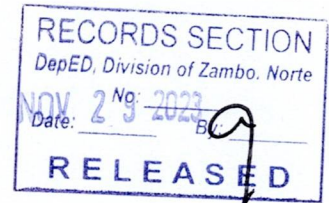




Republic of the Philippines
Department of Education

REGION IX
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE



Office of the Schools Division Superintendent

November 28, 2023



Division Memorandum
No. 531, s. 2023

CHILD PROTECTION COMMITTEE FUNCTIONALITY TRAINING WORKSHOP

TO: Public Schools District Supervisors
School Heads of Elementary and Secondary Schools
All Others Concerned

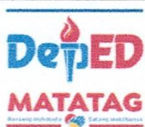
1. Relative to DepEd Order No. 40, s. 2012 titled "DepEd Child Protection Policy" and in line with the Division Reform Agenda to increase learner resiliency, this Division shall conduct the **Child Protection Committee Functionality Training Workshop** on **December 4-7, 2023** at **Top Plaza Hotel, Dipolog City**.
2. The workshop aims to strengthen the implementation of the Child Protection Program in the school level through intensification of advocacy, technical assistance, monitoring, and establishment of Child Protection committee.
3. Participants are Guidance Counselors/Designates of select Central and Secondary Schools (see attached).
4. Traveling and other incidental expenses shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
5. For inquiries, you may contact the **Division Youth Formation Section** through email at **yfs.zdn@deped.gov.ph**.
6. Widest dissemination of this Memorandum is desired.

For the Schools Division Superintendent:


LILIA E. ABELLO EdD
Chief Education Supervisor, CID
Officer-In-Charge 

Encl.: List of Participating Schools; Training Matrix

SGOD-YFS/Immc/CPC Functionality Training Workshop
00./11282023



Address: Capitol Drive, Estaka, Dipolog City 7100 Tel. No.: (065) 212- 5843
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Enclosure 1. Participants of the Child Protection Committee Functionality Training Workshop

Guidance Counselor/Designate of the following schools:

1. Rizal Central School
2. Polanco National High School
3. Mutia National High School
4. Katipunan National High School
5. President Manuel A. Roxas National High School
6. Manukan National High School
7. Ponot National High School
8. Sindangan National Agricultural School
9. Siayan Central School
10. Bacungan National High School
11. Salug National High School
12. Godod Central School
13. Liloy National High School
14. Labason Integrated School
15. Gutalac Senior High School
16. Baliguian National High School
17. Siocon Central School
18. Malayal National High School



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Enclosure 2. Training Matrix

Day/Time		Topic/Activity	Personnel Assigned
Day 0 (Dec. 4, 2023)			
12:30 – 1:00 PM	30 mins	Registration	PMT
1:00 – 1:30 PM	30 mins	Opening Program and Preliminaries	
1:30 – 2:00 PM	30 mins	House Rules and Levelling of Expectations	PMT
2:00 – 2:30 PM	30 mins (60)	Objective Setting	PMT
2:30 – 3:30 PM	60 mins	Introduction to Learner Rights and Protection Office	Resource Speaker (Child Protection Specialist)
3:30 – 4:30 PM	60 mins	Understanding Rights and Protection of Learners	Resource Speaker (Child Protection Specialist)
4:30 – 5:00 PM	30 mins	Instruction for Day 1	PMT
Day 1 (Dec. 5, 2023)			
8:00 – 8:15 AM	15 mins	Recap and Ice Breaker	
8:15 – 10:15 AM	60 mins (2H 45 mins)	Proper Handling of the Learner and Protection Data and Procedures in Handling LRP Concerns	CPS Resource Speaker
10:15 – 12:00 NN	105 mins (2H)	Child Protection Policy under D.O. 40, s. 2012	CPS Resource Speaker
12:00 – 1:00 NN	60 mins	Lunch Break	
1:00 – 2:00 PM	1H (1H 40 mins)	The Anti-Bullying Policy under D.O. 55, s. 2013	CPS Resource Speaker
2:00 – 4:00 PM	2H	Guidelines and Procedures on the Management of Child-at-Risk (CAR) and Children in Conflict with the Law (CICL)	CPS Resource Speaker
4:00 – 5:00 PM	1H (2H)	Social Behavioral Change (SBC) strategies for Learner Protection Campaign	CPS Resource Speaker
Day 2 (Dec. 6, 2023)			
8:00 – 8:15 AM	15 mins	Recap and Ice Breaker	
8:15 – 9:30 AM	75 mins (90 mins)	Orientation on RA 11313 or the Safe Spaces Act	CPS Resource Speaker
9:30 – 12:00 NN	1H 30 mins (2H)	Dealing with Sexual Abuse	CPS Resource Speaker
12:00 – 1:00 NN	60 mins	Lunch Break	
1:00 – 3:30 PM	2 H	Case Management Protocols (D.O. 40, s. 2012, D.O. 55, s. 2013, and D.O. 18, s. 2015)	CPS Resource Speaker



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3:30 – 4:00 PM	30 mins	Guide to DepEd Template Forms (D.O. 40, s. 2012, D.O. 55, s. 2013, and D.O. 18, s. 2015)	CPS Resource Speaker
4:00 – 5:00 PM	1 H	CPC Functionality Assessment Tool	CPS Resource Speaker
Day 3 (Dec. 7, 2023)			
8:00 – 8:15 AM	15 mins	Recap and Ice Breaker	
8:15 – 9:30 AM	1H 45 mins (60 mins)	Group Simulation Activity/Role Playing: <i>Main Question: Reenacting what participants have learned in the training workshop through a group simulation activity of sample learner protection cases or role playing exercise</i>	CPS Resource Speaker and PMT
9:30 – 10:30 AM	60 mins	Open Forum	Resource Speakers
10:30 – 11:30 AM	60 mins	Action Planning	PMT
11:30 – 12:00 NN	30mins	CLOSING CEREMONY A. Awarding of Certificates B. Response from the Participants C. Closing Remarks D. Closing Prayer	