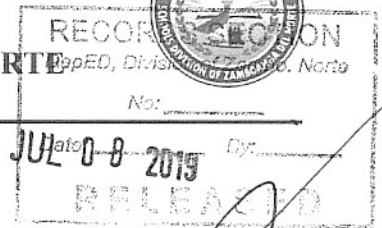




Republic of the Philippines
Department of Education
Region IX, Zamboanga Peninsula
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE
Dipolog City 7100



UNNUMBERED MEMORANDUM


**To: Public Schools District Supervisors
Elementary Administrators
District Kindergarten Coordinators
Kindergarten Teachers**

From: The Office of the Schools Division Superintendent

Subject: Search for Outstanding Kindergarten Teacher 2019

Date: June 28, 2019

1. The Office of the Schools Division of Zamboanga del Norte announces the **Search for Outstanding Kindergarten Teacher 2019**. This gives special recognition and honor to kindergarten teachers who have manifested the values of hard work, dedication, sacrifice, commitment and perseverance in order to exemplify that teaching is a vocation not just a profession that can transform lives.
2. The search aims to single out kindergarten teachers who have exerted special admiration and herculean efforts in order to teach and educate the Filipino youth. It is not only about his/ her competency but also the sacrifices and the perils he/she had experienced, endured and conquered as well as the innovations he/she successfully implemented that improved his/her performance as teacher.
3. Attached is the mechanics for the said search for more details.
4. Expenses incurred for the conduct of the above mentioned activity by the Search Committee in all levels including the teacher's relevant preparation shall be charged against School MOOE subject to its availability and proper accounting. However, PSDSs and Division Office' members of the Search Committee shall charge their travel and other incidental expenses against the Division Funds or MOOE and likewise subject for the usual accounting and auditing rules and regulations.
5. Widest dissemination to all concerned is enjoined.


PEDRO MELCHOR M. NATIVIDAD, Ph.D., CSEE
Office of the Schools Division Superintendent



Republic of the Philippines
Department of Education
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SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE
Dipolog City 7100



DIVISION SEARCH FOR OUTSTANDING KINDERGARTEN TEACHER 2019

A. ABOUT THE SEARCH:

This office seeks to give honor and special recognition to kindergarten teachers who have manifested the values of hard work, dedication, sacrifice, commitment and perseverance in order to exemplify that teaching is a vocation not just a profession that can transform lives.

The search aims to single out teachers who have exerted special admiration and herculean efforts in order to teach and educate the Filipino youth. It is not only about his/ her competency but also the sacrifices and the perils he/she had experienced, endured and conquered as well as the innovations he/she successfully implemented that improved his/her performance as teacher.

B. QUALIFICATIONS:

1. Must be a Kindergarten Teacher.
2. Must have an average Performance rating of "Very Satisfactory" for the last three years.
3. Must not be on leave during the period of his/her evaluation.
4. Must be of unquestionable integrity.
5. Must not have been suspended or sanctioned for violation of administrative policies, rules and regulations.
6. Must have no pending criminal, civil or administrative case.
7. Since, this is yet the first implementation of the program, the teacher nominees/contestants must not have been conferred yet any of the Outstanding Kindergarten Teacher Awards in the Division, Regional or National Level for the past three years by any award-giving body (GOs and NGOs). However, as this program goes over the years, three consecutive same winning teacher shall be declared as "Hall of Famer" and shall pause of attending the competition for the next school year to give chance to others.

C. CRITERIA FOR EVALUATION:

Personal Qualities and Character (20%)

1. The teacher is a model of morality and integrity, good human relations in public and in private life. (5%)
2. The teacher has dedication, devotion, sacrifices, hard work, commitment, and perseverance as evidenced by the performance of his/her pupils in the past three years. (10%)
 - No dropped out or retained pupil(s)
 - Has access to good data (timely and comprehensive)
 - Prompt in reporting to school and in submitting required reports
 - Kindergarten completers have mastered the basic requirements
3. The teacher has good human relations in the school and in the community. (5%)

Instructional Competence and Teaching Effectiveness (60%)

1. Demonstrated competence in teaching as evidenced by the high performance evaluation and rank obtained as a teacher in the last three years.
2. Instructional materials were used for the improvement of teaching in the last three years.
3. The teacher is well versed of the different strategies appropriate to be used in particular competencies and children's needs.
4. The teacher possesses a wide knowledge about kindergarten curriculum.
5. The teacher possesses artistic techniques in transitions between activities and even in pacifying children in trouble.
6. Adoption of the prescribed learning instruction (theme-related, play-based, differentiated, DAP, need-based).
7. Authenticity of the ECCD Checklist.
8. Learning areas are functional.
9. Three best pupils in the class can answer the 5 questions asked to each one of them.
10. Children show eagerness and excitement to learn.

Professional and Community Contribution (10%)

1. Self-improvement & professional growth in education (5%)
 - With participation to ECE related trainings
 - With ECE related units in MA
2. The teacher has active participation in community services/development and voluntary work. (5%)

Classroom (10%)

1. Room meets the standard size and facilities prescribed by DepEd.
2. Availability of the DAP instructional materials, pupils outputs, kindergarten prescribed forms and portfolio.
3. Room promotes interaction (dynamic) between peers and learners to IMs.

Note: Each criterion shall be supported with evidence(s).

D. THE SEARCH PROCESS

The School Principal shall submit a letter endorsing his/her kindergarten teacher for the said search to his/her Public Schools District Supervisor who in turn shall form a selection committee to conduct the District Level Evaluation to all contestants/nominees within the month of September of 2019. The adjudged District Winner (1) is qualified for the Cluster Level Competition which shall be done within the month of October. Cluster Level Search Committee shall be composed of the Cluster District Supervisors and Central School Principals. The First Cluster Level Winners shall again be competed for the Division Level within the month of November, three of whom shall be declared as first, second and third Outstanding Kindergarten Teacher.

Schedule of Evaluation:

- September 2019 – District Level Evaluation

- October 2019 – Cluster Level Evaluation
- November 2019 – Division Level Evaluation
- December 2019 – Awarding of Division Level Winners

E. PRIZES

The Search Committee for the district and cluster levels shall prepare certificate of participation for the participating teachers and principals and Certificate of Recognition for the first three winners. However, only one (1) (who is considered as the best) is entitled to join the higher competition. Moreover, in the Division Level, the first three winners shall receive a plaque of recognition while the non winners shall have the certificate of Recognition.

1. Outstanding Kindergarten Teacher – District Level (1 winner per district)
2. Outstanding Kindergarten Teacher – Cluster Level (1 winner per cluster)
3. Outstanding Kindergarten Teacher – Division Level (3 winners for the entire division)

Plaque of Recognition for the Division Level Winners

- 3pcs for the three winning teachers
- 3pcs for the principals of the winning teachers
- 3pcs for the PSDS of the principals of the winning teachers

Awarding Ceremony shall be done during the Gala Night of which this office has set to give due recognition to all deserving teachers and employees of the entire division who performed exemplary performance within the year which shall be done in December of this year.