



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Region IX, Zamboanga Peninsula  
**SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE**  
Dipolog City



**RELEASED**

07 FEB 2018

DIVISION MEMORANDUM NO. 004 S. 2018

BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
NAME / SIGNATURE

TO : PRINCIPALS/SCHOOL HEADS  
CHILD PROTECTION COMMITTEE MEMBERS OF SCHOOLS  
ALL OTHERS CONCERNED

FROM : THE OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

SUBJECT : REPORTING CHILD ABUSE INCIDENTS

DATE : FEBRAURY 6, 2018

It has come to the attention of this Office that not all child abuse incidents in schools are reported to the Disciplining Authority.

Be informed that under the **DepEd Child Protection Policy** (DO 40, s. 2012), School Heads are mandated to institute effective child protection policies and procedures and monitor compliance thereof, and to ensure that ALL incidents of child abuse, violence, exploitation, discrimination, bullying and other similar acts are addressed in accordance with the provisions of said policy.

Further, Child Protection Committees in schools are tasked to identify, refer, and, if appropriate, report to the appropriate offices cases involving the aforementioned acts. They are to safeguard and uphold the rights of our learners in all matters and procedures affecting their welfare.

Be reminded that the Department observes a zero-tolerance policy of child abuse in all forms. Therefore, all who perpetrate abuses shall be held responsible for their actuations.

Thus, for proper implementation of DO 40, s. 2012, you are directed to review its salient provisions.

Those who fail to promptly report incidents to the Division Office will be made to explain their negligence and may be pursued administratively, should it be ascertained that their negligence is intentional.

**FOR STRICT COMPLIANCE.**

**PEDRO MELCHOR M. NATIVIDAD, CSEE**  
Officer-In-Charge  
Office of the Schools Division Superintendent

Copy furnished:

All Public Schools District Supervisors  
Principals-In-Charge of Districts