



Republic of the Philippines  
Department of Education  
Region IX, Zamboanga Peninsula  
**SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE**  
Dipolog City 7100



RECORDED  
DepEd, Division Office of Zamboanga del Norte  
MAY 06 2019  
Date: \_\_\_\_\_  
\_\_\_\_\_

**MEMORANDUM**

**TO: All Public Schools District Supervisors  
Principal-In-Charge of District  
School Heads of Public Elementary and Secondary Schools  
Members, Electoral Board  
All others concerned**

**FROM: The Office of the Schools Division Superintendent**

**SUBJECT: ESTABLISHMENT OF THE 2019 DIVISION ELECTION TASK FORCE  
OPERATION AND MONITORING CENTER IN THE DIVISION OFFICE  
IN CONNECTION WITH THE MAY 13, 2019 NATIONAL AND LOCAL  
ELECTIONS**

**DATE : May 6, 2019**

Pursuant to the DepEd Memorandum No. 52 s. 2019, entitled “Establishment of the 2019 DepEd Election Task Force and Its Operation and Monitoring Center in the Central, Regional and Schools/City Division Offices in Connection with the May 13, 2019 National and Local Elections” particularly in paragraphs 3-5 thereof, this office hereby organizes the Division Election Task Force, to be composed of the following:


Chairperson: Filma B. Catalan -OIC-ASDS  
Vice-Chair: Joy E. Letran-Singson -CES, SGOD

Members: Julius O. Belagantol -IT Officer  
Shelamae E. Dayapdapan -Legal Assistant I  
Jun Leonard U. Romarate -Administrative Assistant III

The Election Task Force shall perform the functions as stated in paragraphs 7 and 8 of the said Memorandum. All expenses relative to the performance of its function may be charged against SDO Funds, subject to the usual accounting and auditing rules and regulations.

All concerned are encouraged to contact the Operation and Monitoring Center for inquiries and/or assistance at contact details provided hereunder. The Center will be established in the division office starting 1:00 p.m. of May 12, 2019 and ends on 5:00 p.m. of May 14, 2019.

For information and guidance.

  
**PEDRO MELCHOR M. NATIVIDAD, CSEE**  
Schools Division Superintendent

Email : zn.etf@deped.gov.ph  
Workplace Group : ETF-Zamboanga del Norte  
Globe : 09156037399  
Smart : 09219500692



Republic of the Philippines  
**Department of Education**

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DepEd MEMORANDUM  
No. **052**, s. 2019

02 MAY 2019

**ESTABLISHMENT OF THE 2019 DEPED ELECTION TASK FORCE AND ITS  
OPERATION AND MONITORING CENTER IN THE CENTRAL, REGIONAL  
AND SCHOOLS/CITY DIVISION OFFICES IN CONNECTION WITH THE  
MAY 13, 2019 NATIONAL AND LOCAL ELECTIONS**

To: Undersecretaries  
Assistant Secretaries  
Bureau and Service Directors  
Regional Directors  
Schools Division Superintendents  
All Others Concerned

1. Pursuant to Article IX-C, Section 2 (4) of the 1987 Philippine Constitution, the Commission on Elections (COMELEC) has the power to deputize law enforcement agencies and instrumentalities of the government for the exclusive purpose of ensuring free, orderly, honest, peaceful and credible elections.
2. The Department of Education (DepEd) is one of the national agencies deputized by COMELEC to ensure free, orderly, honest, peaceful and credible elections, through the appointment of public school teachers to serve as chairpersons and members of the Electoral Board, as well as Technical Support Personnel.
3. By virtue of the aforementioned authority granted by COMELEC to DepEd to ensure compliance with and enforcement of all orders and instructions relative to the election duties of the latter's personnel to ensure free, orderly, honest, peaceful and credible elections, the **2019 DepEd Election Task Force (ETF) Operation and Monitoring Center for the May 13, 2019 National and Local Elections** shall be established at the *Bulwagan ng Karunungan*, DepEd Central Office, Meralco Avenue, Pasig City, starting at 1:00 p.m. of **May 12, 2019** and ends on 5:00 p.m. of **May 14, 2019**.
4. Likewise, all regional and schools division offices of the Department are authorized to create their respective ETF Operations and Monitoring Centers on the same schedules mentioned above.
5. All regional directors and schools division superintendents are enjoined to submit a list of five officials/employees who will compose its ETF, with their respective designation, position, salary grade, DepEd email address, and contact information (Globe/Smart).
6. The five designated members of the regional and division ETF are directed to register on <http://bit.ly/DepEd ETF2019 Confirmation> for monitoring and reporting purposes.

7. The ETF will ensure that teachers shall be provided with adequate information, technical and legal assistance in the course of the performance of their duties as members of the Electoral Board, as well as DepEd non-teaching personnel who will serve during the May 13, 2019 National and Local Elections.


8. The Operation and Monitoring Center shall also serve as DepEd's institutional link to volunteer organizations, individuals, as well as partner agencies involved in the conduct of the May 13, 2019 National and Local Elections.

9. All DepEd officials and personnel, being in the civil service, are reminded not to intervene directly or indirectly in any election campaign or engage in any partisan political activity, except to vote.

10. The grant of honoraria to officials and personnel who will render services to their respective ETFs shall be subject to existing Commission on Audit rules and regulations and relative to the Department of Budget and Management issuance on the matter. Payments of overtime pay or grant of compensatory time-off to qualified personnel in the central, regional, and division offices who will compose the DepEd ETF are authorized, subject to the availability of funds and existing auditing rules and regulations, as well as pertinent Civil Service laws.

11. For more information, please contact **the Office of the Undersecretary for Administration**, Department of Education (DepEd) Central Office, 5th floor Mabini Building, DepEd Complex, Meralco Avenue, Pasig City at telephone nos. (02) 637-6207 and (02) 633-7203 and or email at usec.admin@deped.gov.ph.

12. Immediate dissemination of this Memorandum is desired.

  
**LEONOR MAGTOLIS BRIONES**  
Secretary

Reference:

DepEd Memorandum No. 65, s. 2016

To be indicated in the Perpetual Index  
under the following subjects:

BUREAUS AND OFFICES  
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