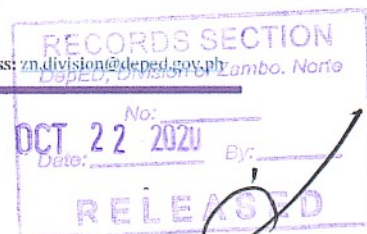




Republic of the Philippines
Department of Education
Region IX, Zamboanga Peninsula
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE
Capitol Drive, Estaka, Dipolog City, 7100

Tel No.: (065) 212-5843

e-mail address: zn.division@deped.gov.ph



DIVISION MEMORANDUM

No. 299 s. 2020

TO: SDO Personnel
Public Schools District Supervisors
School Heads (Elementary and Secondary)
School BAC Members/TWGs
All Others Concerned

FROM:  **MA. LIZA R. TABILON EdD, CESO V**
Schools Division Superintendent

SUBJECT: **3-DAY WEBINAR ON THE REVISED 2016 IRR OF RA 9184 AND RA 3571 ON ACQUISITION AND DISPOSAL OF GOVERNMENT PROPERTIES**

DATE: October 21, 2020

1. The Schools Division of Zamboanga del Norte will be conducting a 3-Day Webinar on the 2016 Revised Implementing Rules and Regulation of RA 9184 and RA 3571 on the Acquisition and Disposal of Government Properties aiming to provide the participants with knowledge and latest developments on procurement processes and the process of disposal of properties. The activity will be conducted on October 23 & 29-30, 2020 via Google Meet. The said activity will be participated by SDO personnel; however, the webinar will be shown via FB Live on October 30, 2020 in order that information on processes discussed and agreed upon can be cascaded to the field for their guidance.
2. Relative thereto, this office enjoins all concerned field personnel to watch the presentations on the 3rd day (i.e. October 30, 2020) through FB Live, with the **Schools Division of Zamboanga Del Norte** account. This is part of the SDO's efforts in ensuring that all personnel are capacitated on the process of procurement and the disposal of government properties.
3. Attached are the Flow of Activities, Topics to be Discussed and List of Participants for ready reference.
4. Immediate and wide dissemination of this memorandum is directed.

PBJ/3DAYWIBENARBAC/Memo11/10212020



"Be and Do Much Better Each Day with a Sense of Urgency"





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TRAINING MATRIX

THREE-DAY WEBINAR ON IRR OF RA 9184, RA 3571 AND ACQUISITION TO DISPOSAL OF GOVERNMENT PROPERTIES
 October 23 and 29-30, 2020

TIME	DAY 1 (October 23, 2020)	DAY 2 (October 29, 2020)	DAY 3 (October 30, 2020)
7:00 – 8:00		Preliminaries	Preliminaries
8:00 – 8:45		Rule 9 – BID Evaluation Speaker: Helen E. Tangon, AO V	RA 3571 as amended by PD 953
8:45 – 9:30		Rule 10 – Post Qualification Speaker: ErvieAcaylar,, EPS	Speaker: Armando Gumapon OIC-ASDS
9:30 – 10:15		Rule 11 – Award Implementation and Termination of the Contract Speaker: Engr. Dave Patigayon	Acquisition, Receipt, Recording, Safekeeping and Inventory of Government Properties Speaker: LeonidoPampiloSEPS Planning and Research
10:15 – 11:00		Rule 15 – Disclosure of Relations Speaker: Mickrel Duller, EPS	Disposal of Government Properties Ervie A. Acaylar EPS, SGOD
11:00 – 12:00		Rule 16 – Alternative Methods of Procurement Speaker: Wilson Inding, SEPS-SMME	Closing Activities
12:00 – 1:00	Preliminaries	Noon Break	
1:00 – 1:45	Rule 1 – General Provision Speaker: Ma. Judelyn J. Ramos, OIC-ASDS	Rule XX – The Government Procurement Policy Board Speaker: Robert Poculan Jr.	
1:45 – 2:30	Rule 2 – Procurement Planning Speaker: Lilia Abello, CID Chief	Rule XVII – Protest Mechanism Rule XVIII – Settlement Disputes Rule	
2:30 – 3:15	Rule 4 - Competitive Bidding Rule 5 - BAC Speaker: Judith Romaguera, ASDS	Rule XXI – Penal Clause Rule XXII – Civil Liability Rule XXIII – Administrative Sanctions	
3:15 – 4:00	Rule 6 – Preparation of Bidding Documents Speaker: GiparelElumba, Planning Officer III	Speaker: Atty. Rey Janolino	



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


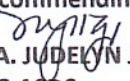
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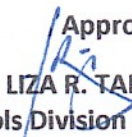
e-mail address: zn.division@deped.gov.ph

