Region Dt. Zemboerge Peninsula DIVISION OF ZAMBOANGA DEL NORTE Dipolog City

PURCHASE REQUEST

			PR No:	2022-10-0485	
Departmen	nt:	Department of Education [DepEd]	SAI No.		Total Cost
Section / O	office:	ADMINISTRATIVE SERVICES	Quantity	Est. Unit Cost	
Stock No.		Hem Description 12 MONTHS SECURITY SERVICES OF GUARDS IN THE SCHOOLS DIVISION 12 MONTHS SECURITY SERVICES OF GUARDS IN THE SCHOOLS DIVISION			
		12 MONTHS SECURITY SERVICES OF GUARDS IN THE CONTROL OFFICE OF ZAMBOANGA DEL NORTE	-	17,169.00	206,028.0
		OFFICE OF ZAMBOAROA DECISION	1	17,169.00	206,028.0
1	months	>1 Male Guard (duty from 8:00 A.M 4:00 P.M.)	1		206,028.0
2	months	>1 Male Guard (duty from 4:00 A.M 12:00 A.M.)	1	17,169.00	206,028.0
3		154 Mala Guard (duty from 12:00 A.M 6:00 A.M.)	1	17,169.00	200,
4	months				
-	monan	>1 Lady Guard (duty from 6.00 A.m. Technical Specifications/ Minimum Qualifications;			
		1. Must be fully vaccinated			
		Must be fully vaccinated Has undergone pre-licensing training programs, with more than one year			
		experience			
	_				
		Physically and Mentalry Fit. With good moral character and reputation supported with NBI Clearance Pagestreet:	-		
		4. With good moral chalacter and the Ferninger Required:	\vdash		
		Minimum Security Equipment Required:			
		4 With operational Functional and well-maintained File and			
		2 With handheld radio with valid NTC License		-	
		3. With Big Flashlights		-	
-		3. With Big Flashlights SECURITY GUARDS ASSIGNMENTS/ TOUR OF DUTY			
		1. MAIN GATE GUARD/ ROVING		$\overline{}$	
				- 1	
		 Weekly submission of incident reports to Administrative Critic to the Properties of Incidents must be reported immediately purposes but unusual/untoward incidents must be reported immediately. 			
		after their occurrence. Terms of References:			
		>Period Covered: December 1, 2022 to November 30, 2023	-		
		The second of earlyings	\rightarrow		
		Monthly basis payment of services Monthly submission of Billing Statement with complete attachment			
$\neg \neg$		Monthly submission of Billing Statement with Company			
\rightarrow	-		-		
-+	-+		-+		
	\rightarrow	THE PERSON	ONLY	ASSESSMENT OF THE PARTY OF THE	P 824,112.00
	EIGHT I	HUNDRED TWENTY-FOUR THOUSAND ONE HUNDRED TWELVE PESOS THS SECURITY SERVICES OF GUARDS IN THE SCHOOLS DIVISION OF	ONL	STATE OF STATE OF	

PURPOS NORTE.

	Requested by:	Approved by:)
Signature:	M	VIRGILIO P. BATAN JR., CESO V
Printed Name:	HELEN E. TANGON Administrative Officer V	Schools Division Superintendent
Decignation:	Aminimistras Cilion 4	MOS- LOWS-1
Date:		GAN-MART DOT-FIA



Republic of the Philippines DEPARTMENT OF EDUCATION Region \text{\text{X}}, Zamboanga Peninsula SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE



REQUEST FOR QUOTATION

The Department of Education – Zamboanga Del Norte (DEPED) – Bids and Awards Committee (BAC) will undertake a Small Value Procurement 12 MONTHS SECURITY SERVICES OF GUARDS IN THE SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE (PR No. 2022-10-0485) for FY 2022 in accordance with Section 53.9 of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184.

Please quote your best offer for the item described herein, subject to the Terms and Conditions provided at the next page of this Request for Quotation (RFQ). Submit your quotation duty signed by you or your duty authorized representative not later that 10:00 A.M. at the BAC Office, Schools Division of Zamboanga del Norte, Capitol Drive Estaka Dipolog City. Open submission may be submitted, manually or through email at zn.bac@deped.gov.ph

A copy of your 2022 Business/Mayor's Permit, PhiliGEPS Registration Number, Tax Clearance, DTI/SEC/CDA, Certificate of Registration and Omnibus Swom Statement is also required to be submitted along with your quotation/proposal.

For any clarification, you may contact us at cellphone no. 0935-399-3224.

