



Republic of the Philippines
Department of Education
Region IX, Zamboanga Peninsula
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE



Division Memorandum
No. 38, s. 2021

**TO: ASSISTANT SCHOOLS DIVISION SUPERINTENDENTS
CHIEF EDUCATION SUPERVISORS
PUBLIC SCHOOLS DISTRICT SUPERVISORS
PRINCIPALS-IN-CHARGE OF DISTRICTS
ELEMENTARY AND SECONDARY SCHOOL HEADS
ALL OTHERS CONCERNED**

FROM: MA. LIZA R. TABILON EdD, CESO V
Schools Division Superintendent

SUBJECT: PLANNING CONFERENCE ON RPMS PHASE 1

DATE: FEBRUARY 4, 2021

1. In cognizance with the goal to ensure that the OSDS Functional Division Personnel and select non-teaching personnel from the districts and schools direct their efforts to guarantee the delivery of quality, efficient and timely service to the public they serve, this one-day planning conference on the Results-based Performance Management System (RPMS) Phase 1 will be conducted on February 16, 2021 (venue will be announced later after the completion of the procurement process).
2. This activity aims to:
 - a. revisit the provisions of DepEd Order No. 2, s. 2015;
 - b. formulate/reformulate objectives and performance indicators per KRA in the OPCRf and IPCRF, if and when necessary;
 - c. integrate Gender and Development (GAD) issues in the objectives.
 - d. prepare individual portfolio.
3. Participants to this activity are all personnel from the SDO-proper and select non-teaching personnel from district/schools (see attached list).
4. To ensure uninterrupted service by the different sections/units, a skeleton workforce shall be enforced. Each section/unit head shall identify the personnel to take charge of





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the office on the duration of this activity. They are also required to bring their 2020 OPCR/IPCRRF;

5. The established health and safety protocol shall be observed in the conduct of the training.
6. Expenses incurred in the conduct of this activity shall be charged against HRTD Funds-DO Proper while travel expenses of non-teaching personnel from the field shall be charged against local school fund subject to the usual accounting and auditing rules and regulations.
7. For information, guidance and compliance.

ASD/Smir/DivisionMemo001/02.04.2021

N-avigating
O-pportunities to
R-eengineer for
T-ransformation &
E-mpowerment



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"Be and Do Much Better Each Day
with a
Sense of Urgency"

RPMS PHASE I
February 10, 2021

LISTS OF PARTICIPANTS

NAME OF OFFICE	NO.	NAME OF EMPLOYEE	POSITION	
SDS OFFICE	1	MA. LIZA R. TABILON	SCHOOLS DIVISION SUPERINTENDENT	
	2	JUN LEONARD U. ROMARATE	ADM. ASSISTANT III	
	3	MARIE ANTONETTE A. BARRERA	ADMINISTRATIVE ASSISTANT III	
	4	EDELITO P. LAGORRA	ADM.AIDE IV - DRIVER	
	CID	5	MARIPILO T. GREGORIO	LIBRARIAN III
		6	SHARLA MAE L. OGO	ADMINISTRATIVE AIDE VI
	SGOD	7	GEKABEL V. BELARDE	ADM. AIDE VI
	LEGAL	8	SHELAMAE E. DAYAPDAPAN	LEGAL ASSISTANT I
	ITO/ICT	9	JULIUS O. BELAGANTOL	INFORMATION TECHNOLOGY OFFICER I
PERSONNEL/PAYROLL	10	MARYLYNNE B. BAYRON	ADMINISTRATIVE OFFICER IV	
	11	JENNIFER V. MIRA	ADMINISTRATIVE ASSISTANT III	
	12	JEMIMA D. GARAY	ADMINISTRATIVE ASSISTANT III	
	13	LOREMAE E. SUMITON	ADMINISTRATIVE ASSISTANT III	
	14	RADJIE G. ENERIO	ADMINISTRATIVE ASSISTANT III	
	15	JUNJET B. QUIROG	ADMINISTRATIVE ASSISTANT III	
	16	JAYLYN A. BAGALANON	ADMINISTRATIVE ASSISTANT II	
	17	NESSA B. AMANTE	ADMINISTRATIVE ASSISTANT II	
	18	MARIA WINELYN B. ANDALAHAO	ADMINISTRATIVE ASSISTANT II	
	19	ARIES MARK D. NOGAS	ADMINISTRATIVE ASSISTANT II	
	20	EDWIN O. CURAM	ADMINISTRATIVE ASSISTANT II	
	21	MARICEL O. NASTOR	CASUAL	
	22	JAICEN ROSE A. BELUAN	CASUAL	
	BUDGET	23	CASEMERA V. LUNJAS	ADMINISTRATIVE OFFICER V (BUDGET)
		24	CHRISTIAN JAMES S. PACO	ADMINISTRATIVE ASSISTANT III
	ACCOUNTING	25	ARVIE M. OMPOY	ACCOUNTANT III
		26	ANA MAY G. ORTEGA	ADMINISTRATIVE ASSISTANT III
		27	ANA RIVA S. ENDEREZ	ADMINISTRATIVE ASSISTANT III
		28	LYKAR G. PORACAN	ADMINISTRATIVE ASSISTANT III
		29	FERLYN CANDELARIA	ADMINISTRATIVE ASSISTANT III
		30	BRYAN PREJOLES	ADMINISTRATIVE ASSISTANT II
31		RODA V. DRILON	ADMINISTRATIVE ASSISTANT II	
32		GRACE G. MAGANGCONG	ADMINISTRATIVE ASSISTANT II	
33		CARMELE S. BASTASA	ADMINISTRATIVE ASSISTANT II	
CASHIER		34	ELENA A. NIEVES	ADMINISTRATIVE OFFICER IV
		35	JOLIBEE C. INCLAN	ADMINISTRATIVE ASSISTANT II
	36	ENERIO B. MONTELFON, HR	ADMINISTRATIVE AIDE I	
BAC OFFICE	37	KAREN T. ALMIROL	ADMINISTRATIVE ASSISTANT II	
	38	CARL JOSHUA V. LIMBARING	ADMINISTRATIVE AIDE VI	
SUPPLY	39	ANA LIZA B. EMPRISTITO	ADMINISTRATIVE ASSISTANT II	
	40	NESSA MAE B. AMANTE	ADMINISTRATIVE ASSISTANT II	
	41	JULITO Q. INTONG	ADMINISTRATIVE AIDE VI	
ADMINISTRATIVE SERVICES	42	HELEN O. TANGON	ADMINISTRATIVE OFFICER V	
	43	ARTHUR U. NACILLA	ADMINISTRATIVE AIDE I	
	44	THADDEUS A. ACAYLAR	CASUAL	
	45	ARNOLD D. SUMALPONG	CASUAL	
	46	ALLAN M. ELAM	CASUAL - DRIVER	
RECORDS	47	ARNEL C. MASION	ADMINISTRATIVE OFFICER IV	
SECURITY SERVICES	48	ROMIE A. LUMANAO	SECURITY GUARD	

