

Republic of the Philippines DEPARTMENT OF EDUCATION Region IX, Zamboanga Peninsula DIVISION OF ZAMBOANGA DEL NORTE Dipolog City PURCHASE REQUEST

D		PURCHASE REQUEST	Activ	2023-07	-0277
Department		Department of Education [DepEd]	PRNo		06/27/2023
Section / Office: Stock No. Unit		HRD in Coordination with the OSDS Personnel Office SAI			
Stock No.	Unit	Item Description	Quantity	Est. Unit Cost	
		MEALS, SNACKS w/ ACCOMMODATION			
		1-DAY Live-In Program of Awards and Incentives for Service Excellence (PRAISE) NORTE Awarding Ceremonies for Teaching, Teaching-related, and Non-teaching personnel			
1	pax	Inclusive: 1 breakfast, 1 lunch, 1 dinner, 2 snacks, use of function hall and sound system in a conference setup and one (1) day accommodation.	113	1,500.00	169,500.00
2	pax	Inclusive: 1 breakfast, 1 lunch, 1 dinner, 2 snacks, use of function hall and sound system in a conference setup	100	800.00	80,000.00
		Terms of References;			
		to be conducted in Dipolog City, Zamboanga del Norte			
		*One (1) spacious functional half to accommodate 213 pax; Availability of audio-visual equipment e.g. sound system, microphones, Philippine Flag, audio jack, video screen, etc.); Banquet set-up for meals; Strong & unlimited internet connection.			
		Proposed Menu: (Breakfast, AM Snacks, Lunch, PM Snacks & Dinner)			
		Breakfast: egg w/ ampalaya, boneless dried dangguit, chicken hotdog, sardines & rice and/or as agreed by end user and service provider			
		AM Snacks: kakanin and pineapple juice, tea			
		Lunch: rice, bam.i, fish fillet, beef steak, crab/chicken soup & assorted fruits and/or as agreed by end user and service provider			
		PM Snacks: lemon juice, cassava cake/ banana cake, tea			
		Dinner: rice, fish sinugba, chicken joy, chopsuey, pork adobo & assorted fruits and/or as agreed by end user and service provider			
		Note: subject to change upon the request of the end-user in accordance to budget			E. Verining,
		Add-ons:			
		Managed Buffet for facilitators and participants			
		*tarpaulin			
		*flowing coffee; flowing water			- Williams
		*alcohol/hand sanitizer			
		#		1	
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PURPOSE	2023 P	TWO MYNAGO TOCH NINE THOUGHO PIVE AUNDOOD PEOF	SOLI	A P	249,5001
Teaching-r	elated, a	nogram of Awards and incentive for Service Excellence (PRAISE) NORTE Awarding and Non-teaching personnel on October 5, 2023.	g Ceremo	onies for Teach	ing,
The sections		Requested by:		Approved by	V:
Signature:		(h)		10	1
Printed Name:		ROBERT POCULANTII	RC	OY C. TUBALLA	CESO VI SIGN
Designation:	STATE OF THE PERSON NAMED IN	SEPS, HRD		nools Division Supe	

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Republic of the Philippines DEPARTMENT OF EDUCATION Region IX, Zamboanga Peninsula SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE



REQUEST FOR QUOTATION

The Department of Education - Zamboanga Del Norte (DEPED) - Bids and Awards Committee (BAC) will undertake a Small Value Procurement 2023 Programof Awards and Incentive for Service Excellence (PRAISE) NORTE Awarding Ceremonies for Teaching, Teaching-related and nonteaching personnel on October 5, 2023 (PR No. 2023-07-0277) for FY 2023 in accordance with Section 53.9 of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184.

Please quote your best offer for the item described herein, subject to the Terms and Conditions provided at the next page of this Request for Quotation (RFQ). Submit your quotation duly signed by you or your duly authorized representative not later than BAC Office, Schools Division of Zamboanga del Norte, Capitol Drive Estaka Dipolog City. Open submission may be submitted, manually or through email at

A copy of your 2023 Business/Mayor's Permit, PhilGEPS Registration Number, Tax Clearance, DTI/SEC/CDA, Certificate of Registration and Omnibus Sworn Statement is also required to be submitted along with your quotation/proposal.

For any clarification, you may contact us at cellphone no. 0997-175-9453.

