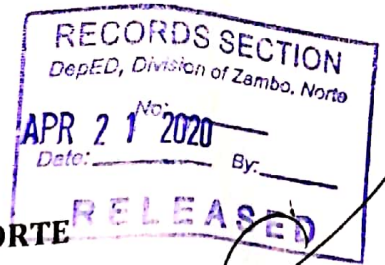




Republic of the Philippines
Department of Education
Region IX, Zamboanga Peninsula
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE
Capitol Drive, Estaka, Dipolog City, 7100



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Division Memorandum
No. 131 s. 2020

TO: **Members, Division COVID-19 Task Force**
Public Schools District Supervisors
Concerned School Heads, Public Elementary & Secondary Schools
All Others Concerned

FROM: **MA. LIZA R. TABILON EdD, CESO V**
Schools Division Superintendent

SUBJECT: **MONITORING OF SCHOOLS REQUESTED FOR USE BY LGUs AS QUARANTINE OR ISOLATION FACILITY FOR COVID-19 PROBABLE (PUMs) AND SUSPECTS (PUIs)**

DATE: April 15, 2020

1. Consistent with Paragraph 12 of DepEd Office Memorandum OM-OSEC-2020-002, dated 26March2020, this Office hereby instructs the Division DRRM Coordinator, School Management Monitoring & Evaluation (SMM&E) personnel, in coordination with the School Health and Nutrition personnel to conduct monitoring of the pre-identified schools within this division which were requested for use by the concerned LGUs as quarantine or isolation facility for COVID-19 probable and suspects in their respective locality;
2. Attached as *Annex 1* is the Monitoring Checklist for the aforesaid activity.
3. Physical monitoring by the team may be done only when it is deemed feasible. The designated school focal person of the school used as COVID-19 Quarantine/Isolation facility, in coordination with his/her LGU counterpart are hereby enjoined to facilitate the on-site monitoring, subject to compliance with stringent health safety regulation and precautionary measures imposed by DOH, whenever applicable.
4. Monitoring report for pre-occupation stage, occupation stage or post-occupation shall be submitted within three (3) days from the date of on-site monitoring thru monitoringzn@gmail.com OR eunice.janolino@deped.gov.ph.
5. Compliance with and wide dissemination of this Memorandum is desired.

WHI/COVID-19MONITORING/SGOD-SMME-DM024/04152020



'Be and Do Much Better Each Day with a Sense of Urgency'





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MONITORING CHECKLIST
 FOR
SCHOOLS USED AS COVID-19 QUARANTINE/ISOLATION FACILITY

Name of School: _____ District: _____
 Name of School COVID-19 Q/I Coordinator: _____
 Date of Monitoring: _____ Number of PUIs & PUMs: _____

No.	Indicator	Yes	No	Remarks
A. Pre-Occupation Stage				
1	Has the requesting LGU secured the necessary RO approval before actual use?			
2	Is the school furnished with a copy of pertinent documents? <i>eg. approved TAC, management plan, inventory of school facility, etc.</i>			
3	Was there ocular inspection done by LGU representatives on the specific school facilities to be used as quarantine/isolation facility?			
4	Was there any repair/renovation or improvements done by the LGU on those facilities?			
5	Was there proper documentation of the facilities before they were used?			
B. Occupation Stage				
6	Are those facilities within the school mentioned in the request/assessment report the ones actually used, and properly designated?			No of rooms used: _____ No. of CRs used: _____ No. of handwashing facilities used: _____
7	Is daily/regular disinfection done in the used facilities?			
8	Is cleanliness within the facility strictly observed?			
9	Are the provisions of energy, water, available and stable?			
10	Are baseline protocols like social distancing observed during the quarantine or isolation period?			
C. Post-Occupation Stage				
11	Is there general cleaning & fumigation done in the used facility?			
12	Are the damaged school facility, if any, being restored to their education use?			
13	Are the lost school facility or property, if any, replaced by the LGU?			
14	Are there improvements, made by the LGU within the facility being retained thereon?			
15	Are the utility expenses during the quarantine/isolation accordingly paid by the LGU?			

MONITORED BY: _____

CONFORME: _____

Noted by:

Ma. Liza R. Tabilon EdD, CESO V
 Schools Division Superintendent