JUDITH V. ROMAGUERA, CESO VI Assistant Schools Division Superintendent BAC CHAIRPEASON

No.	Unit		DESCRIPTION OF ARTICLES	Quantity	Unit Price	Total
0	M Halatie	12 MO	NITHS SECURITY SERVICES OF GUARDS IN THE SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE	course forcesed	reignen mes	rigadgin
1	months		1 Male Guards (duty from 8:00 AM - 4:00 PM)	1		- Sair
2	months	10000	1 Male Guards (duty from 4:00 PM - 12:00 AM)	1		and the same
3	months		1 Male Guard (duty from 12:00 AM - 8:00AM)	1	State on the state of	- ATTOMET
4	months		1 Lady Guard (duty from 8:00AM - 5:00PM)	1		100 mm 10
		-	Technical Specifications/Minimum Qualifications:			
	- Inches	1.	Must be fully vaccinated			esser C
		2.	Has undergone pre-ficensing training programs, with more than one year experience	or to eliminate	Hinem pain	on cities
1	MEN IND	3.	Physically and mentally fit	No tollia Congress	cost to junis	1011/24 111
	991 Kritini	Z AHBOLCH	With good moral character end reputation supported with NBI clearance	r premiudate pri	desprais ed i	arcantar are yes
1,1	dinian of	pulse or	Minimum Security Equipment Required:	र्थ काठ के हिन्दीका	o par cepamen u	Manual II
	d Authors as	anium la	With operational, functional and well-maintained fire-arms with valid floense in the name of the security egency	to 164 become	Manuel State of	Versien
		2.	With handheld radio with valid NTC		I deams	a-hamba
		3.	With big fleshlights			
			Security guards Assignments/Tour of Duty			
		1.	Main Gate Guard/Roving			
		2	Lobby Guard			
		3.	Weekly submission of incident reports to Administrative Chief for record purposes but unusual/untoward incidents must be reported immediately after their occurrence			
		Terms of a	Terms of reference:			
		>Period	Covered: December 1, 2022 to November 30, 2023			
		>Monthly	basis payment of services			
		>Monthly	submission of Billing Statement with complete attachment			
			NOTHING FOLLOWS			
	1		TOTAL		-	

"The above quoted prices are inclusive of all costs and applicable taxes.

The Chairman Bids and Awards Committee	
Division of Zamboanga del Nigite Capitol Drive, Estaka, Dipolog City	
Madame:	
Pursuant to the terms and our which bidder's bond of	ditions of this bidding, I/We hereby submit my/our bid proposal with the prices opposite each item for is herewith proposed/enclosed as guaranty for the faithful compliance of my/our obligations.
	Very truly yours,
	Name & Signature of Bidden/Offeror

INSTRUCTIONS:

- Accomplish this RFQ correctly and accurately.
- (2) Do not after the contents of this form in any way.(3) All technical specifications are mandatory.
- (4) Failure to comply with any of the mandatory requirements will disqualify your quotation.
- (5) Failure to follow these instructions will disqualify your entire quotation.

TERMS AND CONDITIONS:

- 1. Bidders shall provide correct and accurate information required in this form.
- 2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
- Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
- Quotations exceeding the Approved Budget for the Contract shall be rejected.
- 5. Award of contract shall be made to the lowest calculated and responsive quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
- 6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
- The item/s shall be delivered according to the requirements specified in the Technical Specifications.
- 8. The DBM shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
- In case two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the GPPB-TSO shall adopt and employ "draw lots" as the fie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2905.
- 10. Payment shall be processed after delivery and upon the submission of the required supporting documents, in accordance with existing accounting rules and regulations. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the contractor's account.
- 11. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DBM shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.



Republic of the Philippines Department of Education Region IX, Zamboanga Peninsula

SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE

CERTIFICATE OF CANVASS

THIS IS TO CERTIFY that the foregoing canvass / quotation was made in accordance with the government rules and regulation on any contract into and contain herein the following pertinent facts.

	NAME OF D	DEALER	DATE RECEIVED	SIGNATURE
		RA	ADIIE ENERIO Canvasser	
			Date of Canvass	
		BIDE	DERS CERTIFICATE	
T	HIS IS TO	CERTIFY that the	undersigned of	located a
ntity on	The signat	lucation - Zamboar and further certifie ures affixed in the	Invitation to Bid/Request fo	ned by the Principal of the
Entity on .	The signat authentic a	lucation - Zamboar and further certified ures affixed in the as belonging to me o	iga del Norte Division duly signs that: Invitation to Bid/Request for my authorized representative	ned by the Principal of the or quotations as bidder in res;
Entity on 1.	The signat authentic a That all the That each an authent	lucation - Zamboar and further certified ures affixed in the as belonging to me of a data/information a of the documents so tic and original copy	iga del Norte Division duly signs that: Invitation to Bid/Request for	ned by the Principal of the or quotations as bidder in res; or are true and correct; e eligibility requirements in duction of the original and
1. 2. 3.	The signat authentic a That all the That each an authent that all states	lucation - Zamboar and further certified ures affixed in the is belonging to me of a data/information a of the documents so ic and original cop- tements and inform	iga del Norte Division duly signs that: Invitation to Bid/Request for my authorized representation and quotations reflected thereis submitted in satisfaction of the yor a true and faithful reproducts.	ned by the Principal of the or quotations as bidder is res; n are true and correct; e eligibility requirements is duction of the original and and correct;

(Signature)

(Date)