BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	NONE REQUIRED	RA 1080 (TEACHER)		SALUG NHS
20	REGISTRAR I	R1-570035-2016	11	25,439	BACHELOR'S DEGREE	NONE REQUIRED	NONE REQUIRED	CS Professional/Appropriate Eligibility for Second Level Position		UBAY ES, LABASON

Interested and qualified applicants to include persons with disability (PWD's) , persons with limited mobility (PLB), pregnant women and members of the LGBT should signify their interest in writing.

- Attach the following documents to the application letter and send to the address below not later than \_\_\_\_\_.
1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
  2. Performance rating in the last three (3) rating period;
  3. Photocopy of certificate of eligibility/rating/license;
  4. Photocopy of Transcript of Records;
  5. Photocopy of Certificate of Employment and/or Service Record; and
  6. Photocopy of Certificate of Trainings and awards.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

**VIRGILIO P. BATAN, JR., CESO VI**  
 SCHOOLS DIVISION SUPERINTENDENT  
 SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE  
 CAPITOL DRIVE, ESTAKA, DIPOLOG CITY  
[zambonortedeped@yahoo.com](mailto:zambonortedeped@yahoo.com)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**

**CERTIFIED BY**  
  
**ATTY. JEFFREY N. MAYORMITA**  
 DIRECTOR II



Republic of the Philippines  
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE  
Request for Publication of Vacant Positions

RECORDS SECTION  
MAY 21 2022  
RELEASED

Electronic copy to be submitted to  
the CSC FO  
must be in MS Excel format

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of DepEd ZN in the CSC website:

SCHOOLS DIVISION SUPERINTENDENT OF ZAMBOANGA DEL NORTE  
DATE: 05/20/2022

RECEIVED  
Date: 5/20/22 Time: 9:20  
By: Atty. JERRY N. MAYORMITA  
Director

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards Education	Training	Experience	Eligibility	Compe tency (if applicable)	Place of Assignment
1	TEACHER III	TCH3-572011-2021	FV	29,798	BEED/BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	2 YEARS REL. EXP.	PBETA/LET		RIZAL NHS
2	TEACHER III	TCH3-570148-2017	13	29,798	BEED/BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	2 YEARS REL. EXP.	PBETA/LET		SIAMIB NHS-JHS
3	TEACHER III	TCH3-570137-2017	13	29,798	BEED/BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	2 YEARS REL. EXP.	PBETA/LET		SITUBO ANNEX HS
4	TEACHER I	TCH1-570851-2012	11	25,439	BEED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	NONE REQUIRED	RA 1080 (TEACHER)		ZMNC ES-TAMPULISAN II DISTRICT
5	TEACHER I	TCH1-596371-1998	11	25,439	BEED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	NONE REQUIRED	RA 1080 (TEACHER)		ROXAS I DISTRICT

Interested and qualified applicants to include persons with disability (PWD's), persons with limited mobility (PLB), pregnant women and members of the LGBT should signify their interest in writing.

Attach the following documents to the application letter and send to the address below not later than \_\_\_\_\_.

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**VIRGILLO P. BATAN, JR., CESO VI**  
SCHOOLS DIVISION SUPERINTENDENT  
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE  
CAPITOL DRIVE, ESTAKA, DIPOLOG CITY  
[zambonortefeped@yahoo.com](mailto:zambonortefeped@yahoo.com)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

CERTIFIED BY

**Jerry N. Mayormita**  
Atty. JERRY N. MAYORMITA  
DIRECTOR II 5/20/22