



Republic of the Philippines
Department of Education
Region IX, Zamboanga Peninsula
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE



Division Memorandum:
No. 316, 2022

TO : PUBLIC SCHOOLS DISTRICT SUPERVISORS
SCHOOL HEADS (ELEMENTARY AND SECONDARY)
ALL OTHERS CONCERNED

FROM : **VIRGILIO P. BATAN, JR., CESO VI**
Schools Division Superintendent

SUBJECT : CALL FOR APPLICANTS FOR VACANT TEACHING AND NON-TEACHING POSITIONS IN DEPED ZAMBOANGA DEL NORTE DIVISION

DATE : **AUGUST 04, 2022**

1. The Schools Division of Zamboanga del Norte invites all interested and qualified applicants for the following positions:

Vacant Positions	Item Number	School/District Assignment	No. of Items	CSC Prescribed Qualification			
				Education	Training	Experience	Eligibility
MASTER TEACHER II	MTCHR2-570014-2011	BACONG NHS	1	BSED OR BACHELOR'S DEGREE PLUS 18 PROF. UNITS IN EDUCATION; AND 24 UNITS FOR A MASTER'S DEGREE IN EDUCATION OR ITS EQUIVALENT	4 HRS. RELEVANT TRAININGS	1 YEAR AS MT-I OR 4 YEARS AS T-III	RA 1080 (TEACHER)
MASTER TEACHER I	MTCHR1-571624-1998	KATIPUNAN II	4	BEED/BSED OR BACHELOR'S DEGREE PLUS 18 PROF. UNITS IN EDUCATION ; & 18 UNITS FOR A MASTER'S DEGREE IN EDUCATION OR ITS EQUIVALENT	NONE REQUIRED	3 YEARS REL. EXP.	RA 1080 (TEACHER)
MASTER TEACHER I	MTCHR1-571514-1998	SIOCON III		BEED/BSED OR BACHELOR'S DEGREE PLUS 18 PROF. UNITS IN EDUCATION ; & 18 UNITS FOR A MASTER'S DEGREE IN EDUCATION OR ITS EQUIVALENT	NONE REQUIRED	3 YEARS REL. EXP.	RA 1080 (TEACHER)
MASTER TEACHER I	MTCHR1-572068-1998	LILLOY NHS		BSED OR BACHELOR'S DEGREE PLUS 18 PROF. UNITS IN EDUCATION ; & 18 UNITS FOR A MASTER'S DEGREE IN EDUCATION OR ITS EQUIVALENT	NONE REQUIRED	3 YEARS REL. EXP.	RA 1080 (TEACHER)
MASTER TEACHER I	MTCHR1-571603-1998	TAMPILISAN I DISTRICT		BEED/BSED OR BACHELOR'S DEGREE PLUS 18 PROF. UNITS IN EDUCATION ; & 18 UNITS FOR A MASTER'S DEGREE IN EDUCATION OR ITS EQUIVALENT	NONE REQUIRED	3 YEARS REL. EXP.	RA 1080 (TEACHER)

