



Republic of the Philippines
DEPARTMENT OF EDUCATION
 Region IX, Zamboanga Peninsula
DIVISION OF ZAMBOANGA DEL NORTE
 Dipolog City

PURCHASE REQUEST

Department:		Department of Education [DepEd]	PR No:	2020-11-0354	November 19, 2020
Section / Office:		CID	SAI No:		
Stock No.	Unit	Item Description	Quantity	Est. Unit Cost	Total Cost
MEALS & SNACKS with Accommodation					
1	pax	Day 1 - Breakfast, AM Snacks, Lunch, PM Snacks, Dinner	4	600.00	2,400.00
2	pax	Day 1 - Breakfast, AM Snacks, Lunch, PM Snacks, Dinner	31	1,200.00	37,200.00
3	pax	Day 2 - Breakfast, AM Snacks, Lunch, PM Snacks, Dinner	31	1,200.00	37,200.00
4	pax	Day 3 - Breakfast, AM Snacks, Lunch, PM Snacks, Dinner	31	1,200.00	37,200.00
Timeline: December 14-16, 2020					
Venue: Labason/Liloy, Zamboanga del Norte (to be announced)					
*see attached list of participants					
Day 1					
Breakfast: rice, fried fish, spanish sardines, egg, coffee & assorted fruits					
Snacks: bottled water, banana cake					
Lunch: rice, beef steak, bam.i, chicken chopsuey, fish fillet & assorted fruits					
Snacks: bottled water, banana cue					
Dinner: rice, beef with mushrooms, seafood chopsuey, sotanghon guisado, chicken curry & assorted fruits					
Day 2					
Breakfast: rice, ampalaya with egg, spanish sardines, egg, coffee & assorted fruits					
Snacks: bottled water, empanada					
Lunch: rice, beef teriyaki, canton guisado, fried crispy shrimps, chicken curry & assorted fruits					
Snacks: bottled water, cassava cake					
Dinner: rice, beef curry, fish fillet sweet & sour, bihon guisado, chicken lollipop & assorted fruits					
Day 3					
Breakfast: rice, chicken hotdog, spanish sardines, egg, coffee & assorted fruits					
Snacks: bottled water, chocolate cake					
Lunch: rice, beef with vegetables, canton guisado, fish tinola, chicken cordon bleu & assorted fruits					
Snacks: bottled water, custard cake					
Dinner: rice, beef curry, fish fillet sweet & sour, bihon guisado, chicken lollipop & assorted fruits					
Note: STRICTLY NO PORK					
ONE HUNDRED FOURTEEN THOUSAND PESOS					P 114,000.00
PURPOSE: 3-DAY LIVE-IN WRITESHOP FOR THE DEVELOPMENT OF 1st DIVISION-BASED INDIGENIZED ALIVE IN ALS BASIC LITERACY PROGRAM (TAHDERIYYA) MODULES ALIGNED WITH ALS 2.0 CURRICULUM.					
Signature:	Requested by:		Approved by:		
Printed Name:	YUSOPH A. DAUH		MA. LIZAR, TABILON, CESO V		
Designation:	EPS II-ALS/Division MEP Focal		Schools Division Superintendent		
Date:			11/19/2020		



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 Dipolog City 7100

INVITATION TO BID / REQUEST FOR QUOTATION

NOTICE TO THE PUBLIC

Notice is hereby served that sealed bids/quotations will be received at the Division of Zamboanga del Norte, Dipolog City until _____ and then publicly opened, for furnishing this Office and the articles served listed hereunder, subject however, to the "Term and Conditions" Printed at the back hereof.


JUDITH V. ROMAGUERA, CESE
 BAC CHAIRPERSON

Item No.	Unit	DESCRIPTION OF ARTICLES	Quantity	Unit Price	Total
MEALS & SNACKS					
1	pax	Day 1 - Breakfast, AM Snacks, Lunch, PM Snacks, Dinner	4		
2	pax	Day 1 - Breakfast, AM Snacks, Lunch, PM Snacks, Dinner	31		
3	pax	Day 2 - Breakfast, AM Snacks, Lunch, PM Snacks, Dinner	31		
4	pax	Day 3 - Breakfast, AM Snacks, Lunch, PM Snacks, Dinner	31		
Timeline: December 14-16, 2020					
Venue: Labason/Liloy, Zamboanga del Norte (to be announced)					
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Snacks: bottled water, custard cake					
Dinner: rice, beef curry, fish fillet sweet & sour, bihon guisado, chicken lollipop & assorted fruits					
Note: STRICTLY NO PORK					

The Chairman

Bids and Awards Committee
 Division of Zamboanga del Norte
 Capitol Drive, Estaka, Dipolog City

Madam

Pursuant to the terms and conditions of this bidding, I/we hereby submit my/our bid proposal with the prices opposite each item for which a bidder's bond of _____ is herewith proposed/enclosed as guaranty for the faithful compliance of my/our obligations.

Very truly yours,

 (Signature of Bidder/Offeror)

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CERTIFICATE OF CANVASS

THIS IS TO CERTIFY that the foregoing canvass / quotation was made in accordance with the government rules and regulation on any contract into and contain herein the following pertinent facts.

NAME OF DEALER	DATE RECEIVED	SIGNATURE


KAREN T. ALMIROL
Canvasser

Date of Canvass

BIDDERS CERTIFICATE

THIS IS TO CERTIFY that the undersigned of _____ located at _____ personally received the Invitation to Bid/Request for Quotations from Department of Education – Zamboanga del Norte Division duly signed by the Principal of the Entity on _____ and further certifies that:

1. The signatures affixed in the Invitation to Bid/Request for quotations as bidder is authentic as belonging to me or my authorized representatives;
2. That all the data/information and quotations reflected therein are true and correct;
3. That each of the documents submitted in satisfaction of the eligibility requirements is an authentic and original copy or a true and faithful reproduction of the original and that all statements and information provided therein are true and correct;

Issued this _____ day of _____, in the City of Dipolog, Province of Zamboanga del Norte.

(Name of the Owner/Authorized Representative)

(Signature)