



Republic of the Philippines
DEPARTMENT OF EDUCATION
 Zamboanga Peninsula, Region IX
 Division of Zamboanga del Norte
 Dipolog City 7100



OFFICE OF EDUCATION
 ZAMBOANGA DEL NORTE
 7100

MEMORANDUM

To : Public School District Supervisors
 Elementary and Secondary School Heads
 Selected School Paper Advisers

RELEASED

APR 12 2018

From : Office of the Schools Division Superintendent

Subject: **PLANNING CONFERENCE IN PREPARATION FOR THE THREE-DAY
 LIVE-IN TRAINING WORKSHOP FOR TRAINED AND UNTRAINED
 SCHOOL PAPER ADVISERS**

Date : April 11, 2018

1. One-day planning conference is set for all the selected trainers and coaches for the Training Workshop to be conducted for the trained and untrained school paper advisers on April 17, 2018 at Division Canteen, Division Office, Dipolog City.

2. The aims of this conference are to:

- a. assign topics of each trainer/facilitator,
- b. prepare the handouts for reproduction,
- c. set the different activities and planned outputs for each session and
- d. identify the facilitators to be assigned in the opening and closing programs, ect.

3. The expected participants are the chosen coaches who are recipients of awards in the division, regional or national levels and they are:

TRAINER	SCHOOL	TOPIC
Milfra Sudario	Liloy NHS	News Writing (Session 1)
Cheryl Jasme	Polanco NHS	Editorial Writing (Session 2)
Isagani M. Tamin	Salug CS	Sports Writing (Session 3)
Lynneth F. Generoso	Ubay NHS	Feature Writing (session 4)
Ellen A. Olario	Polanco NHS	Science Writing (Session 5)
Mary Grace Agias Julito Los Baños	Katipunan NHS	Editorial Cartooning (Session 6)
Romina T. Culanculan	Manukan NHS	Photojournalism (Session 7)
Merelyn M. Aranas	Rizal NHS	Collaborative/Desktop Publishing (Session 8)
Ellen A. Olario	Polanco NHS	Radio Broadcasting (Session 9)
		TV Newscasting (Session 10) • Merelyn M. Aranas (Scriptwriter) • Ellen A. Olario (Presenter)

4. Travel and incidental expenses of each facilitator shall be charged to division funds subject to the usual accounting, auditing rules and regulations.

5. For information, guidance and compliance.

PEDRO MELCHOR M. NATIVIDAD, CSEE
 Schools Division Superintendent