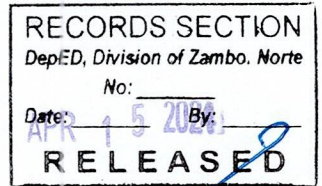




Republic of the Philippines
Department of Education
REGION IX
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE



Office of the Schools Division Superintendent

April 15, 2024

Division Memorandum No. 227 s. 2024

**REQUEST FOR ICT ASSISTANCE FOR THE CONDUCT OF DIVISION TRAINING
OF TRAINERS ON THE MATATAG CURRICUUM FOR TEACHERS AND SCHOOL
LEADERS**

TO: REICH P. JANOLINO, TIII, Polanco NHS
JAKE ANDREW J. GONZALES, TI, RIZAL NHS

1. In accordance with Division Memorandum No. 215, s. 2024 re: Division of Trainers on the MATATAG Curriculum for Teachers and School Leaders, on April 15-19, 2024 at Top Plaza Hotel, Dipolog City. This office hereby directs the above mentioned personnel to be present at Top Plaza Hotel, Dipolog City on April 15-19, 2024 to provide ICT assistance to the Division Training of Trainers Program Management Team (DTOT PMT).
2. Furthermore, the identified District ICT Coordinators are directed to report to **Zyhrine P. Mayormita**- Overall Learning Manager, DTOT PMT, and **Robert I. Poculan III** -Overall Program Manager, DTOT PMT during the duration of the said activity.
3. The Board and lodging of the identified District ICT Coordinator during the activity will be charged against continuing appropriation with Sub-Allotment Release Order OSEC-RO-9-ZN-24-03-144, subject to the usual accounting and auditing rules and procedures.
4. Travel expenses by identified field personnel who will participate on the said activity may be charged against local school funds, subject to the existing accounting and auditing rules and regulations.
5. The arrangement to fuse the classes of the identified District ICT Coordinator to this activity shall be made to ensure learning continuity. Blended learning modality using learning resources will also be applied.
6. Immediate and wide dissemination of this Memorandum is desired.

ROY C. TUBALLA, EMD, JD, CESO V
Schools Division Superintendent

DTOT/tst/ICTSupport/DTOTPMT/15-04-2024