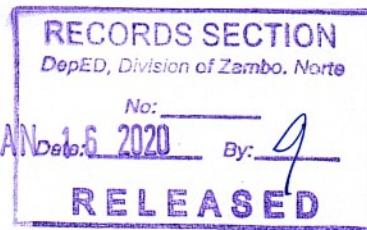




Republic of the Philippines
Department of Education
Region IX, Zamboanga Peninsula
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE
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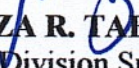


Tel No.: (065) 212-5843

e-mail address: zn.division@deped.gov.ph

Division Memorandum
No. 024 s. 2020

TO: The Education Program Supervisors
The Public Schools District Supervisors
The Division Librarian II
The Program Development Officer II – LRMDS
The Administrative Aide VI – CID
This Division

FROM:  **MA. LIZA R. TABILON EdD, CESO VI**
Schools Division Superintendent

SUBJECT: **One-Day Planning Conference of Education Program Supervisors and Public Schools District Supervisors**

DATE: January 15, 2020

1. With the desire to provide relevant technical assistance to the teachers for them to improve their performance in the different learning areas, the Curriculum Implementation Division of the Schools Division of Zamboanga del Norte will conduct a **One-Day Planning Conference of Education Program Supervisors and Public Schools District Supervisors** on January 30, 2020 from 8:00 am – 5:00 pm in a venue within Dipolog City.
2. This activity aims to further analyse the root causes of the schools' low performance, to identify possible interventions that would improve the capacity of the schools to deliver the curriculum, to gather feedback on the programs and activities conducted in the previous Fiscal Year, to discuss issues and concerns relative to curriculum implementation and supervision, to translate the agreed course of action into plan of activities at different levels and to align this activities to the Duties and Responsibilities articulated in the Job Description of the Public Schools District Supervisor as basis for the crafting of their 2020 IPCRFs.
3. The participants to this activity are all the Education Program Supervisors and the Public Schools District Supervisors. The Division Librarian, the Program Development Officer, and the Administrative Aide VI of the CID Section will also



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attend to update themselves on the CID activities and will also serve as the Secretariat.

4. Each participant is expected to bring his/her laptop and extension cord for the writeshop.
5. All expenses incurred relative to the conduct of this activity shall be charged against HRTD funds, while travel and other incidental expenses of the participants shall be charged against Local Funds subject to the existing accounting and auditing rules and regulations.
6. For guidance and compliance.

SMLO/One-Day Planning Conference of EPSs and PSDSs/DM02-2020/01152020



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