



DEPARTMENT OF EDUCATION
DIVISION OF ZAMBO. DEL NORTE
DIPOLOG CITY 7100

RELEASED

28 JUL 2017

Republic of the Philippines
DEPARTMENT OF EDUCATION
Region IX, Zamboanga Peninsula
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE
7100 Dipolog City

By: [Signature]
NAME/SIGNATURE

DATE: _____

Division Memorandum
No. 267 s. 2017

To : **All Concerned Personnel
This Division**

From : **The Office of the Schools Division Superintendent**

Subject : **Composition of the Division Review Evaluation Committee
(DREC) on the Establishment, Merging, Conversion,
Integration, and Renaming of Public Schools**

Date : **July 26, 2017**

1. In compliance with DepEd Order No. 40, 2014, otherwise known as the Guidelines on the Establishment, Merging, Conversion, and Naming / Renaming of Public Schools, and Separation of Public School Annexes in Basic Education, this Office hereby announces the Composition of the Division Review Evaluation Committee (DREC)), to wit:

Chairperson: Pedro Melchor M. Natividad, CSEE
OIC- Office of the Schools Division Superintendent

Vice-Chairpersons: Virgilio P. Batan, Jr., CESE
OIC - Assistant Schools Division Superintendent
Filma B. Catalan, Ed.D.
OIC - Assistant Schools Division Superintendent

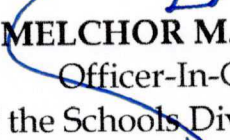
Members:

1. Leonido A. Pampilo, Jr. - SEPS, Planning and Research
2. Giparel B. Elumba - Planning Officer III
3. Casamera V. Lunjas, - Administrative Officer IV- Budget and Finance
4. Helen E. Tangon - Administrative Officer V
5. Lilia E. Abello, Ed.D. - Chief Education Program Supervisor, CID
6. Joy E. Letran-Singson, Ed. D. - Chief Education Program Supervisor, SGOD
7. Engr. Dave Patigayon - In-Charge of Education Facilities Section
8. _____ - PTA Division Federation Representative

2. The Committee shall have the following functions and responsibilities:

- A. Initial evaluation as to the completeness and veracity of the submitted documents and recommendations by the Planning and Research Sections;

- B. Once all the requirements are complied with, conduct on-site validation as to whether or not the existing school buildings/classrooms or plans for classrooms to be constructed are in accordance with the technical specifications stipulated in the latest DepEd Educational Facilities Manual, the pertinent provisions of the National Building Code and this DepEd Order. A letter of notification shall be provided by the Office of the SDS to the applicants of the action taken on their requests within fifteen (15) days upon receipt of such request.
- C. Evaluation of the Staffing Complement/Position Requirement Analysis for purposes of determining the required number of teaching and non-teaching positions (e.g. required number of teachers in the school, based on existing DepEd-DBM staffing standards less existing number of teacher items based on PSISOP for the Fiscal Year), as well as the funding requirements for PS, MOOE and CO, on multi-year basis (e.g. over the five-year period), without prejudice to consideration of such application for the next/succeeding school years.
- D. If there is failure to comply with the requirements, the DREC, through the SDS shall disapprove the application, copy furnished the Planning and Research Section.
3. For information, guidance and strict compliance.


PEDRO MELCHOR M. NATIVIDAD, CSEE
Officer-In-Charge
Office of the Schools Division Superintendent

Reference: DepEd Order No. 40, s. 2014