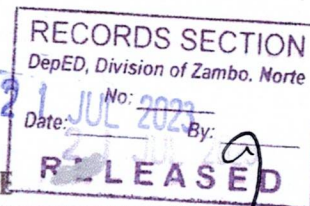




Republic of the Philippines
Department of Education

REGION IX
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE



Office of the Schools Division Superintendent

July 14, 2023

Division Memorandum
No. 705, s. 2023

Localized Guidelines on the Utilization of 2023 Program Support Funds to the Schools for the Implementation of the National Learning Camp and Other 2022-2023 End-of-School Year (EOSY) Break Activities Supporting the National Learning Recovery Program

To: All PSDSs/PICDs
EPSs
Elementary and Secondary School Principals/Heads and Teachers
Other Concerned Personnel

1. Pursuant to DepEd's Joint Memorandum re: *Guidelines on the Utilization of 2023 Program Support Funds to the Regional Offices for the Implementation of the National Learning Camp and Other 2022-2023 End-of-School Year (EOSY) Break Activities Supporting the National Learning Recovery Program* and aligned with the division strategic directions of the ABANTE (*Assess, Build, Assist, Nurture, Transform and Engage*) program, this office hereby authorizes the downloading to schools the NLC Program Support Funds.
2. The sole purpose of the downloading of funds to schools is to expedite the procurement, disbursement and delivery of materials and other incidental expenses which are necessary for the successful implementation of the NLC program at the school level.
3. Attached is a copy of the aforesaid DepEd Joint Memorandum (Enclosure 1), for reference and guidance of all concerned. Details of the downloaded funds for schools shall be provided by the Finance Office, and the same be made available to all concerned in electronic forms through various platforms not later than July 23, 2023.
4. Questions pertaining to the application of this localized policy may be directed to the following hotlines: 0977-805-1924 OR 0938-737-5625.
5. For strict compliance and immediate dissemination.

ROY C. TUBALLA EMD, JD, CESO VI
Schools Division Superintendent

LRMDS/CID - MemorandumNLCfunds-
006-07212023



Address: Capitol Drive, Estaka, Dipolog City 7100

Email: zn.division@deped.gov.ph

FB: DepEd Tayo- Schools Division of Zamboanga del Norte

Tel. No.: (065) 212- 5843

Website: www.depedzn.net



Republic of the Philippines

Department of Education

REGION IX

SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE

Enclosure 1 of DM no. ~~25~~ s. 2023

**Localized Guidelines on the Utilization of 2023 Program
Support Funds to the Schools for the Implementation of the
NLC and Other 2022-2023 End-of- School Year (EOSY) Break Activities Supporting
the National Learning Recovery Program**

As a supplement to DepEd Joint Memorandum relative to this subject, the following guidelines are set forth in order to guide the schools in the proper utilization of the NLC Support funds, FY 2023:

1. Downloading of funds to the NLC participating schools is hereby initiated, for reasons of expediency and practicability. The downloadable amount shall be apportioned to all participating schools, whose allocations shall be determined based on the number of enrollees in the learning camp. The Curriculum Implementation Division shall prepare the NLC execution plan which shall cover the allocation per participating school. The Finance Office shall provide technical assistance therefore and shall effect the downloading of funds, once the execution plan is approved.
 2. As soon as the schools receive the allocation, they shall promptly prepare the supplemental PPMPs, and the supplemental Annual Procurement Plan for NLC activities, to jumpstart the hybrid procurement. For purposes of this local policy, hybrid procurement shall be understood to mean employment of small value procurement and/or shopping under Section 52.1b for the procurement of supplies, materials, consumables, and equipment.
 3. In connection with paragraph 3, the SDO highly recommends in-house printing of learning materials as a concomitant activity for the completed procurement of supplies and consumables. Thus, schools are encouraged to expedite the procurement of supplies and consumables through shopping, if these supplies and consumables are not available at DBM-PS and employ SVP (outsourcing) in case of the procurement of printers or similar equipment indispensable to the production or reproduction of materials, whenever necessary.
- Reminder is hereby given to all concerned on the COA Circular 2020-004 relative to the P50,000.00 threshold amount to be observed in the event the school intends to acquire printers or similar equipment indispensable to the production or reproduction of teaching learning materials.
4. Prototypes of the NLC teaching and learning resources shall be made available to the participating schools at the Division LRMS through bit.ly/znNLC.
 5. The Administrative Officers (AOs) II are directed to closely assist or act as school BAC Secretariat and/or TWG in order to relieve the teachers from these ancillary concerns. The PSDSs are directed to oversee the mobilization and distribution of work tasks to AOs II to all participating schools within the district of their jurisdictions.
 6. Within thirty (30) days from receipt of the allotted funds, the schools, with the engagement of AOs II should complete the liquidation therefore, subject to the usual accounting and auditing rules and regulations.



Address: Capitol Drive, Estaka, Dipolog City 7100

Email: zn.division@deped.gov.ph

FB: DepEd Tayo- Schools Division of Zamboanga del Norte

Tel. No.: (065) 212- 5843

Website: www.depedzn.net