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HEAD TEACHER III	HTEACH3-570001-2010	BACONG NHS	2	AT LEAST 36 MA UNITS IN THE FIELD OF ADMINISTRATION, SUPERVISION, LEADERSHIP/ MANAGEMENT	31 HRS. REL. TRAINING	HT FOR 2 YRS/TEACHER FOR 5 YRS	RA 1079
HEAD TEACHER III	HTEACH3-570355-1998	TAMPILISAN II DISTRICT		AT LEAST 36 MA UNITS IN THE FIELD OF ADMINISTRATION, SUPERVISION, LEADERSHIP/ MANAGEMENT	32 HRS. REL. TRAINING	HT FOR 2 YRS/TEACHER FOR 5 YRS	RA 1080
HEAD TEACHER II	HTEACH2-570012-2008	BACUNGAN NHS	2	AT LEAST 24 MA UNITS IN THE FIELD OF ADMINISTRATION, SUPERVISION, LEADERSHIP/ MANAGEMENT		HT-I FOR 1 YEAR	RA 1080 (TEACHER)
HEAD TEACHER II	HTEACH2-570044-2017	BACONG NHS		AT LEAST 24 MA UNITS IN THE FIELD OF ADMINISTRATION, SUPERVISION, LEADERSHIP/ MANAGEMENT		HT-I FOR 1 YEAR	RA 1080 (TEACHER)
HEAD TEACHER I	HTEACH1-570072-2008	BACUNGAN NHS	1	AT LEAST 18 MA UNITS IN THE FIELD OF ADMINISTRATION, SUPERVISION, LEADERSHIP/ MANAGEMENT	24 HRS. REL. TRAINING	TIC FOR 1 YR; TEACHER III FOR 5 YEARS	PBET/LET
TEACHER III	TCH3-572154-1998	GUTALAC I	9	BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	2 YEARS REL. EXP.	PBET/LET
TEACHER III	TCH3-570889-2020	LABASON I		BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	2 YEARS REL. EXP.	PBET/LET
TEACHER III	TCH3-570096-2022	SALUG I DISTRICT		BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	2 YEARS REL. EXP.	PBET/LET
TEACHER III	TCH3-570833-2017	SINDANGAN NORTH II		BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	2 YEARS REL. EXP.	PBET/LET
TEACHER III	TCH3-571252-2019	LA LIBERTAD		BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	2 YEARS REL. EXP.	PBET/LET
TEACHER III	TCH3-570314-2019	SINDANGAN SOUTH II		BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	2 YEARS REL. EXP.	PBET/LET
TEACHER III	TCH3-571177-2019	SIOCON III		BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	2 YEARS REL. EXP.	PBET/LET
TEACHER III	TCH3-570118-2015	TAMPILISAN II DISTRICT		BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	2 YEARS REL. EXP.	PBET/LET
TEACHER III	TCH3-570386-2014	TAMPILISAN I DISTRICT		BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	2 YEARS REL. EXP.	PBET/LET

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TEACHER II	TCH2-572282-1998	GUTALAC I	8	BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	1 YEAR REL. EXP.	PBET/LET
TEACHER II	TCH2-572087-1998	SINDANGAN NORTH II		BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	1 YEAR REL. EXP.	PBET/LET
TEACHER II	TCH2-570788-2016	KATIPUNAN NHS		BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	1 YEAR REL. EXP.	PBET/LET
TEACHER II	TCH2-570259-2017	TAMPILISAN NHS		BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	1 YEAR REL. EXP.	PBET/LET
TEACHER II	TCH2-570237-2000	KATIPUNAN NHS		BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	1 YEAR REL. EXP.	PBET/LET
TEACHER II	TCH2-570480-2013	KATIPUNAN NHS		BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	1 YEAR REL. EXP.	PBET/LET
TEACHER II	TCH2-570034-2000	DOHINOB NHS		BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	1 YEAR REL. EXP.	PBET/LET
TEACHER II	TCH2-570217-2015	SIOCON III		BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	1 YEAR REL. EXP.	PBET/LET
ADMINISTRATIVE ASSISTANT III	ADAS3-570074-2014	MUTIA DISTRICT	2	COMPLETION OF 2 YEARS COLLEGE STUDIES INCL. OR SUPPLEMENTED W/ 12 UNITS IN ACCOUNTING	4 HRS. REL. TRAINING	1 YEAR REL. EXP.	CS SUB PROF.
ADMINISTRATIVE ASSISTANT III	ADAS3-570021-2004	POLANCO NHS		COMPLETION OF 2 YEARS COLLEGE STUDIES INCL. OR SUPPLEMENTED W/ 12 UNITS IN ACCOUNTING	4 HRS. REL. TRAINING	1 YEAR REL. EXP.	CS SUB PROF.
ADMINISTRATIVE ASSISTANT II	ADAS2-570071-2016	POLANCO NHS (SHS)	1	COMPLETION OF 2 YEARS COLLEGE STUDIES	4 HRS. REL. TRAINING	1 YEAR REL. EXP.	CS SUB PROF.

