



Republic of the Philippines  
Department of Education  
Region IX, Zamboanga Peninsula  
**SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE**  
Capitol Drive, Estaka, Dipolog City 7100



Memorandum

To: Public Schools District Supervisor  
Secondary School Principals/Head Teachers  
Secondary Math Coordinators/Teachers

**RELEASED**  
APR 23 2018  
BY:   
NAME:

From: The Office of the Schools Division Superintendent

Subject: Conduct of Division Writeshop on Mathematical Word Problems with  
Emphasis on Contextualization

Date: April 10, 2018

1. In pursuit to raise the academic performance of secondary mathematics in the division, this division will conduct a **Division Writeshop on Mathematical Word Problems with Emphasis on Contextualization** on May 7 -11, 2018 at a venue to be announced after the procurement procedure is done.

2. This training writeshop intends to:

- write mathematical word problems with emphasis on contextualization
- have compilation of contextualized word problems
- help teachers address the least learned competencies of students which are primarily word problems
- provide students with ready made contextualized word problems where they can practice solving
- provide users with guided strategies on how to solve word problems
- implement program CLOCK – Contextualization and Localization for Optimum Children's Knowledge

3. The participants to this training are the mathematics major teachers who are preferably school mathematics coordinators of the following schools, viz;

Participants	Number of Participants per School
<b>Cluster 1 – CD 1</b>	
1. La Libertad NHS	1
2. Mutia NHS	1
3. Mutia NHS – Alvenda	1
4. Piñan NHS	1
5. Dilawa NHS	1
6. Polanco NHS	1
7. Polanco NHS – Lingasad	1
8. Polanco NHS – Isis	1
9. Polanco NHS – Sianib	1
10. San Pedro NHS	1
11. Silawe NHS	1
12. Rizal NHS	1
13. Sebaca NHS	1
14. Sergio Osmeña NHS	1
15. Sergio Osmeña NHS – Bagong Baguio	1
16. San Isidro NHS	1

Participants	Number of Participants per School
17.Kanim NHS	1
18.Sawang NHS	1
19.Sibutad NHS	1
	<b>19</b>
<b>Cluster 2 – CD 2A</b>	
20.Katipunan NHS	1
21. Matam NHS	1
22.Don Teotimo Ochotorena NHS	1
23.Katipunan NHS – Sitog	1
24.Seres NHS	1
25.Bartolome Aripal Mem. NHS	1
26.Manukan NHS	1
27.Jesus Ramos NHS	1
28.Don Jose Aguirre NHS	1
29.Saluyong NHS	1
30.Langatian NHS	1
31.Marupay NHS	1
32.Dohinob NHS	1
33.Moliton NHS	1
	<b>14</b>
<b>Cluster 3 – CD 2B</b>	
34.Dinasan NHS	1
35.Manawan NHS	1
36.Ponot NHS	1
37.Mangilay NHS	1
38.Siayan NHS	1
39.Gunyan NHS	1
40.Sindangan NHS	1
41.Sindangan NAS	1
42.Lapero NHS	1
43.Siari JHR NHS	1
44.Doña Natividad Macias Mem. NHS	1
45.Bartolome Lira NHS	1
46.Dumalogdog NHS	1
	<b>13</b>
<b>Cluster 4 – CD 3A</b>	
47.Bacungan NHS	1
48.Bacungan NHS - Palandoc	1
49.Godod NHS	1
50.Raba NHS	1
51.Kalawit NHS	1
52.Gatas NHS	1
53.Compra NHS	1
54.Liloy NHS	1
55.Liloy NHS – Patawag	1
56.Salug NHS	1
57.Balakan NHS	1
58.Bacong NHS	1
59.Binoni NHS	1
60.Ramon Magsaysay NHS	1
61.Tampilisan NHS	1
62.Galingon NHS	1
63.Tampilisan NHS - Situbo	1
	<b>17</b>
<b>Cluster 5 – CD 3B</b>	
64.Kipit Agro-Fishery NHS	1
65.Ubay NHS	1
66.Ubay NHS - Malintubuan	1
67.Gutalac NHS	1

Participants	Number of Participants per School
68. Gotalac NHS – Canuto Enerio	1
69. Gotalac NHS – Panganuran	1
70. Gotalac NHS – Mamawan	1
71. Alam Mudja Sai NHS	1
72. Baliguian NHS	1
73. Malayal NHS	1
74. Sibuco NHS	1
75. Julian Soriano MCHS	1
76. Siocon NHS	1
77. Canatuan NHS	1
78. Sirawai NHS	1
79. Sirawai NHS – Guban	1
80. Sirawai NHS – Piacan	1
	<b>17</b>
<b>Total Number of Participants</b>	<b>80</b>

4. To facilitate the success of the training writeshop, the following personnel are advised to take part before, during and after the conduct of the training writeshop where their functions are deemed needed, viz;

Office / Staff Designated	Responsibilities	Contact Person
Division Sec. Math Supervisor	Program Manager	Leynie Boy G. Bellino, Ed. D.
HRD Section	Training Manager	Robert I. Pocular
Health Section	Welfare Officer	Dr. Sonia Y. Uy
BAC Secretariat	Logistics Officer	Wilson H. Inding
Budget Officer	Finance Officer	Casemera V. Lunjas
M & E Section	M & E Coordinator	Wilson H. Inding
DRRM Section	DRRM Officer	Eunice Janolino
Division Secondary Math Supervisor & Selected Sec. Math Experts	Facilitators	Leynie Boy G. Bellino, Ed. D.
Officers of the Day - Facilitators	Secretariat/Documenters	Leynie Boy G. Bellino, Ed. D.

5. The participants are advised to bring with them laptops, curriculum guides, textbooks, reference materials from Grade 7-10 and pocket wifi/modem. Groupings of assignment may not be necessarily on the grade level a participant is teaching.

6. Each participant is entitled to service credits which may be determined by the Schools Division Superintendent.

7. Meals, snacks, board and lodging shall be chargeable against Division INSET Funds while travelling expenses shall be chargeable against School MOOE Funds subject to usual auditing and accounting rules and regulations. First meal will be served on May 6, 2018 and check-in time will be 1:00 PM on the same day while last meal will be lunch on May 11, 2018 with afternoon snacks. Check-out time will be 12:00 noon on the same day.

8. Wide dissemination of this Memorandum is desired

**PEDRO MELCHOR M. NATIVIDAD, CSEE**  
*Schools Division Superintendent*