FIELD PERSONNEL	49 ALLAN BELARMINO CLUSTER 1	WATCHMAN I - DETAILED
	50 RENE BOY M. ANOTADO	SERGIO OSMEÑA NHS
	51 YANI LOU D. LIM	PIÑAN NHS
	52 KAY M. QUIMIGUING	LA LIBERTAD
	53 LORINE L. SANGUAL CLUSTER 2	SIBUTAD
	54 ALMA D. JARALVE	KATIPUNAN NHS
	55 BHETLES S. ANDALAHAO	MANUKAN NHS
	56 BRIANNE TIFFANY S. ABARCA	KATIPUNAN II DISTRICT
	57 MAILYN V. CIANO CLUSTER 3	ROXAS II DISTRICT
	58 ANIMARY T. ANIÑON	SINDANGAN NHS
	59 KRISTINA MARIE A. SALVADOR	SIAYAN NHS
	60 MARY JANE Y. ANIÑON	PONOT DSITRICT
	61 ARDEN NIKKO D. RAGUINDIN CLUSTER 4	NORTH SINDANGAN
	62 FLORITES G. MEÑOSA	SALUG NHS
	63 VON BRYAN B. BACANG	LILOY NHS
	64 REAHLYNNE M. EISMA	TAMPILISAN DISTRICT
	65 STEENIE JEAN D. MARDENCIAL CLUSTER 5	GODOD DISTRICT
	66 CHRISTIAN GLENN L. DAGA	GUTALAC NHS
	67 HERA JADE C. DALMAN	KIPIT-AGRO FHS
68 IAN B. TOLEDO	BALIGUIAN DISTRICT	
69 ANNIE ROSE M. CARDENAS	SIOCON DISTRICT	
SUPPORT STAFF	70 CHRISTINE JOYCE S. PACO	ADMINISTRATIVE AIDE VI
	71 MARIFE A. DELA CERNA	ADMINISTRATIVE AIDE VI
	72 PAMELA B. JUSON	ADMINISTRATIVE AIDE VI
	73 J AURON VELASCO	CASUAL-ICT
MEDICAL	74 JESSICA L. CABURATAN	NURSE II
	75 HORLITA D. BALAIS	NURSE II
SPEAKER	76 JUDITH V. ROMAGUERA	ASST. SCHOOLS DIV. SUPERINTENDENT
	77 MA. JUDELYN J. RAMOS	OIC-ASST. SCHOOLS DIV. SUPERINTENDENT
	78 ROBERT I. POCULAN III	SEPS
	79 HELEN O. TANGON	ADMINISTRATIVE OFFICER V