2. Teacher I and Teacher II (Senior High) positions are still subject to follow ranking in the RQA or facilitate transfer of teachers within the DepEd.
3. Following Division Memorandum No. 310 s. 2022, Teacher II and Teacher III ranking and interview for Elementary and Junior High School Items must take place in the district or school with the district or school personnel selection committee, depending on where the opening is. RQA charting for vacant Teacher II Senior High items will be done in the division office.
4. All documents of interested applicants must be submitted to the respective School Selection Committee (for secondary) and District Selection Committee (for elementary) for assessment of authenticity, completeness and veracity and submit to the Division Office - Personnel Section on or before **AUGUST 26, 2022**. (See DepEd Order No. 66, s. 2007 and MEC 10, s. 1979 for the Composition of School/District Selection Committee, whichever is applicable).

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5. Applicants are encouraged to submit their organized documents in a folder (See Enclosure 1 to 3).
6. The skills test and interview will be on **SEPTEMBER 14-16, 2022**. Applicants are required to bring original copies of documents submitted during the interview and skills test (Skills test and interview schedule may change without prior notice).
7. This memorandum is to be posted in at least three conspicuous places in schools and/or districts.
8. For information, guidance and compliance.

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Enclosure No. 1 of DM No. _____ s. 2022

CHECKLIST OF REQUIREMENTS FOR HEAD TEACHER/SCHOOL PRINCIPAL
(Reference: DO No. 42, s. 2007)

Name of Teacher: _____ School/District: _____

Item Number: _____ Vice: _____

Instruction: Initial assessment of documents should be done by the DSC/SSC in the presence of the applicant for the position. A photocopy of this accomplished checklist should be provided to the applicant.

BASIC REQUIREMENTS	Mark a check (/) on the appropriate column	
	C	NC
I. Omnibus Certification		
II. Fully Accomplished PDS with recent passport-sized picture (CSC Form 212, revised 2017) and work experience sheet which can be downloaded at www.csc.gov.ph		
III. One (1) Authenticated PRC License		
REQUIRED DOCUMENT/S PER CRITERION		
A. Performance Rating		
<ul style="list-style-type: none"> • Certification of Performance Rating for the Last Three Years duly signed by Administrative Officer Helen Tangon (SY 2017-2018; SY 2018-2019; 2019-2020) 		
B. Experience		
<ul style="list-style-type: none"> • Latest Service Record signed by HRMO • Latest Approved Appointment 		
C. Outstanding Accomplishments		
a. Outstanding Employee Award		
<ul style="list-style-type: none"> • Certificate of Recognition/Plaque/Trophy and other MOVs of the award received. 		
b. Innovations		
<ul style="list-style-type: none"> • Report of the innovation duly approved by superior DepEd Official/s corroborated by at least 3 Department Heads/Master Teacher teachers stating the positive impact of the innovation in the performance of the school with attachments (project proposal, pictures, sample output of the innovation, etc) 		
c. Research and Development Projects		
<ul style="list-style-type: none"> • A copy of the completed research evaluated/accepted by School/District/Division Research Committee, whichever is applicable. 		
d. Publication/Authorship		
<ul style="list-style-type: none"> • A copy of the published book/with ISBN or a copy of the module/storybook quality assured, validated and certified by the Division LRMS or Division Learning Area Supervisor; or 		

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<ul style="list-style-type: none"> A copy of newspaper/magazine of wide circulation where authored article on education was published. 		
e. Consultant/Resource Speaker in Trainings/Seminars/Workshops/Symposia <ul style="list-style-type: none"> Certificates (Authenticated by School Principal or PSDS) 		
D.a Education <ul style="list-style-type: none"> Authenticated Transcript of Records (at least MAED-CAR) 		
D.b Training, any of the following <ul style="list-style-type: none"> 3 certificates of participation in a training of at least 3 days in a district or division or region level 1 certificate of participation in a training of at least 3 days in a national or international level Certificate of Recognition as chair or co-chair in a technical/planning committee 		

C (Complied) – documents meet the requirements in terms of veracity, authenticity and completeness.
NC (Not complied) – documents do not meet the requirements in terms of veracity, authenticity and completeness.

