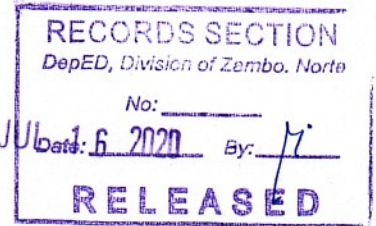




Republic of the Philippines
Department of Education
Region IX, Zamboanga Peninsula
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE
Capitol Drive, Estaka, Dipolog City 7100

Tel No.: (065) 212-5843

e-mail address: zn.division@deped.gov.ph



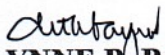
JULY 16, 2020

ADVISORY

To: TO ALL INTERESTED AND QUALIFIED APPLICANTS

INFORMATION AND TECHNOLOGY OFFICER I – ICT UNIT, Office of
the Regional Director.

This is to inform all concerned, interested and qualified applicants regardless of age, gender, civil status, disability, religion, ethnicity or political affiliation, provided they meet the minimum requirement of the position are open to submit the documentary requirements in a clean, unmarked brown envelope to the Personnel Section, DepEd RO IX, Government Center, Balintawak, Pagadian City.


MARYLYNNE B. BAYRON
Administrative Officer IV/ Personnel

AMN/DIVISIONADVISORY/A001-2020/071620



“Be and Do Much Better Each Day with a Sense of Urgency”

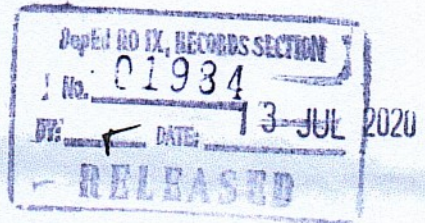




Republic of the Philippines
Department of Education
Regional Office IX, Zamboanga Peninsula



REGIONAL MEMORANDUM
No. 114, s. 2020



TO : Regional Office Personnel
Schools Division Superintendents
This Region

FROM : DR. ISABELITA M. BORRES, CESO III
Regional Director

SUBJECT : ANNOUNCEMENT OF VACANT POSITIONS IN DEPED REGIONAL
OFFICE

DATE : July 13, 2020

1. DepEd Regional Office IX Proper, Airport Road, Tiguma, Pagadian City invites qualified applicants for vacant positions listed below, to wit:

INFORMATION TECHNOLOGY OFFICER I (SG-19- Php 46,791.00) with Item # OSEC-DECSB-ITO1-570004-2014 of the ICT Unit, Office of the Regional Director

CSC Prescribed Qualifications:

Education : Bachelor's degree relevant to the job
Experience : 2 years relevant experience
Training : 8 hours of relevant training
Eligibility : Career Service (Professional) Second Level Eligibility

2. Interested qualified applicants regardless of age, gender, civil status, disability, religion, ethnicity or political affiliation, provided they meet the minimum requirement of the position are requested to submit the following documentary requirements in a clean, unmarked brown envelop to the **Personnel Section**, DepEd RO IX, Government Center, Balintawak, Pagadian City on/or before **July 24, 2020**:
 - a. Letter of intent (addressed to the Head of Office) kindly include the position and its item number with the corresponding division/office, you are applying for.
 - b. Fully accomplished Personal Data Sheet with recent passport-sized picture (CS Form No. 212, Revised 2017) and work experience which can be downloaded at www.csc.gov.ph;
 - c. One (1) Authenticated Copy of Eligibility (for CSC Sub-Professional, Professional, and other related eligibility) or Authenticated PRC License with Documentary Stamp (for relevant position/s). Photocopy of eligibility shall not be entertained
 - d. Curriculum vitae
 - e. Duly authenticated copy of Transcript of Records
 - f. Certificate of employment, Contract of Service or duly signed Service Record, whichever is/are applicable
 - g. Photocopy of the Performance Ratings covering one (1) year performance in the last rating



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- i. Photocopy of Performance Rating obtained from the relevant work experience, if performance rating in item letter "g" is not relevant to the position to be filled;
 - j. Copy of latest approved appointment (If applicable);
 - k. Means of Verification (MOVs) showing Outstanding Accomplishments, Application of Education And Application of Learning and Development reckoned from the date of late issuance of appointment
- a. Applicants are expected to:
- Bring all original documents for verification purposes;
 - Submit one set of documents for every position he/she is applying for; and
 - Submit pending requirements on or before the deadline of applications.
3. Please be informed that late submission of applications and lack of documentary requirements after the deadline shall not be entertained by this Office.

For information and dissemination.

ORD-ADMIN-PER-RM-2020- 020
PGL