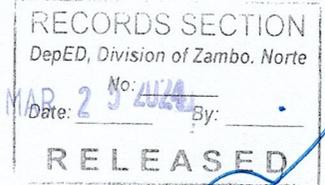




Republic of the Philippines
Department of Education

REGION IX
 SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE



Office of the Schools Division Superintendent

March 25, 2024

Division Memorandum
 No. 191, s. 2024

**EXTENDED VALIDATION ACTIVITY & PROCESSING OF ASSIGNMENT ORDERS OF
 FIELD PERSONNEL WITH MISSING, CONFLICTING, OR ERRONEOUS
 ASSIGNMENT/APPOINTMENT ORDERS**

TO : **Public Schools District Supervisors**
School Heads, Public Elementary & Secondary /Integrated Schools
Concerned Field Personnel
All Others Concerned

1. In relation to the Division Memorandum No. 549, s. 2023, re: Action for Missing, Conflict, or Erroneous Entries of Assignment or Appointment Orders, this office declares an extended period up to **April 20, 2024** for the conduct of validation activities and processing of appropriate orders to all concerned field personnel.
2. A team of SDO personnel will coordinate with the public schools district supervisors or PICDs at least day before the scheduled date in accordance with these timelines;

SDO Team	Cluster	Validation Period
Atty. Christine Joyce Paco, Atty Jean Daga, SEPS Wilson H. Inding, EPS II Jed Nieves & PDO Joseph Pantoja	Cluster 1	April 1 -3, 2024
	Cluster 2	April 4-5, 2024
	Cluster 3	April 8-10, 2024
	Custer 4	April 11-12, 2024
	Cluster 5	April 15-16, 2024
	Cluster 6	April 17 -19, 2024
Processing of Orders		April 20, 2024

3. Travel expenses incurred by the concerned SDO and field personnel pursuant to this activity, shall be charged against division/school local funds, subject to the usual accounting and auditing rules and regulations.
4. Immediate dissemination of this memorandum is earnestly desired.

ROY C. TUBALLA, EMD, JD, CESO V
 Schools Division Superintendent

SGOD/whi/validationMEMORANDUM -018-03252024



Address: Capitol Drive, Estaka, Dipolog City 7100 Tel. No.: (065) 212- 5843
 Email: zn.division@deped.gov.ph Website: www.depedzn.net
 FB: DepEd Tayo- Schools Division of Zamboanga del Norte