AGREEMENT

All lacking/required documents shall be submitted on or before _____. If applicant fails to submit the lacking documents on the agreed date, non-compliance shall constitute waiver/withdrawal of application.

Signed on the _____ day of _____, 2022.

 Signature over Printed Name of Applicant

 Signature Over Printed Name of DSC/SSC
 Chair or Representative

CERTIFICATION

To the HRMPSB:

This is to certify that the documents of the above-named applicant for HT ___/SP ___ have been screened by this committee and have been forwarded as:
 _____ COMPLETE _____ INCOMPLETE (failed to comply on the agreed date)

Signed on this _____ day of _____, 2022.

 DSC/SSC Chairperson

Members:

Conformé: _____

Date: _____

Applicant's Signature Over Printed Name

Note: If applicant fails to sign in the conformé, please state reason, i.e. *failed to appear on the agreed date*. This checklist must be submitted with the folder of the applicant.

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Enclosure No. 2 of DM No. _____ s. 2022

CHECKLIST OF REQUIREMENTS FOR MASTER TEACHERS
(Reference: MECS ORDER NO. 10, S. 1979 and DECS ORDER NO. 57, S. 1997)

Name of Teacher: _____
Item Number: _____

School/District: _____
Vice: _____

Instruction: Initial assessment of documents should be done by the DSC/SSC in the presence of the applicant for the position. A photocopy of this accomplished checklist should be provided to the applicant.

BASIC REQUIREMENTS	Mark a check (/) on the appropriate column.	
	C	NC
A. Omnibus Certification		
B. Fully Accomplished PDS with recent passport-sized picture (CSC Form 212, revised 2017) and work experience sheet which can be downloaded at www.csc.gov.ph		
C. One (1) Authenticated PRC License		
D. Performance Rating for the Last Three Years duly signed by Administrative Officer Helen Tangon (SY 2017-2018; SY 2018-2019; 2019-2020)		
E. Latest Service Record signed by HRMO		
F. Duly Authenticated Copy of Transcript of Records		
G. Approved General School Program or SF 7		
DOCUMENTS FOR LEADERSHIP, POTENTIAL and ACCOMPLISHMENT		
10. Introduced any of the following which has been ADOPTED or USED by the school or district. <ul style="list-style-type: none"> Report on the use of the curriculum or instructional materials/effective teaching techniques or strategies/simplification of work/income generating project submitted to the School Head and corroborated by at least 3 teachers with attachments (lesson plans, pictures, outputs, instructional materials, etc.) 		
11. Served efficiently and effectively as subject coordinator, grade chairman for at least 1 year, or as adviser of school publication or organization for 2 years. <ul style="list-style-type: none"> Accomplishment report signed by School Principal and corroborated by at least 3 teachers of the department or grade level with the following attachments (pictures, designation/certification with inclusive dates, school paper for school publication adviser) 		
12. Served as chairman of a special committee* such as curriculum study committee, committee to prepare instructional materials, committee to prepare school program**, and discharged the work efficiently. <ul style="list-style-type: none"> Report of activities as chairman of the committee signed by the School Principal and corroborated by at least three members of the committee with attachments (any applicable MOV such as sample instructional materials, etc) 		
13. Initiated or headed an educational research activity duly approved by the educational authorities either for improvement of instruction, for community development or teacher welfare. <ul style="list-style-type: none"> A copy of a completed research evaluated/accepted by School/District/Division Research Committee, whichever is applicable. 		
14. Coordinator of community project or activity or of a program of another agency or coordinator of a rural service improvement activity in a community such as feeding, nutrition, agro-industrial fairs, etc. at least two years. <ul style="list-style-type: none"> Report signed by the head where said project/activity was conducted corroborated by at least three members of the agency/community/barangay with the following attachments (Certification as coordinator or member where said project/activity, program or schedule of activities, picture, etc. 		
15. Organized/managed an in-service activity or other similar activity at least on the school level. (Note: pax should be teachers or other school personnel)		

