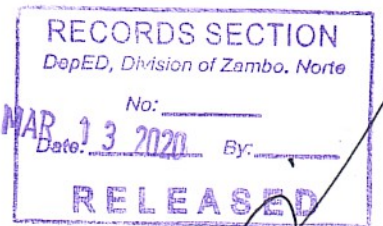




Republic of the Philippines
Department of Education
Region IX, Zamboanga Peninsula
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE
Capitol Drive, Estaka, Dipolog City, 7100



Tel No.: (065) 212-5843

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Division Memorandum

No: 116, s. 2020

To: Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Education Program Supervisors
Public Schools District Supervisors
Elementary and Secondary School Heads
All Others Concerned

From : **MA. LIZA R. TABILON EdD, CESO VI**
Schools Division Superintendent

Subject : **DIVISION TASK FORCE COVID-19**

Date : March 12, 2020

1. Pursuant to DepEd Memorandum No.11, s.2020 **CREATION OF A TASK FORCE FOR THE MANAGEMENT OF THE DEPARTMENT OF EDUCATION RESPONSE TO NOVEL CORONAVIRUS ACUTE RESPIRATORY DISEASE**, this Office announces the creation of Task Force for the Management of DepEd Response to nCoV ARD (DepEd Task Force nCoV) to guide all districts/schools in the preventive measures and control of COVID-19 in this division.

2. The Division Task Force is composed of the following:

Chairperson: **MA. LIZA R. TABILON EdD, CESO V**
School Division Superintendent

Co-Chairperson: **JUDELYN R. RAMOS, CESE**
Assistant Schools Division Superintendent

Vice Co-Chair: **JOY E. LETRAN-SINGSON, E.M.D.**
Chief, SGOD

Team Leader: **SONIA Y. UY, M.D.**
Head, School Health and Nutrition Section



"Be and Do Much Better Each Day with a Sense of Urgency"





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Members:

CHERYL V. OCUPE, M.D.
Medical Officer III

JESSICA L. CABURATAN, R.N.
Nurse II, Medical/Nursing Program In-Charge

JOY MARIE O. LABOG, D.D.M.
Dentist-In-Charge

HORLITA D. BALAIS, R.N.
Nurse-In-Charge

WILSON INDING
SEPS, SMNE

EUNICE D. JANOLINO
Project Development Officer II-DRRM

CLUSTER HEAD NURSES

3. The Task Force shall have the following duties and responsibilities:
 - a. Implement the DOH and DepEd policy directives and guidelines relative to COVID-19 and monitor the situation in schools and district offices;
 - b. Cooperate with DOH teams who are task in tracing individuals who were in contact with and may have been exposed to person/s who are confirmed to have COVID-19;
 - c. Extend full participation and cooperation with the Provincial Inter-Agency Task Force COVID-19;
 - d. Submit weekly status update and situation reports to the Policy Group in the monitoring of the COVID-19 in the district and schools;
 - e. Provide technical assistance to the district offices and schools;
 - f. Conduct awareness campaigns consistent with the information dissemination strategies adopted by the Policy Group;
 - g. Ensure that School Health and Nutrition Personnel have the necessary protective materials; and
 - h. Perform other functions and activities as may be necessary to carry out the provisions of this memorandum.
4. Immediate dissemination of this memorandum is desired.

CVO/DivTaskForceCOVID-19/SGOD-SHNS/DM013-2020/031220202



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