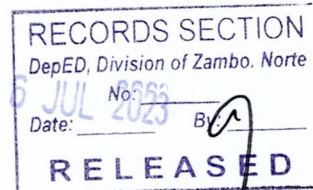




Republic of the Philippines  
**Department of Education**  
REGION IX  
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE



**Office of the Schools Division Superintendent**

July 24, 2023

**Office Memorandum**  
No. 314, s. 2023

**SUBMISSION OF ACCOMPLISHED IPCRF FOR SY 2022- 2023**

TO: Assistant Schools Division Superintendent  
Public Schools District Supervisors and PICDs  
School Heads, Public Elementary and Secondary Schools  
School- Based Personnel  
All Concerned

1. In reference to DepEd Order No. 2, s. 2015, the Schools Division of Zamboanga del Norte, through the Division Performance Management Team (PMT), enjoins all school- based personnel on the submission of the IPCRF Summary of Rating for SY 2022-2023.
2. Relative to this, the summary of rating of each school shall have the concurrence of the School PMT. The School Head shall ensure that all school personnel have accomplished their respective IPCRF, and to forward the same to the district office. The PSDS and PICD will collect and submit the report to the HRD by district on or before July 31, 2023.
3. Upon submission of the summary of rating, all school- based personnel with accomplished and signed IPCRF shall upload Parts 1-4 excluding the MOVs to the Personnel Tracking System (PTS) on or before August 4, 2023. The uploading shall be monitored by the District ICT, School ICT and the Administrative Officer II for schools and districts.
4. Non- compliance shall be dealt with administratively and will be subjected to the inclusion in the isolation lists per Division Memorandum No. 23, s. 2023 titled "Division Isolation Guidelines for Performance- Based Bonus (PBB) Grant. Personnel in the isolation list are disqualified for promotion, participation to training, availment of scholarships, grants, and the likes.
5. For more information or any clarification, kindly contact the HRD at 09998842496 or 09685211332.
6. For information and dissemination.

**ROY C. TUBALLA EMD, JD, CESO VI**  
Schools Division Superintendent

PMT/nret/ OPCR/ IPCRF SY 2022- 2023  
DM \_\_\_ - 2023/07262023



Address: Capitol Drive, Estaka, Dipolog City 7100  
Email: [zn.division@deped.gov.ph](mailto:zn.division@deped.gov.ph)  
FB: DepEd Tayo- Schools Division of Zamboanga del Norte

Tel. No.: (065) 212- 5843  
Website: [www.depedzn.net](http://www.depedzn.net)



Republic of the Philippines  
**Department of Education**

REGION IX  
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE

Enclosure to Division Memo. No. 314, s. 2023

**SUMMARY OF PERFORMANCE RATING  
SY 2022- 2023**

**School:** \_\_\_\_\_ **District:** \_\_\_\_\_

No.	Name	Position	Numerical Rating	Adjectival Rating

**Prepared by the School Performance Management Team (SPMT):**  
*(with Full Name, Signature, and Position/ Designation)*

Secretariat: AO II/ AO- designate

Observer: 1 PTA Representative

Members:

4 MTs/ HT

1 Representative from School Planning Team

1 Administrative Officer/ Representative from Non- Teaching group

1 representative from the teacher association

Chairperson: School Head



Address: Capitol Drive, Estaka, Dipolog City 7100

Email: [zn.division@deped.gov.ph](mailto:zn.division@deped.gov.ph)

FB: DepEd Tayo- Schools Division of Zamboanga del Norte

Tel. No.: (065) 212- 5843

Website: [www.depedzn.net](http://www.depedzn.net)