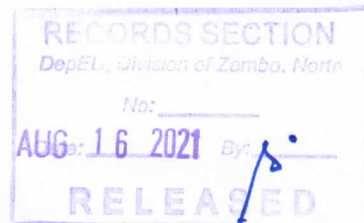





Republic of the Philippines
 Department of Education
 Region IX, Zamboanga Peninsula
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE



Division Memorandum
 No. 404s. 2021

To: Assistant Schools Division Superintendents
 Chief of SGOD & CID
 Public School District Supervisors/ PICD
 School Heads of Recipient Schools
 All Other Concerned

From:  **MA. LIZA R. TABILON EdD, CESO V**
 Schools Division Superintendent

Subject: Implementation of Gulayan sa Paaralan Program with Program Support Fund

Date: August 16, 2021

- Pursuant to OUA Memorandum OUA Memo 00-0421-0034, series of 2021 "Implementing Guidelines on the Allocation, Utilization, Documentation, and Reporting for the Implementation of the Gulayan sa Paaralan Program (GPP), the six (6) selected schools of the Division shall implement the program with support fund for the establishment and improvement of GPP.
- Consistent to the guidelines provided in the aforesaid memorandum, the implementation of Gulayan sa Paaralan Program shall commence upon downloading of program support fund to the selected schools. Identified schools are required to submit the plan and reports using the attached templates and the following implementation schedules will be observed, to wit;

| Activities | Schedule Date |
|--|---------------------------------|
| Submission of Work and Financial Plan, Program of Works and Written Acceptance | August 20, 2021 |
| Implementation of Gulayan sa Paaralan Program | September 2021 to December 2021 |
| Monitoring of GPP Implementation | October – November 2021 |
| Submission of GPP Accomplishment and Liquidation Report | December 2021 |

- Judicious utilization of the fund is expected in accordance with government accounting and auditing rules and guidelines. You may contact the Division Youth Formation through 09171422344 for queries and assistance.
- Compliance of this Memorandum is directed.

SGODYFS-jlp-ekbsl/Implementation of GPP with Support Fund/DivMemo016-2021/08162021

N-avigating
 O-pportunities to
 R-eengineer for
 T-ransformation &
 E-mpowerment



Capitol Drive, Estaka, Dipolog City, 7100
 Tel No.: (065) 212-5843
 e-mail address: zn.division@deped.gov.ph



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NAME OF SCHOOL

WORK AND FINANCIAL PLAN FOR GULAYAN SA PAARALAN PROGRAM SUPPORT FUND

| Specific Program | Output | Activities | Performance Indicator | Physical | Expense Item | Costing | Unit Cost | Total Amount | Fund Source |
|------------------|--------------------------------|---|-------------------------------------|---------------------------------|--|--------------------------------|---------------|------------------|-------------|
| GPP | Land ready for planting | Land Preparation | 100% vegetable garden space utilize | Area of vegetable garden | Specific Garden tools, supplies (vermicast), labor | (No. of units to be procured) | Cost per unit | | |
| | Vegetable production | Planting of vegetables | 100% vegetable grown and produced | No. of vegetables planted | Vegetable seeds/seedlings/ seedbed/ labor | | | | |
| | Vegetable production | Garden Maintenance | 100% vegetable garden maintain | Area of vegetable garden | Vermicast, foliar fertilizer/ labor | | | | |
| | Crop museum/ seedbank prepared | Preparation of crop museum (seed bank) for next cropping season | 100% vegetable seeds preserved | No. of vegetable seeds prepared | Empty glass bottles with cap, dry cloth, plastic wrappers, silica gel, | | | | |
| TOTAL | | | | | | | | 25,000.00 | |

Prepared by:

Endorsed by:

Certified as to fund availability

Recommending Approval:

Approved:

GPP Coordinator

School Head

CASEMERA V. LUNJAS
 Division Budget Officer

ARVIE M. OMPLOY CPA
 Division Accountant

JOY E. LETRAN-SINGSON, EMD
 Chief Education Supervisor

MA. LIZA R. TABILON EdD, CESO V
 Schools Division Superintendent

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SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE
 _____ District
 _____ SCHOOL

**GULAYAN SA PAARALAN PROGRAM (GPP) IMPLEMENTATION
PROGRAM ACCOMPLISHMENT REPORT**

SCHOOL PROFILE

| | |
|--|--|
| Name of School | |
| No. of Teachers | |
| School Enrollment | ___ Male ___ Female ___ Total |
| School Nutritional Status (<i>latest SY available data</i>) | ___ Severely Wasted ___ Wasted ___ Normal ___ Obese |
| School Area (in sq. m.) | |
| Area devoted to School Garden (in sq.m.) Based on Site Development Plan | |

FINANCIAL REPORT OF GPP UTILIZATION

| | | |
|--|-----------------------------|-----------------|
| Total Program Cost (in PHP) | | |
| Fund sources (list all sources of fund) | Amount | Sources of Fund |
| | | |
| Fund support from stakeholders (in PHP) | | |
| Fund utilization are liquated and posted in transparency bulletin/ wall | Liquidation report attached | |

GPP IMPLEMENTATION

| | | | |
|---|--|------------------------------------|--------|
| Gulayan sa Paaralan Area (sq.m.) | | | |
| Vegetable production (list all planted vegetables and production (kgs.)) | Total Production | % Utilized by School Feeding | % Sold |
| | | | |
| Crop Diversity | ___ Indigenous vegetable ___ High value vegetable | | |
| Crop Museum (seed bank) | | | |
| Vermi-production | | | |



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SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE
_____ District
_____ SCHOOL

| | |
|---|--|
| Innovations | |
| Sustainability 1. Program is included in the School AIP 2. Did the school come up with partnership support for long-term implementation of the GPP? | |

Suggestions/Remarks for improvement of GPP in school:

PHOTODOCUMENTATION

- A. PLANNING/ CONSULTATION
- B. LAND PREPARATION
- C. GULAYAN GARDEN
- D. PRODUCED VEGETABLES
- E. SCHOOL FEEDING



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 Department of Education
 Region IX, Zamboanga Peninsula
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE

GPP Coordinator: _____ Gender: _____
 District: _____ School: _____ School ID: _____
 School Year: _____ Date Accomplished: _____

GULAYAN SA PAARALAN PROGRAM IMPLEMENTATION MONITORING CHECKLIST
 (DM No. 95, s. 2018)

Instruction: Check the box which corresponds to the actual implemented activities and supply additional information as necessary.

I. FINANCIAL REPORT OF GPP FUND UTILIZATION

- Financial report of GPP fund utilization (n/a if the school did not received support fund)
- Fund utilization is in accordance with the guidelines _____
- Financial report submitted and liquidated _____
- School partnered with stakeholders for support to project _____ Partnership proposal/agreement

II. GPP IMPLEMENTATION

- Gulayan garden (at least 200sq.m.) _____ Photos _____ Area (in sq.m.)
- Vegetable production _____ Records
 _____ % vegetable produced utilized in school-based feeding
 _____ % vegetable produced sold _____ amount of proceeds
- Crop museum (seed bank)
- Crop diversity _____ Indigenous vegetable _____ High-value vegetable
- Vermi production
- Innovations: _____

III. SUSTAINABILITY & PROGRAM EXTENSION

- Program is included in AIP
- Implementation is in accordance with School Site Development Plan

IV. Remarks or suggestions:

Prepared by:

Noted & Submitted:

 GPP Coordinator

 School Principal

SGODYFS Monitoring Tool/GPPVer.001-2021/04162021

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