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<ul style="list-style-type: none"> Activity/Training Completion Report submitted to the School Principal corroborated by at least 3 teachers with attachments (approved activity/training proposal, training matrix, attendance sheets of participants, pictures) 		
<p>16. Credited with meritorious award achievements such as coach of contestants who receive prizes, commendations or any form of recognition/ Athletic coach of athletes or teams who won prizes/Coordinator of Boy Scout or Girl Scout Activities.</p> <ul style="list-style-type: none"> Certificate, plaque or any MOV reflecting the name of the teacher as trainer/coach with the name of contestant/athletes and the prize won; or Designation as Boy/Girl Scout Coordinator with report of BSP/GSP activity conducted at least in the school submitted to the Principal and corroborated by at least 3 teachers. 		
<p>17. Authorship</p> <ul style="list-style-type: none"> A copy of the published book/with ISBN or a copy of the module/storybook quality assured, validated and certified by the Division LRMSD or Division Learning Area Supervisor; or A copy of newspaper/magazine of wide circulation where authored article on education was published. 		
<p>DEMONSTRATION TEACHING</p> <ul style="list-style-type: none"> Certificate of Recognition as Demo Teacher with other MOVs (Lesson Plan utilized in the demonstration teaching, learners' outputs, pictures during the demo, attendance sheets, etc) 		

C (Complied) – documents meet the requirements in terms of veracity, authenticity and completeness.
NC (Not complied) – documents do not meet the requirements in terms of veracity, authenticity and completeness.

AGREEMENT

All lacking/required documents shall be submitted on or before _____. If applicant fails to submit the lacking documents on the agreed date, non-compliance shall constitute waiver/withdrawal of application.

Signed on this ____ day of _____, 2022.

 Signature over Printed Name of Applicant

 Signature Over Printed Name of DSC/SSC
 Chair or Representative

CERTIFICATION

To the HRMPSB:

This is to certify that the documents of the above-named applicant for MT ____ have been screened by this committee and have been forwarded as :
 _____ COMPLETE _____ INCOMPLETE (failed to comply on the agreed date)

Signed on this ____ day of _____, 2022.

 DSC/SSC Chairperson

Members:

Conformé: _____
 Applicant's Signature Over Printed Name

Date: _____

Note: If applicant fails to sign in the conformé, please state reason, i.e. failed to appear on the agreed date. This checklist must be submitted with the folder of the applicant.

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Enclosure No. 3 of DM No. _____ s. 2022

**CHECKLIST OF REQUIREMENTS FOR PROMOTION TO TEACHER 2 and 3,
 RELATED-TEACHING and NON-TEACHING POSITIONS
 (Reference: DO 66, s. 2007)**

Name of Teacher: _____ School/District: _____
 Item Number: _____ Vice: _____

Instruction: Initial assessment of documents should be done by the DSC/SSC in the presence of the applicant for the position. A photocopy of this accomplished checklist should be provided to the applicant.

BASIC REQUIREMENTS	Mark a check (/) on the appropriate column	
	C	NC
I. Omnibus Certification		
II. Fully Accomplished PDS with recent passport-sized picture (CSC Form 212, revised 2017) and work experience sheet which can be downloaded at www.csc.gov.ph		
III. One (1) Authenticated PRC License		
REQUIRED DOCUMENT/S PER CRITERION		
A. Performance Rating		
<ul style="list-style-type: none"> • Certification of Performance Rating for the Last Three Years duly signed by Administrative Officer Helen Tangon (SY 2017-2018; SY 2018-2019; 2019-2020) 		
B. Experience		
<ul style="list-style-type: none"> • Latest Service Record signed by HRMO • Latest Approved Appointment 		
C. Outstanding Accomplishments		
a. Outstanding Employee Award		
<ul style="list-style-type: none"> • Certificate of Recognition/Plaque/Trophy and other MOVs of the award received. 		
b. Innovations		
<ul style="list-style-type: none"> • Report of the innovation duly approved by a DepEd Official and corroborated by at least 3 teaching/non-teaching/teaching-related personnel, whichever is applicable, stating the positive impact of the innovation in the performance of the school with attachments (project proposal, pictures, sample output of the innovation, etc) 		
c. Research and Development Projects		
<ul style="list-style-type: none"> • A copy of the completed research evaluated/accepted by School/District/Division Research Committee, whichever is applicable. 		
d. Publication/Authorship		

