



Republic of the Philippines  
Department of Education  
Region IX, Zamboanga Peninsula  
Schools Division of Zamboanga del Norte  
Dipolog City

RELEASED

06 SEP 2016

SY: \_\_\_\_\_ DATE: \_\_\_\_\_  
NAME / SIGNATURE \_\_\_\_\_

**DIVISION MEMORANDUM**

No. 21 s. 2016

To : **PUBLIC SCHOOLS DISTRICT SUPERVISORS  
IDENTIFIED ELEMENTARY SCHOOL HEADS  
BOOKEEPERS  
ELEMENTARY NURSES  
SEC. NURSES WITH ELEMENTARY COVERAGE  
SBFP RECIPIENT SCHOOLS**

From : **NATIVIDAD P. BAYUBAY, CESO VI**  
Officer-in-Charge  
Office of the Schools Division Superintendent

Subject : **CAPACITY BUILDING ON SCHOOL-BASED FEEDING  
PROGRAM (SBFP) MANAGEMENT SY 2016-2017**

Date : September 1, 2016

1. The Schools Division of Zamboanga del Norte announces the conduct of the one-day Capacity Building on SBFP Management for implementation this School Year 2016-2017 in 2 batches on September 13 and 14, 2016 respectively. Venue will be announced later.
2. The seminar aims to:
  - a. present policies and directions specifically on financial management
  - b. discuss plans for SY 2016-2017 SBFP implementation
  - c. update on the different health and nutrition programs in the region
3. The participants to this activity are all Public Schools District Supervisor, elementary school heads of all recipient schools, district bookkeepers and nurses under the identified schools. Please refer to the schedule below:

1 <sup>st</sup> batch		2 <sup>nd</sup> batch	
Polanco I	Piñan	Sindangan Central	Labason
Polanco II	Rizal	Sindangan South	Gutalac I
Mutia	Sergio Osmeña I	Bacungan	Gutalac II
Sibutad	Sergio Osmeña II	Salug I	Baliguian
La Libertad	Manukan I	Salug II	Tampilisan
Katipunan I	Manukan II	Godod	Sirawai
Katipunan II	Ponot	Liloy I	Siocon
Roxas I	Siayan	Liloy II	Sibuco
Roxas II		Kalawit	

4. Furthermore, all Public Schools District Supervisors concerned shall inform all recipient schools under their respective districts. For further inquiries, you may refer to the School Health Section of this Division.
5. Expenses incurred such as training supplies/materials, meal (lunch and 2 snacks) shall be chargeable against SBFP FY 2015 allotment while travel and other incidental expenses of the participants shall be charged against School MOOE subject to the usual accounting and auditing rules and regulations.
6. Immediate and wide dissemination of this memorandum is desired.