



Republic of the Philippines
Department of Education
Region IX, Zamboanga Peninsula
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE



Division Memorandum

No. 46, s. 2021

**TO: ASSISTANT SCHOOLS DIVISION SUPERINTENDENTS
CHIEF EDUCATION SUPERVISORS
PUBLIC SCHOOLS DISTRICT SUPERVISORS
ELEMENTARY AND SECONDARY SCHOOL HEADS
ALL OTHERS CONCERNED**

FROM: MA. LIZA R. TABILON EdD, CESO V
Schools Division Superintendent

**SUBJECT: TWO-DAY SEMINAR OF THE GUIDELINES ON HIRING,
PROMOTION, RECLASSIFICATION/CONVERSION OF TEACHING
AND NON-TEACHING PERSONNEL**

DATE: FEBRUARY 2, 2021

1. The Department of Education underscores the importance of hiring and promoting competent and highly qualified teachers to ensure the delivery of quality education to the learners. In line with this, the Schools Division of Zamboanga del Norte remain steadfast to remain faithful to the different guidelines for career advancement of all teaching and non-teaching personnel and to hire competent teachers for SY 2021-2022.
2. In line with this, a two-day live-out seminar on the different guidelines on hiring, promotion and reclassification of teaching and non-teaching positions will be conducted on March 4-5, 2021 (venue to be announced later).
3. This seminar aims to:
 - a. revisit the provisions of the different hiring guidelines;
 - b. reviews the guidelines in the promotion and reclassification/conversion of teaching and non-teaching positions;
 - c. discusses issues, challenges in the hiring, promotion and reclassification/conversion of teaching and non-teaching personnel in the new normal
 - d. identifies GAD-related issues in the hiring, promotion, reclassification/conversion of teachers;





Republic of the Philippines
Department of Education
Region IX, Zamboanga Peninsula
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE

- e. organizes the District and School Selection Committees; and
 - f. prepares action plan to resolve issues in the hiring, promotion and reclassification/conversion of teaching and non-teaching personnel.
4. Participants to this seminar are the Public Schools District Supervisor and Principals-In-Charge of District (please see attached list). Participants are requested to bring their own laptops.
 5. The established health and safety protocols shall be observed in the conduct of the training.
 6. Travel expense shall be charged against local school fund to the usual accounting and auditing rules and regulations.
 7. For information, guidance and compliance.

ASDSmin/OfficeOrder001/02.02.2021

N-avigating
O-pportunities to
R-e-engineer for
T-ransformation &
E-mpowerment



Capitol Drive, Estaka, Dipolog City, 7100
Tel No.: (065) 212-5843
e-mail address: zn.division@deped.gov.ph



"Be and Do Much Better Each Day
with a
Sense of Urgency"



Republic of the Philippines
Department of Education
Region IX, Zamboanga Peninsula
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE

**LIST OF PARTICIPANTS ON THE GUIDELINES OF HIRING, PROMOTION,
RECLASSIFICATION/CONVERSION OF TEACHING AND NON-TEACHING
PERSONNEL**

SDO		NUMBER OF ATTENDEES
1	SCHOOLS DIVISION SUPERINTENDENT	1
2	ASSISTANT SCHOOLS DIVISION SUPERINTENDENT	2
3	SECRETARIAT	2
4	IT STAFF	1
5	MEDICAL STAFF	2
6	INVITED GUEST/SPEAKER	7
PSDS		DISTRICT
1	LANIT, NESTOR	LA LIBERTAD
2	CRISOSTOMO, JOSEPHINE	MUTIA
3	GUDMALIN, GLENDA	PIÑAN
4	GALLO, ANTONINA	POLANCO I
5	BENDANO, REGIL	POLANCO II
6	PIAMONTE, CARINA	POLANCO III
7	RICARDO, VIVIAN	RIZAL
8	TAMBOLERO, REY TEOTIMO	SERGIO OSMEÑA III
9	MAGTUBA, REYNALDO	SIBUTAD
10	FERAS, CELSA	KATIPUNAN II
11	TABARNO, MERILYN	MANUKAN III
12	CRAMPATANTA, BEZER	SINDANGAN CENTRAL I
13	ACEDO, ANTONIO	ROXAS III
14	TOMALES, BENEDICTO	ROXAS II
15	LUY, REMEGIO	PONOT I
16	ASENTISTA, MELECIO	SIAYAN I
17	IMPERIAL, MA. THERESA	SINDANGAN CENTRAL II
18	PEPITO, JUDITH	SINDANGAN NORTH II
19	VALERA, ROSEMINDA	SINDANGAN SOUTH II
20	MURRO, ROSELLER	BACUNGAN II
21	LOMARDA, SIMLO	GODOD II
22	REFUGIO, EDDIE	LABASON II
23	GUMELA, ANTONIO	LILOY I
24	BARRERA, SERINA	LILOY II
25	ALCALA, REYNALDO	LABASON III
26	PASTOR, ELEAZAR	SALUG II
27	TUBAL, LECITA	SALUG III





