



Republic of the Philippines
Department of Education
 Regional Office IX, Zamboanga Peninsula

DepEd RO IX, Information Section
 No. **4493**
 DATE: **19 JUL 2019**
 RELEASED

A N N O U N C E M E N T

The DEPARTMENT OF EDUCATION, REGION IX, PAGADIAN CITY
 INVITES QUALIFIED APPLICANTS FOR VACANT POSITIONS LISTED BELOW, TO WIT:

1. Chief Education Supervisor(SG-24) –Education Support Services Division

CSC Prescribed Qualifications:

Education : Master's degree in Education or other relevant Master's degree
 Experience: 4 years relevant experience involving management and supervision
 Training: 24 hours of training in management and supervision
 Eligibility: RA 1080 (Teacher)

Preferred Qualifications/Recommended additional requirements per Job Description_v2

Experience: Experience in project management and managing a team with diverse technical background
 Eligibility: Engineering, Medicine, Dentistry, or Nursing

2. Accountant III(SG-19) – Finance Division

CSC Prescribed Qualifications:

Education : Bachelor's degree in Commerce/Business Administration major in Accounting
 Experience: 2 years relevant experience
 Training: 8 hours or relevant training
 Eligibility: RA 1080 (CPA)

3. Administrative Assistant III(Senior Bookkeeper -SG-09) – Finance Division

CSC Prescribed Qualifications:

Education : Completion of 2 years studies in college
 Experience: 1 year of relevant experience
 Training: 4 hours of relevant training
 Eligibility: CS(Sub-Professional)

4. Administrative Officer IV- (SG-15) – Finance Division

CSC Prescribed Qualifications:

Education: Bachelor's degree relevant to the job
 Experience: 1 year relevant experience
 Training: 4 hours of relevant training
 Eligibility: CS-(Professional)

5. Dormitory Manager II (SG-11) – Human Resource Development Division

CSC Prescribed Qualifications:

Education : Bachelor's Degree
 Experience: None required
 Training: None required
 Eligibility: CS-(Professional)

Preferred Qualifications/Recommended additional requirements per Job Description_v2

Education: NC II holder in Housekeeping
 Experience: At least 1 year relevant experience in Dormitory Management
 ICT literate: word, spreadsheet software, use of the internet

Interested qualified applicants are requested to submit their Personal Data Sheet, Service Records, copy of latest approved appointment, approved Performance Rating for the last 3 rating periods, authenticated Transcript of Records, Certificates of recognition, seminars/trainings attended, eligibility and other supporting papers for ranking purposes to DepED RO IX, Pagadian City on/or before July 2019.

DR. ISABELITA M. BORRES, CESO III