



Republic of the Philippines
DEPARTMENT OF EDUCATION
 Region IX, Zamboanga Peninsula
DIVISION OF ZAMBOANGA DEL NORTE
 Dipolog City

PURCHASE REQUEST

Department:		Department of Education [DepEd]	PR No:	2020-11-0343	November 18, 2020
Section / Office:		CID	SAI No:		
Stock No.	Unit	Item Description	Quantity	Est. Unit Cost	Total Cost
		MEALS & SNACKS with AIR CONDITIONED ACCOMODATION and TRAINING VENUE for 3 Days			
1	pax	Day 1 - Breakfast, AM Snacks, Lunch, PM Snacks, Dinner	42	1,200.00	50,400.00
2	pax	Day 2 - Breakfast, AM Snacks, Lunch, PM Snacks, Dinner	42	1,200.00	50,400.00
3	pax	Day 3 - Breakfast, AM Snacks, Lunch, PM Snacks, Dinner	42	1,200.00	50,400.00
Proposed Menu:					
Day 1					
<i>Breakfast: rice, fried fish, spanish sardines, egg, coffee & assorted fruits</i>					
<i>Snacks: bottled water, banana cake</i>					
<i>Lunch: rice, beef steak, bam.i, chicken chopsuey, fish fillet & assorted fruits</i>					
<i>Snacks: bottled water, banana cue</i>					
<i>Dinner: rice, beef with mushrooms, seafood chopsuey, sotanghon guisado, chicken curry & assorted fruits</i>					
Day 2					
<i>Breakfast: rice, ampalaya with egg, spanish sardines, egg, coffee & assorted fruits</i>					
<i>Snacks: bottled water, empanada</i>					
<i>Lunch: rice, beef teriyaki, canton guisado, fried crispy shrimps, chicken curry & assorted fruits</i>					
<i>Snacks: bottled water, cassava cake</i>					
<i>Dinner: rice, beef curry, fish fillet sweet & sour, bihon guisado, chicken lollipop & assorted fruits</i>					
Day 3					
<i>Breakfast: rice, chicken hotdog, spanish sardines, egg, coffee & assorted fruits</i>					
<i>Snacks: bottled water, chocolate cake</i>					
<i>Lunch: rice, beef with vegetables, canton guisado, fish tinola, chicken cordon bleu & assorted fruits</i>					
<i>Snacks: bottled water, custard cake</i>					
<i>Dinner: rice, beef curry, fish fillet sweet & sour, bihon guisado, chicken lollipop & assorted fruits</i>					
ONE HUNDRED FIFTY-ONE THOUSAND TWO HUNDRED PESOS					₱ 151,200.00
PURPOSE: Training for Teachers on the Development of Teachers' Enhanced Curriculum Guide in TLE on December 16-18, 2020 (proposed date)					
Requested by:		Approved by:			
Signature:		Signature:			
Printed Name:		Printed Name:			
Designation:		Designation:			
Date:		Date:			



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INVITATION TO BID / REQUEST FOR QUOTATION

NOTICE TO THE PUBLIC

Notice is hereby served that sealed bids/quotations will be received at the Division of Zamboanga del Norte, Dipolog City until _____ and then publicly opened, for furnishing this Office and the articles served listed hereunder, subject however, to the "Term and Conditions" Printed at the back hereof.

JUDITH V. ROMAGUERA, CESE
 BAC CHAIRPERSON

Item No.	Unit	DESCRIPTION OF ARTICLES	Quantity	Unit Price	Total
		MEALS & SNACKS with AIR CONDITIONED ACCOMODATION and TRAINING VENUE for 3 Days			
	pax	Day 1 - Breakfast, AM Snacks, Lunch, PM Snacks, Dinner	42		
	pax	Day 2 - Breakfast, AM Snacks, Lunch, PM Snacks, Dinner	42		
	pax	Day 3 - Breakfast, AM Snacks, Lunch, PM Snacks, Dinner	42		
		Proposed Menu:			
		Day 1			
		Breakfast: rice, fried fish, spanish sardines, egg, coffee & assorted fruits			
		Snacks: bottled water, banana cake			
		Lunch: rice, beef steak, ham.i, chicken chopsuey, fish fillet & assorted fruits			
		Snacks: bottled water, banana cue			
		Dinner: rice, beef with mushrooms, seafood chopsuey, sotanghon guisado.			
		Day 2			
		Breakfast: rice, ampalaya with egg, spanish sardines, egg, coffee & assorted fruits			
		Snacks: bottled water, empanada			
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		Lunch: rice, beef with vegetables, canton guisado, fish tinola, chicken cordon bleu & assorted fruits			
		Snacks: bottled water, custard cake			
		Dinner: rice, beef curry, fish fillet sweet & sour, bihon guisado, chicken lollipop & assorted fruits			

The Chairman
 Bids and Awards Committee
 Division of Zamboanga del Norte
 Capitol Drive, Estaka, Dipolog City

Madam:

Pursuant to the terms and conditions of this bidding, I/we hereby submit my/our bid proposal with the prices opposite each item for which a bidder's bond of _____ is herewith proposed/enclosed as guaranty for the faithful compliance of my/our obligations.

Very truly yours,

 (Signature of Bidder/Offeror)

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CERTIFICATE OF CANVASS

THIS IS TO CERTIFY that the foregoing canvass / quotation was made in accordance with the government rules and regulation on any contract into and contain herein the following pertinent facts.

NAME OF DEALER	DATE RECEIVED	SIGNATURE


KAREN T. ALMIROL
Canvasser

Date of Canvass

BIDDERS CERTIFICATE

THIS IS TO CERTIFY that the undersigned of _____ located at _____ personally received the Invitation to Bid/Request for Quotations from Department of Education – Zamboanga del Norte Division duly signed by the Principal of the Entity on _____ and further certifies that:

1. The signatures affixed in the Invitation to Bid/Request for quotations as bidder is authentic as belonging to me or my authorized representatives;
2. That all the data/information and quotations reflected therein are true and correct;
3. That each of the documents submitted in satisfaction of the eligibility requirements is an authentic and original copy or a true and faithful reproduction of the original and that all statements and information provided therein are true and correct;

Issued this _____ day of _____, in the City of Dipolog, Province of Zamboanga del Norte.

(Name of the Owner/Authorized Representative)

(Signature)