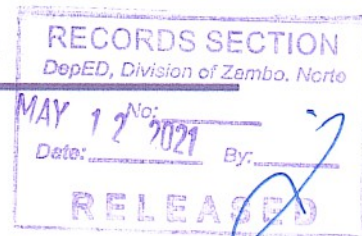




Republic of the Philippines
Department of Education
Region IX, Zamboanga Peninsula
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE



Division Memorandum No. 166, S. 2021

To: Assistant Schools Division Superintendents
Division Chiefs
EPSs/PSDSs/PICDs
Section/Unit Heads
All Others Concerned
This Division

From:  **MA. LIZA R. TABILON EdD, CESO V**
Schools Division Superintendent

Subject: 2ND QUARTERLY DIVISION MANAGEMENT CONVERGENCE FOR
CONTINUOUS PROFESSIONAL DEVELOPMENT

Date: May 10, 2021

1. Aimed to provide continuous professional development to ensure a sustained support and cooperation between key officials of the Schools Division whose roles, tasks and responsibilities are vital to the attainment of targets in consonance with the principles of shared governance, accountability and transparency stipulated under RA 9155, this office will conduct the 2nd Quarterly Division Management Convergence on May 20, 2021 to be held at Mibang Hotel, Dipolog City.
2. The activity aims to discuss on pressing issues and concerns, find resolve to matters affecting the operation of the organization, and update the officials on programs, projects, activities and policy implementation.
3. The participants to this activity are the SDO officials, PSDSs/PICDs, School Heads and invited officials. To maximize participation while being compliant with required protocols, field officials shall be joining virtually, preferably at the District Office. The link for this purpose will be provided thru online platform. The SDO officials and other invited guests, on the other hand, are expected to be at the venue before the preliminaries and enjoined to strictly observe health and safety protocols by wearing face mask and face shield. The matrix and list of SDO participants are enclosed in this memorandum.
4. Expenses incurred for meals and accommodation shall be taken from SDO-HRTD/MOOE funds while the cost for internet connectivity for participants' attendance to this activity shall be chargeable against local fund, subject to usual accounting and auditing rules and regulations.
5. Immediate dissemination of and compliance with this memorandum is directed.

OSDSjlr/2nd Quarterly DManCom Convergence/DM014-2021/05102021

N-avigating
O-pportunities to
R-eengineer for
T-ransformation &
E-mpowerment



Capitol Drive, Estaka, Dipolog City, 7100
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"Be and Do Much Better Each Day
with a
Sense of Urgency"



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Enclosure to Division Memorandum No. _____ S. 2021

MATRIX OF ACTIVITIES
2ND QUARTERLY DMANCOM CONVERGENCE
Mibang Hotel, Dipolog City
May 20, 2021

I. Arrival and Registration		Time: 7:30-8:00AM	In-charge: Secretariat
II. Preliminaries a. PNA/Prayer b. Acknowledgment of Participants c. Statement of Purpose d. Message		Time: 8:00-8:30AM	Secretariat Atty. Rey P. Janolino ASDS Ma. Judelyn J. Ramos SDS Ma. Liza R. Tabilon
III. Meeting Proper			
TIME	TOPICS/AGENDA	DISCUSSANT/IN-CHARGE	
8:30-9:30AM	-Concerns/Updates from the CID	CES Lilia E. Abello	
9:30-10:30AM	-Concerns/Updates from the SGOD	CES Joy E. Letran-Singson	
10:30-11:15AM	-Concerns/Updates from Administrative Services	AO Helen E. Tangon	
11:15-12NN	-Concerns/Updates from Finance Section	AO Casemera V. Lunjas Mr. Arvie M. Ompoy	
12:00-1:00PM	Lunch Break		
	-Updates from Legal Office -Concerns on Liquidation Documents	Atty. Rey P. Janolino Jr.	
	-Concerns/Updates from OASDS	ASDS Ma. Judelyn J. Ramos	
3:15 – 4:30PM	SDS Time -Invitation for Queries -Resolutions/Agreements	SDS Ma. Liza R. Tabilon	
IV. Closing Activity -Open Forum/Wrap Up -Awarding of Certificates -Adjournment		Time: 4:30-5PM	SDS Ma. Liza R. Tabilon

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