4:00 – 5:00	Rule 7 – Invitation to Bid Rule 8 – Receipt and Opening of Bids Speaker: Wilson Inding, SEPS-SMME		
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Prepared by:

HELEN E. TANGON
 AO – V

Recommending Approval

MA. JUDELYN J. RAMOS
 OIC-ASDS


JUDITH V. ROMAGUERA
 Asst. Sch. Div. Superintenden

Approved:

MA. LIZA R. TABILON, CESO V
 Schools Division Superintendent



“Be and Do Much Better Each Day with a Sense of Urgency”



LISTS OF PARTICIPANTS

NAME OF OFFICE	NO.	NAME OF EMPLOYEE	POSITION
CID	1	LILIA E. ABELLO	CHIEF, CID
	2	ARCELITA B. ZAMORAS	EDUC. PROGRAM SUPERVISOR
	3	ANITA D. SUBEBE	EDUC. PROGRAM SUPERVISOR
	4	GRACE T. DE LA CRUZ	EDUC. PROGRAM SUPERVISOR
	5	FE G. JEBONE	EDUC. PROGRAM SUPERVISOR
	6	EVELYN C. LABAD	EDUC. PROGRAM SUPERVISOR
	7	MICKREL N. NOMO	EDUC. PROGRAM SUPERVISOR
	8	LEYNIE BOY G. BELLINO	EDUC. PROGRAM SUPERVISOR
	9	ISMAEL K. YUSOP	EDUC. PROGRAM SUPERVISOR
	10	ANTONIO R. LIAO	EDUC. PROGRAM SUPERVISOR
	11	NILDA Y. GALAURA	EDUC. PROGRAM SUPERVISOR
	12	ARTHURO J. LAMDAG	EDUC. PROGRAM SUPERVISOR
	13	MARIPILO T. GREGORIO	LIBRARIAN III
	14	MARVIN D. BARRIENTOS	PROJ.DEVT. OFFICER II
SGOD	15	JOY L. SINGSON	CHIEF, SGOD
	16	ERVIE A. ACAYLAR	EDUC. PROGRAM SUPERVISOR
	17	DAVE A. PATIGAYON	ENGINEER III
	18	LEONIDO A. PAMPILO, JR.	SEPS-OIC,SUPPLY OFFICER
	19	JESSIE E. ELACAN	SEPS-Soc.Mobilization
	20	WILSON H. INDING	SEPS-Sch.Mng. & Monitoring Evaluation
	21	ROBERT I. POCULAN, III	SEPS-HRD
	22	EUNICE D. JANOLINO	PROJ.DEVT. OFFICER II
	23	LAISA MADEL N. MALACAT	PROJ. DEVT. OFFICER I
	24	ETHYL KIMBERLY S. LABADAN	PROJ. DEVT. OFFICER I
	25	JOSEPH L. PANTOJA	PROJ. DEVT. OFFICER I
PLANNING OFFICE	26	GIPAREL B. ELUMBA	PLANNING OFFICER III
MEDICAL DENTAL	27	SONIA Y. UY	MEDICAL OFFICER III
	28	CHERYL V. OCUPE	MEDICAL OFFICER III
	29	JOY MARIE O. LABOG	DENTIST II
	30	HORLITA D. BALAIS	NURSE II
LEGAL	31	REY P. JANOLINO	ATTORNEY III
ITO/ICT	32	JULIUS O. BELAGANTOL	INFORMATION TECHNOLOGY OFFICER I
	33	J AURON VELASCO	CASUAL-ICT
	34	OLVIER WINDELL P. MORANDARTE	CASUAL-ICT
PERSONNEL/PAYROLL	35	MARYLYNNE B. BAYRON	ADMINISTRATIVE OFFICER IV
BUDGET	36	CASEMERA V. LUNJAS	ADMINISTRATIVE OFFICER V (BUDGET)
ACCOUNTING	37	ARVIE M. OMPOY	ACCOUNTANT III
CASHIER	38	ELENA A. NIEVES	ADMINISTRATIVE OFFICER IV
BAC OFFICE	39	WILSON H. INDING	SEPS / BAC SECRETARIAT
	40	KAREN T. ALMIROL	ADMINISTRATIVE ASSISTANT II
	41	CARL JOSHUA V. LIMBARING	ADMINISTRATIVE AIDE VI
	42	SHENNA MARIE L. SUELTO	CASUAL
SUPPLY OFFICE	43	LEONIDO A. PAMPILO, JR.	SEPS / OIC- SUPPLY OFFICE
	44	EDWIN O. CURAM	ADMINISTRATIVE ASSISTANT II
	45	JONALUZ B. BALANSAG	ADMINISTRATIVE AIDE III
ADMINISTRATIVE OFFICE & GENERAL SERVICES	46	HELEN O. TANGON	ADMINISTRATIVE OFFICER V
RECORDS	47	ANTHONY G. SORIANO	ADMINISTRATIVE OFFICER III
	48	EDILITO LAGORRA	ADMINISTRATIVE AIDE IV
	49	ARNEL C. MASION	ADMINISTRATIVE OFFICER IV
	50	NORIZA JEAN L. DAGA	ADMINISTRATIVE ASSISTANT II
ENGINEER'S	51	DAVE A. PATIGAYON	ENGINEER

