



Department of Education
Region IX, Zamboanga Peninsula
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE
Dipolog City 7100



MEMORANDUM

RELEASED

To : **Public Schools District Supervisors (PSDS)
Secondary Public and Private School Heads/Principals
of Sampled Schools**

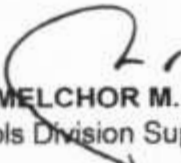
From : **The Office of the Schools Division Superintendent**

Subject : **Administration of the Basic Education Exit Assessment
(BEEA) for Grade 12**

Date : **April 2, 2018**

APR 05 2018
NAME / SIGNATURE

1. As per notice from the Bureau of Education Assessment (BEA) dated March 15, 2018, the Department of Education thru BEA shall administer the **Basic Education Exit Assessment (BEEA) for Grade 12** to identified sampled schools nationwide, on April 12-13, 2018. These are the sampled schools in this division, to wit:
 - Bacungan National High School
 - Julian Soriano Memorial Comprehensive High School
 - Kipit Agro Fishery National High School
 - Langatian National High School
 - Sergio Osmeña National High School
 - Sindangan National Agricultural School
 - Sindangan National High School
 - Siocon National High School
 - Tampilisan National High School
 - Ubay National High School
 - Ave Maria College
 - Philippine Advent College
 - Saint Joseph College of Sindangan, Inc.
 - Jose Rizal Memorial State University – Tampilisan Campus
2. Relative to this, the concerned school heads are enjoined to adopt mechanism like "the giving of clearance to G-12 student-takers after they take the test" to ensure maximum attendance and participation in the examination.
3. Furthermore, the Division Testing Coordinator (DTC) shall conduct an orientation to the Chief Examiners /School Heads and the School Testing Coordinators for the standardized administration of the Exit Assessment on **April 10, 2018 at the 2nd Floor of the Office of the Schools Division of Zamboanga Del Norte at 8:00 AM**. Distribution of the Testing Materials to the above-identified public and private secondary school heads shall follow right after the orientation.
4. It is imperative that the school heads who will act as chief examiners should thereafter conduct an orientation to their own teacher-assigned room examiners and room supervisors the following day or on April 11, 2018, before they will be deployed to the testing school they are respectively assigned. *Annexed hereof* is the assignment of room examiners and room supervisors in all testing schools, for your information and guidance.
5. The Public Schools District Supervisor shall conduct monitoring on the administration of the Exit Assessment in their respective district. A **monitoring tool** is available in the division website, and a consolidated report shall be forwarded to the SMM&E email: monitoringzn@gmail.com.
6. Travel, and other incidental expenses shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
7. Immediate dissemination of this Memorandum is desired


PEDRO MELCHOR M. NATIVIDAD, CSEE
Schools Division Superintendent

Enclosed: As stated

Assignment of Room Examiners and Supervisors

	Sampled Schools	District	No. of Examinees	Room Number	Room Examiners	Room Supervisors
1	Bacungan NHS	Bacungan	159	1	Blandee D. Bucaobra	John Paul C. Valles
				2	Ryan A. Nicanor	
				3	Reymark A. Bicoy	
				4	Lawrence B. Timtim	
				5	Jumar Valdez	
				6	Edwil Rebollos	
2	Julian Soriano MCHS	Siocon	160	1	Wenee Abae	Bernadeth Muti
				2	Editha Myrna Aduca	
				3	Mayvelyn Ferrer	
				4	Evelyn Jutingo	
				5	Marilou Canagan	
				6	Chona Marcera	
3	Kipit Agro Fishery NHS	Labason	157	1	Lovely Wamar	Rosenda Pasilan
				2	Joel Balendres	
				3	Reneboy Balase	
				4	Ma. Cresencia Calumba	
				5	Mercedita Martinez	
4	Langatian NHS	Roxas	230	1	Jennifer P. Batilona	Lindy P. Villanueva Franklin E. Benitez
				2	Anelyn D. Celicious	
				3	Maria Cristina L. Magallanes	
				4	Charina D. Vargas	
				5	Rose Antonette S. Macop	
				6	Sunshine B. Libre	
				7	Joseph M. Am-is	
				8	Analie B. Yurong	
5	Sergio Osmeña NHS	Sergio Osmeña	240	1	Milette M. Jalosjos	Virginia B. Sumalpong Jade Mae O. Hernando
				2	Jeraldien T. Timtim	
				3	Aljean V. Soliva	
				4	April Maicon B. Rengquijo	
				5	Edlyn F. Pajunillan	
				6	Annabelle Grace C. Perez	
				7	Lynee Mai I. Oga	
				8	Darven G. Cinchez	
6	SNAS	dangan Cen	343	1	Renalyn B. Yosores	Jeffrey Tagapulot Marites Rabaca Julie Ronalie
				2	Reziel Mae B. Yosores	
				3	Kevin Jones V. Calumpang	
				4	Ronali M. Asonda	
				5	Riel M. Rivas	
				6	Josit M. Duntar	
				7	Articulo, Shery Ann	
				8	Bacusmo, Maribeth	
				9	Capa, Sophia	
				10	Dua, Arlin	
				11	Garcia, Riza	
				12	Nueva, Holden	
7	Sind NHS	Sindangan Central	332	1	Daryl O. Hipulan	J Kim O. Batula Michelle H. Domingo
				2	Hazel P. Bacasmo	
				3	Lilibeth B. Herida	
				4	Glaiza E. Capital	
				5	Jonalyn E. Pormento	
				6	Sheila C. Mora	
				7	Rolly Aborque	
				8	Amy Dionaldo	
				9	Hannelou Bayawa	
				10	Queenie Allsaca	