JUDITH V. ROMAGUERA CESO VI
Assistant Schools Division Superintendent
BAC CHAIRPERSON GJUL N 5 2023

tem No.	Unit	DESCRIPTION OF ARTICLES	Quantity	Unit Price	Total
Box		MEALS, SNACKS W/ ACCOMMODATION			
1	pax	1 DAY LIVE IN PROGRAM OF AWARDS AND INCENTIVES FOR SERVICE EXCELLENCE(PRAISE) NORTE AWARDING CEREMONIES FOR TEACHING, TEACHING RELATED AND NON-TEACHING PERSONNEL	Lew tompe with the program and he		
		Inclusive: 1 breakfast, 1 lunch, 1 dinner, 2 snacks, use of function hall and sound system in a training/ seminar – workshop set-up and one (1) day accommodation	113		
2	pax	Inclusive: 1 breakfast, 1 lunch, 1 dinner, 2 snacks, use of function hall and sound system in a conference setup	100	ler new toxale	ne ,
		Terms of References:			MIN COLUMN
		To be conducted in Dipolog City, Zamboanga del Norte	WE THE ST	The second of	
		*one spacious function hall to accommodate 179 pax per batch; Availability of audio-visual equipment e.g. sound system, microphones, Philippine Flag, Audio jack, Video screen, etc.); Banquet set-up for meals; Strong & unlimited internet connection	t de agrand La 490 met a Materia de la de		
	MI HADD	Proposed Menu: (Breakfast, AM Snacks, Lunch, PM Snacks & Dinner)	(B 935 COR	THE THE BOOK OF	
		Breakfast: egg w/ ampalaya, boneless dried danguit, chicken hotdog, sardines & rice and/or as agreed by end user and service provider	WHOLE PLEASE	U Unie nagrava	
		AM Snacks: kakanin and pineapple juice, tea	ver at least of the		
	100 500	Lunch: rice, barn-I, fish fillet, beef steak, crab/chicken soup & assorted fruits and/or as agreed by end user and service provider	s between we	of many	
		PM Snacks: lemon juice, cassava cake/banana cake, tea	AND THE PURE SE		
		Dinner: rice, fish sinugba, chicken joy, chopsuey, pork adobo & assorted fruits and /or agreed by end user and service provider			9
		Add-ons:			
-		Managed buffet for facilitators and participants			
		*tarpaulin			
		*flowing coffee: flowing water			
		*alcohol/hand sanitizer			
		NOTHING FOLLOWS			
- 19		TOTAL			

*The above quoted prices are inclusive of all costs and applicable taxes.

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Bids and Awards Committee

Division of Zamboanga del Norte Capitol Drive, Estaka, Dipolog City Madame:

Pursuant to the terms and conditions of	f this bidding, I/We hereby submit my/our bid proposal with the prices opposite each item for
which bidder's bond of	is herewith proposed/enclosed as guaranty for the faithful compliance of my/our obligations

ardy yours,	
Name & Signature of Bidder/Offeror	

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Republic of the Philippines DEPARTMENT OF EDUCATION Region IX, Zamboanga Peninsula DIVISION OF ZAMBOANGA DEL NORTE Dipolog City 7100

CERTIFICATE OF CANVASS

THIS IS TO CERTIFY that the foregoing canvass / quotation was made in accordance with the government rules and regulation on any contract into and contain herein the following pertinent facts.

NAME OF DEALER	DATE RECEIVED	SIGNATURE
		J.,
	14	
	RADJIE G. ENERIO Canvasser	
	plito	
	Date of Canvass	
	DIDDEDG CEDTIFICATE	
	BIDDERS CERTIFICATE	
THIS IS TO CERTIFY that	the undersigned ofersonally received the Invitation to Bio	located at
Department of Education - Zamboanga and further certifies	del Norte Division duly signed by t	
The signatures affixed in the belonging to me or my author	ne Invitation to Bid/Request for quotat rized representatives;	ions as bidder is authentic as
2. That all the data/information	and quotations reflected therein are true a	and correct;
	submitted in satisfaction of the eligibility r lithful reproduction of the original and tha correct;	
Issued this day of	, in the City of Dipolog, Pr	ovince of Zamboanga del Norte
(Nar	me of the Owner/Authorized Representation	ve)
	(Signature)	
	(Date)	