



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region, IX, Zamboanga Peninsula
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE
7100 Dipolog City

DEPARTMENT OF EDUCATION
DIVISION OF ZAMBOANGA DEL NORTE
DIPOLONG CITY 7100

RELEASED


05 JAN 2017
DATE: _____

BY: _____

NAME: _____

DIVISION MEMORANDUM NO. 010, S. 2017

**TO: PRINCIPALS
SCHOOL HEADS
TEACHERS-IN-CHARGE
ALL OTHERS CONCERNED**

FROM :  NATIVIDAD P. BAYUBAY, CESO VI
Officer-In-Charge
Office of the Schools Division Superintendent

SUBJECT: NARRATIVE REPORT ON LAND CONFLICT

DATE : January 5, 2017

The Department of Education aims to safeguard the interest of school sites from being subjected to usurpation, baseless claims for payment, sale, and reconveyance suits (Memorandum DM-LA/STO – 2016 – 14267). As such, the Sites Titling Office was created to assist Regional and Division Offices in determining which school sites qualify for titling.

To help realize its goal, all principals or heads of schools without Special Patents or Certificates of Title owing to an ongoing land conflict or lack of documents are required to submit a report on the ownership status thereof.

The report shall include the following:

1. Reason for the failure to obtain a Certificate of Title/Special Patent
2. Background of the land conflict, if applicable
3. Names of the claimants, if any
4. School site documents available (Tax Declaration, Deed of Donation, etc)
5. Actions taken

Please submit **two (2)** copies of your report to the Legal Office on or before January 27, 2017.

STRICT COMPLIANCE IS ENJOINED.