

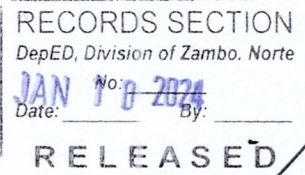


Republic of the Philippines  
**Department of Education**

REGION IX

SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE

Office of the Schools Division Superintendent



Division Advisory No. 04 s. 2024

January 10, 2024

In compliance with DepEd Order (DO) No. 8 s. 2013  
This advisory is issued not for endorsement per DO 28, s. 2001,  
But only for the information of DepEd officials,  
personnel/staff, as well as the concerned public.  
(Visit [www.depedzn.net](http://www.depedzn.net))

**SUBMISSION OF VACANT ITEMS/POSITION**

This is to remind all the Public Schools District Supervisors and School Head to **identify, declare, report and submit** to this Office a list of all **vacant items/positions** in your respective schools/district **not later than January 12, 2024** and every end of the month thereafter if applicable, due to the following reasons;

- |                          |              |
|--------------------------|--------------|
| * Termination            | * Deceased   |
| * Dropped from the Rolls | * Retirement |
| * Resignation            | * Transfer   |
| * Promotion              |              |

For secondary vacancies Teacher I (Junior High) and Teacher I-II (Senior High) positions preferred major replacement shall be identified in the report.

The duly-signed soft copies of the list shall be uploaded thru this link [depedzn.net/link/VACANCYREPORT](http://depedzn.net/link/VACANCYREPORT), while the hard copies shall be submitted immediately after.

The above-mentioned list shall be the basis to expedite the process of filling up teaching and non-teaching personnels needed in the schools.

For guidance and widest dissemination.

PERSONNEL/pjb/Advisory  
0001-2024/ 01102024



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