5:00 PM

Rule XVII –Protest Mechanism **ATTY. REV. P. JANOLINO, JR.**
Rule XVIII –Settlement Disputes **Legal Officer**
Rule XXI –Penal Clause
Rule XXII –Civil Liability
Rule XXIII –Administrative Sanctions

DAY 3

October 30, 2020

HELEN E. TANGON
Administrative Officer V

JUDITH V. ROMAGUERA, CESE
ASDS/ BAC Chairperson for Goods

ARMANDO P. GUMAPON
OIC-ASDS

LEONIDO A. PAMPILLO, JR.
SEPS Planning and Research/
OIC- Supply

ERVIE A. ACAYLIAR

EPS, SGOB

CLOSING ACTIVITIES

Program Management Team
Facilitator/ Moderator:
Documenter:
Technical Support:

SHEENA MARIE L. SUEL TO
CARL JOSHUA V. LINEBARING
KAREN T. ALMIROL



Republic of the Philippines
Department of Education
Region IX, Zamboanga Peninsula
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE



RULES & REGULATIONS DAY WEBINAR ON
IRR OF RA 9184, RA 3571
& ACQUISITION TO
DISPOSAL OF GOVERNMENT
PROPERTIES

Day 1 – October 23, 2020
Day 2 – October 29, 2020
Day 3 – October 30, 2020

google meet link address: <https://meet.google.com/kbj-xjq-vte>

THREE-DAY WEBINAR ON IRR OF RA 9184, RA 3571 AND ACQUISITION TO DISPOSAL OF GOVERNMENT PROPERTIES

DAY 1

October 23, 2020

- 8:00-8:10 AM Preliminaries
 Prayer
 Philippine National Anthem
 Attendance Check
 AVP
 AVP
 Secretariat
- 8:10-8:20 AM Welcome Remarks
 JUDITH V. ROMAGUERA, CESE
 ASDS/ BAC Chairperson for Goods
- 8:20-8:30 AM Statement of Purpose
 ARMANDO P. GUMAPON
 OIC-ASDS
- 8:30-8:40 AM Message
 MA. LIZA R. TABILON, CESO V
 Schools Division Superintendent
- 8:40-9:25 AM Rule 1 – General Provision
 MA. JUDELYN J. RAMOS, CESE
 ASDS/ BAC Chairperson for Infrastructure
- 9:25-9:10:10 AM Rule 2 – Procurement Planning
 LILIA E. ABELLO, EDD
 CID Chief/ BAC Chairperson for Goods
- 10:10-10:55 AM Rule 4 –Competitive Bidding
 Rule 5 –Bids & Awards
 Committee
 JUDITH V. ROMAGUERA, CESE
 ASDS/ BAC Chairperson for Goods
- 10:55-11:35 AM Rule 6 –Preparation of Bidding
 GIPAREL B. ELUMBA
 Planning Officer III
- 11:35-12:00 PM Rule 7 –Invitation to Bid
 Rule 8 –Receipt and Opening
 WILSON H. INDING
 SEPS-SMME



DAY 2

October 29, 2020

- 8:00-8:10 AM Recap for Day 1
 WILSON H. INDING
 SEPS-SMME
- 8:10-8:20 AM Welcome Remarks
 JUDITH V. ROMAGUERA, CESE
 ASDS/ BAC Chairperson for Goods
- 8:20-9:15 AM Rule 9 – BID EVALUATION
 HELEN E. TANGON
 Administrative Officer V
- 9:15-10:00 AM Rule 10 – Post Qualification
 ERYIE A. ACAYLAR
 EPS, SGOD
- 10:00-10:45 AM Rule 11 –Award Implementation
 ENGR. DAVE A. PATIGAYON
 and Termination of the TWG, Infrastructure
 Contract
- 10:45-11:30 AM Rule 15 –Disclosure of Relations
 MICKRELL N. DULLER
 EPS/ BAC Member
- 11:30-12:00 PM Rule 16 –Alternative Methods
 of Procurement
 WILSON H. INDING
 SEPS-SMME
- 12:00-1:00 PM Noon Break
- 1:00-1:45 PM Rule XX – The Government
 Procurement Policy Board
 ROBERT I. POCULAN, III
 SEPS, HRD