

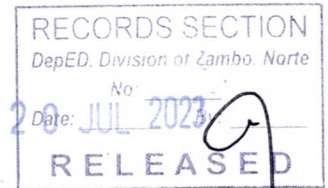


Republic of the Philippines
Department of Education

REGION IX

SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE

Office of the Schools Division Superintendent



July 17, 2023

Division Memorandum

No. 302, s. 2023

Ancillary Duties and Responsibilities

TO: Atty. Christine Joyce S. Paco, Legal Asst. I
Atty. Noriza Jean L. Daga, ADAS II
All Others Concerned

1. In the exigency of public service per RA 9155 Section 4.2 par. 3, Atty. Paco shall perform the duties and responsibilities of a legal consultant to the Schools Division Bids and Awards Committee. Conversely, Atty. Daga shall perform the duties and responsibilities of a legal consultant to the Schools Division HRMPSB.
2. These ancillary duties and responsibilities shall subsist until revoked by the proper authority.
3. For any clarification, please contact HRDS through 09998842496 or 09685211332.
4. **Immediate** widest dissemination and strict compliance of this memorandum is desired.

ROY C. TUBALLA EMD, JD, CESO VI
Schools Division Superintendent

HRD/RIP/ Employees Welfare/ 07172023/021



Address: Capitol Drive, Estaka, Dipolog City 7100

Email: zn.division@deped.gov.ph

FB: DepEd Tayo- Schools Division of Zamboanga del Norte

Tel. No.: (065) 212- 5843

Website: www.depedzn.net