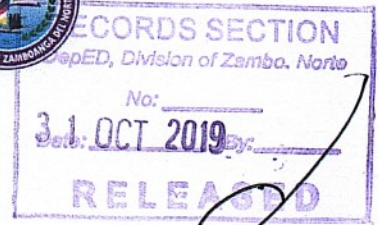




**Republic of the Philippines**  
 DEPARTMENT OF EDUCATION  
 Region IX, Zamboanga Peninsula  
**SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE**  
 Dipolog City 7100



**MEMORANDUM**

**To:** PUBLIC SCHOOLS DISTRICT SUPERVISORS  
 CENTRAL SCHOOL PRINCIPALS  
 MAIN HIGH SCHOOL PRINCIPALS  
 DISTRICT AND MAIN HIGH SCHOOL ICT COORDINATORS  
 REGISTRARS  
 ALL PERSONNEL CONCERNED

**Subject:** CONDUCT OF THE EBEIS, LIS and PTS FIELD TECHNICAL ASSISTANCE

**Date:** October 31, 2019

1. Pursuant to DO No. 45 S. 2017, Guidelines on the Updating of the Basic Education Statistics in the SY 2017-2018 LIS and EBEIS, that all public and private elementary, junior and senior high schools, state universities and colleges (SUCs), local universities and colleges (LUCs) and higher education institutions (HEIs) offering Kindergarten to Grade 12 are directed to register and update their learners' profile in the LIS and update the EBEIS through the accomplished data gathering forms.
2. To ensure the timely and accurate uploading and updating of EBEIS and LIS data, the Planning and Research, Division ICT offices will conduct the EBEIS, LIS and PTS FIELD TECHNICAL ASSISTANCE.
3. All personnel concerned are to observe the following schedule:

CLUSTERS	DATE	HOST SCHOOL
CLUSTER 1	November 18, 2019	POLANCO NHS
CLUSTER 2	November 19, 2019	LANGATIAN NHS
CLUSTER 3	November 20, 2019	SINDANGAN PILOT DEMONSTRATION SCHOOL
CLUSTER 4	November 21, 2019	LILLOY CENTRAL SCHOOL
CLUSTER 5	November 22, 2019	

4. The school heads of the host school are requested to prepare the venue of the said activity. All registrars are to report to Sindangan Pilot Demonstration School date and schedule.
5. The participants are the Public Schools District Supervisors, Central School Principals, Main High School Principals, District ICI Coordinator, Main High School ICI Coordinator and all the Registrars. They are directed to report to the venue of the activity in their slated schedule.

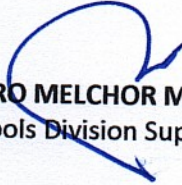




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6. Lunch will be served. Travel and other expenses are chargeable against their school MOOE subject to the usual government accounting and auditing procedures.
7. For information, guidance and wide dissemination.

  
**PEDRO MELCHOR M. NATIVIDAD, Ph.D., CSEE**  
Schools Division Superintendent 