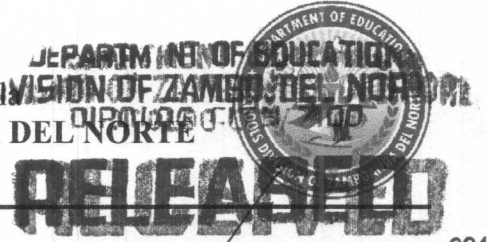




Republic of the Philippines
Department of Education
Region IX, Zamboanga Peninsula
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE
Dipolog City 7100



30 JAN 2018
DATE

MEMORANDUM

TO : Public Schools District Supervisors
Elementary and Secondary School Principals

FROM : Office of the Schools Division Superintendent

SUBJECT : Submission of Lists of Teacher Applicants for Senior High School and Kindergarten to Grade 10 for School Year 2018-2019

DATE : January 30, 2018

1. In accordance with DepEd Order No. 3, s. 2016 and DepEd Order 7, s. 2015 stipulating the Hiring Guidelines for Senior High School and Kindergarten to Grade 10 Teaching Positions, this office is requesting for the submission of the Consolidated List of applicants in your district by school on or before February 2, 2018 and all application papers shall be retained in the respective districts for division selection process.
2. All School Heads are required to submit the Lists of applicants through the District Supervisor for consolidation.
3. To expedite the conduct of Demonstration Teaching and Interview, district supervisors are enjoined to select four members of district ranking committee to be part of division sub-ranking committee in the district which will be chaired by one of the members of Division Ranking Committee. Schedule and venue for the demonstration teaching and interview will be announced after the submission of District Lists of applicants.
4. The conduct of English Proficiency Test for Kindergarten to Grade 10 and Senior High School Teacher applicants and venue will be announced as soon as the schedule will be finalized by the Bureau of Education Assessment (BEA).
5. Ranking and selection process of all teacher applicants shall be conducted by the Division Selection Committee through the Division sub-ranking committee.
6. Immediate dissemination of this memorandum is desired.

PEDRO MELCHOR M. NATIVIDAD, CSEE
OIC- Schools Division Superintendent