



Republic of the Philippines  
**Department of Education**

REGION IX

SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE

RECORDS SECTION	
DepED, Division of Zambo. Norte	
No: _____	By: _____
Date: JUN 26 2023	
RELEASED	

**Office of the Schools Division Superintendent**

June 26, 2023

Division Memorandum  
No. 245, s. 2023

**REQUEST FOR THE INFORMATION OF MEMBERS OF THE CHILD  
PROTECTION COMMITTEES IN SCHOOLS**

TO: PSDSs and PICDs  
Elementary and Secondary School Heads  
School Guidance Counselors/Designates  
District Student Activity Coordinators

1. Pursuant to OUOPS Memorandum no. 2023-07-5457 dated June 13, 2023 titled "*Request for the Information of Members of the Child Protection Committees in Schools*" whereby all schools are requested to supply the needed data through <https://tinyurl.com/2023CPCProfilingForm> . Forms will open until July 21, 2023 only.
2. This data collection by the Learner Rights Protection Office (LRPO) aims to reinforce the DepEd Order 40 s. 2012 in relation to the mandatory establishment of functional Child Protection Committees (CPC) in schools as well as for the development of monitoring tool to determine the functionality of the said CPCs.
3. Required data to successfully submit the forms are attached as annexes.
4. For any clarification, please contact YFS thru 0916 959 0394 or [yfs.zdn@deped.gov.ph](mailto:yfs.zdn@deped.gov.ph)
5. Immediate and widest dissemination of this memorandum is desired.

**ROY C. TUBALLA EMD, JD, CESO VI**  
Schools Division Superintendent

Reference/s: as stated  
Enclosure:

- A. Regional and Division Focal
- B. CPC Profiling Form

YFS/ekbsl-jlp-lmnmc/CPCdatacollectionLRPO



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Enclosure to Division Memorandum titled Request for the Information of Members of the Child Protection Committees in Schools

m. Children in Armed Conflict Situations									
n. Children in IP Communities									
o. Early Pregnancy and Children									
p. Suicide case									
<b>IV. Case Management</b>									
<b>V. Positive Discipline</b>									
<b>VI. OTHER TOPICS:</b>									
a.									
b.									
c.									

**B. Skills Expectation**

1. What skills have you developed relative to child protection concerns?  
(Provide information of the modules, workshops, courses, professional experience that enable you to develop these skills.)  
[e. g. interpersonal skills, communication skills]

Cite "**None**" if there is none.

2. What skills or training does your CPC need to develop and/or acquire to become a functional and effective CPC? List them down.



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Topic	1	2	3	4	5
<b>I. DepEd Policies and Programs on Child Protection</b>					
a. The Child Protection Policy					
b. Implementing Rules and Regulations (IRR) of Republic Act No. 10627, otherwise known as the Anti-Bullying Act of 2013					
c. Guidelines on Children-at-Risk (CAR) and Children in Conflict with the Law (CICL)					
d. Protection of Children in Armed Conflict					
e. Guidelines on Child Online Protection: Child Safeguarding for Information and Communication Technology and Social Media					
<b>II. The Child Protection Committee</b>					
a. Composition					
b. Functions					
<b>III. Handling Child Protection Concerns</b>					
a. Bullying and Cyberbullying					
b. Child Sexual Abuse					
c. Child Online Protection Concerns					
d. Misinformation and Disinformation online					
e. Corporal Punishment					
f. Children at Risk					
g. Children in Conflict with the Law					
h. Child Labor					
i. Trafficking of Children					
j. Early Childhood Marriage					
k. Children with Special Needs (learning disabilities)					
l. Children with Disabilities (physical, etc.)					



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**Annex A. Regional and Division Focal Details**

Details	Focal Person for Education Support Services Division (Regional Office-ESSD)	Focal Person for Schools Governance and Operations Division (Schools Division-SGOD)
Full Name	Rowena B. Balsamo	Ethyl Kimberly S. Labadan
Contact Number	0910 204 1773	0916 9590 394
Email Address	rowena.balsamo@deped.gov.ph	Ethylkimberly.salut@deped.gov.ph

**Annex B. Child Protection Committee (CPC) Profiling Form**

<https://tinyurl.com/2023CPCProfilingForm>

**I. Profile Information**

DIRECTION: Fill in all applicable white spaces.

Region			
Division			
BEIS School ID			
Name of School			
	<b>Name</b>	<b>Contact Number</b>	<b>Email Address</b>
Focal Person for Education Support Services Division (ESSD)			
Focal Person for Schools Governance and Operations Division (SGOD)			
School Head/Administrator-Chairperson			
Guidance Counselor/Teacher-Vice Chairperson			
Representative of the Teachers			
Representative of the Parents			
Representative of pupils, students and learners			
Representative from the Community			