	Sind NHS			11	Merycian Nonong	
				12	Kimkert Tigon	
8	Siocon NHS	Siocon	271	1	Junever P. Baradas	Elizabeth H. Reyes Loester M. Bercasio
				2	Raymond M. Habay	
				3	Merlie F. Gapol	
				4	Glenda M. Rulona	
				5	Marichelle C. Caballero	
				6	Judie M Ligutom	
				7	Vinloufiel B. Balladares	
				8	Harriet P. Vistal	
				9	Rhea Joy M. Yu	
9	Tampilisan NHS	Tampilisan	174	1	Rioda B. Dapar	Cypren F. Balasabas Renilo D. Tatoy
				2	Nilson L. Recanil	
				3	Maurine Aime T. Quiboyen	
				4	Edgardo S. Monforte	
				5	Ralph C. Silvano	
				6	Braulio Polinar	
10	Ubay NHS	Labason	178	1	Conily Laolao	Delia Lubandina
				2	Aurelia Galope	
				3	Almera Carido	
				4	Maricel Tomocon	
				5	Gemmery Buhian	
				6	Louie James F. Eisma	
11	Ave Maria College	Liloy	171	1	Richard A. Dadan	Richard D. Baguio
				2	Marie Pher A. Piñero	
				3	Charelyn T. Bagasina	
				4	Janeth G. Paculanang	
				5	Anna Cristy T. Jimenez	
				6	Ma. Gwendolyn R. Gagucas	
12	Philippine Advent College	Sindangan	384	1	Parangan, Charma	Paciano Recabo Siegfred Tagupa Mary Grace H. Portuguez
				2	Sambo Jouana Lou	
				3	Sambo Mon Anna Susette	
				4	Silvano Teresita	
				5	Omos, Ivy	
				6	Montillana Jeramie	
				7	Ryan J. Olis	
				8	Michelle C. Dionsay	
				9	Aicyl V. Soliva	
				10	Reian L. Romero	
				11	Jencent F. Ortouste	
				12	Eirene H. Reluya	
				13	Ronald G. Lacquio	
13	St. Joseph College	Sindangan	372	1	Arnie M. Boco	Angelito P. Buot Arlene T. Ordeniza Ann L. Denzon
				2	Grace G. Oracoy	
				3	Michael G. Cayacap	
				4	Paul Ryan D. Espina	
				5	Elma Marie L. Reso-or	
				6	Joan C. Jamora	
				7	Clint Mag-abo	
				8	Wendelyn Obillos	
				9	Mary Grace Bontigao	
				10	Darilyn Ricablanca	
				11	Lovely Lomocso	
				12	Reynaldo Tubada	
				13	Eddie Magsalay	
14	Jose Rizal Memorial State University - Tampilisan Campus	Tampilisan	80	1	Mercedes F. Bontigao	Evelyn J. Rocha Reena Sophia B. Regencia
				2	Wilfreda D. Nalzar	
				3	Eulogio E. Lomoljo Jr.	
				4	Glenda B. Pecore	
				5	Nonelita O. Lomoljo	

for Monitoring



Region IX, Zamboanga Peninsula
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE
 Estaka, Dipolog City
2018 NATIONAL ACHIEVEMENT TEST (NAT)
 Grade 12



School I.D. _____

School: _____

District _____

Date of Testing: _____

Time _____

No. of Testing Room/s _____
 Total Enrolment/ Registrants (grade/year) _____ Male _____ Female _____
 Total No. of Examinees AM Session: _____ PM Session: _____
 Total No. of Absent AM Session: _____ PM Session: _____
 Time when test materials were distributed to Room Examiners/ Proctors
 AM Session: From _____ to _____
 PM Session: From _____ to _____

1. Ask the Chief Examiner on the Sufficiency of Test Materials	Sufficient	Insufficient	Number of Needed additional copies	Room Number with insufficiency
1.1 Test Booklet				
1.2 Answer Sheet				
1.3 Seat Plan				
1.4 Handbook				

2. Report on the Readiness of Testing Rooms: (Indicate how many rooms are with observed indicators)	Evident (How many?)	Not Evident (How many?)
2.1 Well-lighted and conducive for testing		
2.2 For Grade 6 and Grade 10, 30 armchairs are provided		
2.3 List of Examinees posted at the door of each room		
2.4 Separate testing room/s for special group of examinees		

3. Rate the examiners based on the following:	Evident	Not Evident
3.1 Testing discipline is imposed strictly		
a. NO electronic devices and references in the testing room		
b. All belongings are placed in front. Only pencils, sharpeners are with the examinees while the test is on-going		
c. Seat assignment is strictly based on the seat plan		
d. Seats of late comers/absentees were left vacant		
e. No unnecessary noise while the exam is in progress		
f. Cheating in any form is strictly prohibited (e.g. talking to co-examinees, copying answers from others etc.)		
3.2 Refraining from the following are strictly followed		
a. Reading/ copying test items in the test booklet		
b. Explaining/ translating to the examinees certain words used in the item		
c. Room examiners keep custody of the test booklets and answer sheets		

Other Findings/ Observation

Monitoring Official