## MEMORANDUM

To: $\quad$|  | GSP District Commissioners |
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|  | ESP/School Heads |
|  | GSP Field Advisors |
|  | GSP Adult Leaders |
|  | All Others Concerned |

From: $\quad$ The Office of the Schools Division Superintendent
Subject: Consultative and Planning Conference with the Identified GSP Adult Leaders Commissaries, and Medical Team in Preparation for the $\mathbf{2 8}^{\text {th }}$ GSP Regional Camp

Date: $\quad$ February 1, 2018

1. To properly harmonize the flow on the preparation and participation on the conduct of the 28 th GSP Regional Camp, this office calls for a Consultative and Planning Conference with the Identified GSP Adult Leaders, Commissaries, and Medical Team on February 2, 2018, 8:00 AM at the SDS Conference Hall of this.
2. The objectives of this convergence are to plan appropriate action to address the necessary preparations, and to create subcommittee from among the identified teams for task assignments.
3. Expected participants are the 40 Adult Leaders of the 20 patrols, the 15 commissaries (as identified in the memorandum re: $28^{\text {th }}$ Regional Camp) and the 5 identified nurses namely: Rowena $R$. Damasing, Aileen J. Russiana, Dinah Earl C. Pedrosa, Maria Mae O Abao and Blessed Angelie Reyes.
4. To ensure the safety of the junior and senior scouts without identified Adult Leader from their own school, the said school can send one. However, she has to prepare her own separate allowable budget allocation like transportation, food and other incidental expenses chargeable against School MOOE/Local School Board Fund/Solicited Form subject to usual accounting and auditing rules and regulations.
5. Moreover, food, transportation and other related expenses for the 5 identified nurses shall be charged against Division Funds subject to usual accounting and auditing rules and regulations.
6. For information, guidance and immediate dissemination to all concerned is desired.

