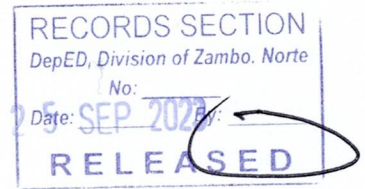




Republic of the Philippines
Department of Education

REGION IX
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE



Office of the Schools Division Superintendent

September 7, 2023

Division Memorandum
No. 415, s. 2023

**OFFICE OF THE SCHOOLS DIVISION SUPERINTEDENT ACTION CENTER
(OSDSAC)**

TO: Assistant Schools Division Superintendents
Public Schools District Supervisors/PICDs
CES, CID
CES, SGOD
School Heads
Teaching and Non-teaching Personnel
This Division

1. Relative to this division's enabling mechanism of its strategic direction, "**PREMIERS**" Reengineering of Educational Services, with the "Wide Observance of Servant-Leadership in all Governance Levels" as this administration's guiding principle, and the administration's doctrine of "Full-disclosure and Transparency in all Transactions", this division announces the creation of the **Office of the Schools Division Superintendent Action Center (OSDSAC)**.
2. The purpose of the **OSDSAC** is to provide an avenue for all the concerns of all personnel in this division to be immediately acted upon by the Office of the Schools Division Superintendent.
3. All concerns shall be coursed through, zn.actioncenter@deped.gov.ph . Matters brought to the **OSDSAC** are classified "privileged communication" and are treated with utmost confidentiality.
4. The **OSDSAC** shall be managed by the **OSDSAC Group**, as such, it shall refer all complaints and reports to the office concerned and reports the same to the Office of the Schools Division Superintendent.
5. This office designates the following personnel to compose the **OSDSAC Group**:

Chairperson:
Member:

WILSON H. INDING
JED NIEVES
SHEENA MARIE SUELTO
CHRISTINE JOYCE PACO



Address: Capitol Drive, Estaka, Dipolog City 7100
Email: zn.division@deped.gov.ph
FB: DepEd Tayo- Schools Division of Zamboanga del Norte

Tel. No.: (065) 212- 5843
Website: www.depedzn.net



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6. This OSDSAC shall be activated immediately after the approval and publication of this memorandum.
7. For information, guidance, dissemination, and compliance.

ROY C. TUBALLA EMD, JD, CESO VI
Schools Division Superintendent

Encl: as stated
P&R/LAP/DM-SHStrmg
15-06052023



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