



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region IX, Zamboanga Peninsula
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE
Dipolog City



RELEASED

Division Memorandum
No. 014, s. 2018

BY: 
NAME / SIGNATURE

28 MAR 2018

DATE

TO : SCHOOL HEADS
ALL OTHERS CONCERNED

FROM : THE SCHOOLS DIVISION SUPERINTENDENT

SUBJECT : SUBMISSION OF LEARNERS' BIRTH
CERTIFICATES


DATE : MARCH 28, 2018

As School Year 2017-2018 comes to a close, the Office of the Schools Division of Zamboanga del Norte enforces compliance with the minimum documentary requirements for early registration pursuant to **DO 6, s. 2017** (Multi-Year Implementing Guidelines on Early Registration).

All School Heads are directed to identify learners who failed to submit their Birth Certificates in the previous Early Registration period and mandate them to produce and submit this document **on or before the opening of School Year 2018-2019.**

Upon receipt of the documents, School Heads shall update school records or register learners in the LIS and provide their LRNs accordingly.

STRICT COMPLIANCE IS ENJOINED.


PEDRO MELCHOR M. NATIVIDAD, CSEE
SCHOOLS DIVISION SUPERINTENDENT