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Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region IX, Zamboanga Peninsula  
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE  
Dipolog City

**DIVISION MEMORANDUM**  
No. 103 s. 2015

**TO: Administrators/Principals of Private H.S. /Non DepEd Schools Applying for Senior High School  
All others concerned**

**FROM: NATIVIDAD P. BAYUBAY, CESO VI**  
Officer-In-Charge  
Office of the Schools Division Superintendent

**SUBJECT: ONE-DAY ORIENTATION CUM WORKSHOP ON SENIOR HIGH SCHOOL (SHS) IMPLEMENTATION & DOCUMENTATION FOR NON-DEPED SCHOOLS**

**DATE: June 15, 2015**

1. The DepED, Region IX office will conduct a **“One day Orientation Cum Workshop on Senior High School (SHS) Implementation and Documentation for Non DepEd Schools”** on **June 19, 2015** at **Sibugay Plaza Hotel, Ipil, Zamboanga Sibugay.**
2. Enclosed is an un-numbered **Regional Memorandum** for this orientation workshop, inviting your attention to **paragraphs 2, 3 and 4** thereof.
3. Immediate dissemination and strict compliance of this memorandum is desired.



**MEMORANDUM**

TO : Schools Division Superintendents  
Heads/Administrators of Non-DepEd Schools  
Attention: Regional & Division SHS Coordinators  
This Region



FROM : MALCOLM S. GARMA, CESO V  
OIC, Regional Director

SUBJECT : ONE-DAY ORIENTATION CUM WORKSHOP ON SENIOR HIGH SCHOOL (SHS) IMPLEMENTATION & DOCUMENTATION FOR NON-DEPED SCHOOLS

DATE : June 4, 2015

In line with DepEd's commitment for partnership and support to Non-DepEd schools on K to 12 – SHS Program implementation, the Department of Education, Regional Office IX will be holding a **One-day Live out Orientation Cum Workshop on Senior High School (SHS) Implementation and Documentation for Non-DepEd Schools on June 19, 2015 at Sibugay Plaza Hotel, Ipil, Zamboanga Sibugay.**

The following are the objectives of the said workshop:

1. To provide updates on K to 12 – Senior High School Program (curriculum, requirements, program offerings, implementation, etc.);
2. To orient and guide the non-DepEd schools with the final list of required documents on SHS implementation to be evaluated, processes of evaluation and issuance of provisional permits; and
3. Come up with agreements based on the evaluated SHS documents of Non-DepEd School applicants and concurred Qualitative Evaluation Processing Sheets (QEPS) aligned to the Revised Guidelines on the implementation of the SHS Program for Non-DepEd Schools during the workshop.

Participants to this orientation are members of the SHS School Planning & Implementation Team of Private Schools, State/Local Colleges/Universities, Technical-Vocational Institutions and Stand Alone Education Providers. Participants must bring with them the application documents submitted or to be submitted to DepEd CO/RO/DO for provisional permit to operate SHS Program.

A registration fee of Four Hundred Pesos (P400.00) shall be collected from the participants for Lunch, AM & PM Snacks and handouts. Travel and other incidental expenses of the participants shall be charged to respective local funds subject to usual accounting and auditing rules and regulations.

For inquiries, please contact Mr. Aurelio A. Santisas, Regional SHS Coordinator, at telephone number 215-3746, 925-2103 or email at [shs.region9taskforce@gmail.com](mailto:shs.region9taskforce@gmail.com).

Immediate dissemination and strict compliance of this memorandum is desired.