



Republic of the Philippines
Department of Education

REGION IX
 SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE

RECORDS SECTION
 DepED, Division of Zambo. Norte
 Date: 6 OCT 2023 No: _____ By: _____
RELEASED

October 18, 2023

Division Memorandum
 No. 48, s. 2023

REQUEST OF WORK & FINANCIAL PLAN FOR DOWNLOADING OF FUND FOR THE CLEAN-UP AND MINOR REPAIR TO SCHOOLS AFFECTED BY THE TROUGH OF THE LOW-PRESSURE AREA (LPA), SHEARLINE AND NORTHEAST MONSOON

TO: Public Schools District Supervisors
 Identified Elementary School Heads
 All Others Concerned

- In line with DepEd MATATAG Agenda with the ZN Division Reform Agenda and strategic directions which highlights the importance of resiliency of the schools to continue delivering is accessible, quality and equitable basic education, this division shall be downloading **Twenty Thousand Pesos (P 20,000.00)** intended for the clean-up and minor repair of the identified schools affected by the trough of the Low Pressure Area (LPA), Shearline and Northeast Monsoon.
- In addition, the school heads of the following schools are requested to submit a work and financial plan on or before **October 27, 2023** through ethylkimberly.salut@deped.gov.ph.

District	School ID	School Name
1. Baliguan	195540	Guimotan ES
2. Gotalac	124299	Panganuran ES
3. Katipunan	124378	Basagan ES
4. Siayan	124678	Denuyan ES
5. Siayan	124679	Diongan ES
6. Siayan	124699	Selese ES
7. Sibuco	124721	Lingayon ES
8. Sindangan	124786	Upper Nipaan ES

- The fund shall be used for the following activities;
 - Purchase of supplies and equipment to be used for the said purpose.
 - Payment for labor services of non-DepEd personnel; and
 - Other expenses related to clean-up and minor repair of schools.
- All expenses shall be subject to the usual budgeting, auditing and procurement rules and regulations. Misuse and/or mismanagement of these funds for the purpose of other than the authorized in this set of guidelines is strictly prohibited. Any violation committed by any individual or group will be dealt with in accordance with existing government accounting and auditing rules and regulations.






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5. For monitoring and documentation purposes, the schools are expected to liquidate the fund within 30 days after the downloading shall submit a photo documentation through <https://depedzn.net/link/ZNLPAfund> .
6. For queries and clarifications, you may contact **Ethyl Kimberly S. Labadan** at 0916 959 039.
7. Widest dissemination and strict compliance of this memorandum is desired.

ROY C. TUBALLA EMD, JD, CESO VI
Schools Division Superintendent 

Reference/s: as stated
To be indicated in the Perpetual Index
under the following subjects:
DRRM Fund Downloading

DRRM/EKBSL/DM-003-2023/LPAFund/Oct.25,2023