Republic of the Philippines
Department of Education
Region IX, Zamboanga Peninsula
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE

**LIST OF PARTICIPANTS ON THE GUIDELINES OF HIRING, PROMOTION,
RECLASSIFICATION/CONVERSION OF TEACHING AND NON-TEACHING
PERSONNEL**

28	ALGA, DANILO	GUTALAC I
29	OIDI, JULIA	LILOY III
30	EVANGELISTA, ELDA	TAMPILISAN II
31	ACEDO, MARY JANE	LABASON I
32	GAPOL, ELIZAR	KALAWIT II
33	FELIZARTA, SUSAN	SIRAWAI I
34	TOMBOC, ARACELI	SIOCON II
35	ARNOLD DINGLASA	BALIGUIAN
PICD		DISTRICT
1	GERARDO MONTILLA	SERGIO OSMEÑA I
2	ELVIS ADAVAN	SERGIO OSMEÑA II
3	ARNULFO SUBEBE	KATIPUNAN I
4	LEO CUDAS	KATIPUNAN III
5	RODELYN JUMAWAN	KATIPUNAN IV
6	DENNIPHER RILLERA	ROXAS I
7	MARLOU ELCAMEL	MANUKAN I
8	FERLISA EGUIA	MANUKAN II
9	THELMA MEJORADA	PONOT II
10	NHEYMROSS SUGOD	SINDANGAN NORTH I
11	MIELA H. DE GRACIA	SINDANGAN CENTRAL III
12	CARMELITO BONGCAWEL	SINDANGAN SOUTH I
13	JALDERITA DUBLICO	SIAYAN III
14	ROWENA BULANDRES	SIAYAN II
15	RIZALDO CASTILLON	BACUNGAN I
16	AMELITA SAPPAL	SALUG I
17	LOIDA GIMANG	TAMPILISAN I
18	ALGIE ALCALA	KALAWIT I
19	ROSENDA MIRANDA	GUTALAC II
20	ANNIE BILLONES	SIOCON I
21	ALFRED DESCALLAR	SIOCON III
22	ALFIE ONTONG	SIRAWAI II
23	CHRISTOPHER LLUISMA	SIBUCO I
24	MAJEL SUMACAY	SIBUCO II
DIVISION SELECTION COMMITTEE		POSITION
1	ARCELITA B. ZAMORAS	EPS





Republic of the Philippines
Department of Education
Region IX, Zamboanga Peninsula
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE

**LIST OF PARTICIPANTS ON THE GUIDELINES OF HIRING, PROMOTION,
RECLASSIFICATION/CONVERSION OF TEACHING AND NON-TEACHING
PERSONNEL**

2	GRACE T. DELA CRUZ	EPS
3	ANITA SUBEBE	EPS
4	POLICARPIO T. DIONALDO	PRINCIPAL II (PESPA, PRESIDENT)
5	MICKREL N. DULLER	EPS
6	ANTONIO R. LIAO	EPS
7	FE G. JEBONE	EPS
8	EVELYN C. LABAD	EPS
9	LENIE BOY G. BELLINO	EPS
10	MARIPILO GREGORIO	LIBARIAN
HUMAN RESOURCE MERIT PROMOTION SELECTION BOARD		POSITION
1	HELEN E. TANGON	ADMINISTRATIVE OFFICER V
2	MARYLYNNE B. BAYRON	ADMINISTRATIVE OFFICER IV
3	ERVIE A. ACAYLAR	EPS
4	ROBERT I. POCULAN	SEPS
5	ARIES MARK D. NOGAS	ADMIN AIDE VI
6	MARICEL O. NASTOR	ADMIN AIDE I

