



Republic of the Philippines  
**Department of Education**

REGION IX  
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE



**Office of the Schools Division Superintendent**

September 8, 2023

Division Memorandum  
No. 397, s. 2023

**FACILITATORS OF THE DIVISION ALS CAPACITY  
BUILDING ON STATISTICAL TREATMENT OF DATA**

TO: Leonido Pampilo Jr. – Supervising Facilitator/Resource Speaker  
Kirk B. Tanara – Head Tipan ES, Mutia District  
Mark C. Maravillas – Gutalac NHS, Gutalac I District  
Mon Ana Suzette Malunes – Sindangan NHS, Sindangan Central District  
Mary Rose Gandilan – Tampilisan NHS, Tampilisan District  
Algje Regañon – Sebaca NHS, Sibutad District

1. Relative to the conduct of the Division ALS Capacity Building on Statistical Treatment of Data, this office hereby advised you to facilitate the said training on September 18-21, 2023 at Top Plaza Hotel, Dipolog City.
2. The check-in time will be at 12:00 noon while the opening program will start at 3:00 o'clock in the afternoon. First meal will be dinner of the same day and last meal will be lunch with afternoon snacks on September 21, 2022.
3. The participation of the facilitators to this training shall be in conformity with the provisions under DO 43, series of 2022 which states that the absence of the employee from the permanent official station will not hamper the operational efficiency of the office through the "time-on-task policy" where learners shall be provided with tasks for blended and asynchronous learning while the concerned teachers are in the training.
4. Traveling and incidental expenses shall be charged against the division local funds subject to the usual accounting rules and regulations.
5. Immediate dissemination of this memorandum is desired for proper information of all concerned.

**ROY C. TUBALLA EMD, JD, CESO VI**  
Schools Division Superintendent

Encl: As stated  
Reference: DO 43, s. 2022

CID1gb/FacilitatorsoftheDivisionALSCapacityBuildingonStatisticalTreatmentofData/23-2023/09082023



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