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<ul style="list-style-type: none"> • A copy of the published book/with ISBN or a copy of the module/storybook quality assured, validated and certified by the Division LRMDs or Division Learning Area Supervisor; or • A copy of newspaper/magazine of wide circulation where authored article on education was published. 		
e. Consultant/Resource Speaker in Trainings/Seminars/Workshops/Symposia <ul style="list-style-type: none"> • Certificates (Authenticated by School Principal or PSDS) 		
D.a Education <ul style="list-style-type: none"> • Authenticated Transcript of Records (at least MAED-CAR) 		
D.b Training, any of the following <ul style="list-style-type: none"> • 3 certificates of participation in a training of at least 3 days in a district or division or region level • 1 certificate of participation in a training of at least 3 days in a national or international level • Certificate of Recognition as chair or co-chair in a technical/planning committee 		

C (Complied) – documents meet the requirements in terms of veracity, authenticity and completeness.

NC (Not complied) – documents do not meet the requirements in terms of veracity, authenticity and completeness.

AGREEMENT

All lacking/required documents shall be submitted on or before _____. If applicant fails to submit the lacking documents on the agreed date, non-compliance shall constitute waiver/withdrawal of application.

Signed on the _____ day of _____, 2022.

 Signature over Printed Name of Applicant

 Signature Over Printed Name of DSC/SSC
 Chair or Representative

CERTIFICATION

To the HRMPSB:

This is to certify that the documents of the above-named applicant for T ____ have been screened by this committee and have been forwarded as:
 _____ COMPLETE _____ INCOMPLETE (failed to comply on the agreed date)

Signed on this _____ day of _____, 2022.

 DSC/SSC Chairperson

Members:

Conformé: _____

Date: _____

Applicant's Signature Over Printed Name

Note: If applicant fails to sign in the conformé, please state reason, i.e. *failed to appear on the agreed date*. This checklist must be submitted with the folder of the applicant.

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Request for Publication of Vacant Positions

RECORDS SECTION
DepEd, Division of Zambo. Norte
No. _____
Date: 07-19-2022 By: _____
PRELEASSED

Electronic copy to be submitted to
the CSC FO must be in MS Excel
format

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of DepEd ZN in the CSC website:

VIRGILIO P. BATAN, JR., CESO VI
SCHOOLS DIVISION SUPERINTENDENT OF ZAMBOANGA DEL NORTE
DATE: 07/19/2022

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CIVIL SERVICE COMMISSION
GSCFO-ZAMBOANGA DEL NORTE
Dipolog City
Date: 07-20-2022 Time: 10:35
By: ABY LERBY D. MAJORITA
22-0205

For the Schools Division Superintendent:

JOY E. LETRAN-SINGSON, EMD
SGOD Chief
In-Charge of Office

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards	Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment
1	MASTER TEACHER II	MTCHR2-570014-2011	19	49,835	BEED OR BACHELOR'S DEGREE PLUS 18 PROF. UNITS IN EDUCATION; AND 24 UNITS FOR A MASTERS DEGREE IN EDUCATION OR ITS EQUIVALENT	BEED/BEED OR BACHELOR'S DEGREE PLUS 18 PROF. UNITS IN EDUCATION ; & 18 UNITS FOR A MASTERS DEGREE IN EDUCATION OR ITS EQUIVALENT	4 HRS. RELEVANT TRAININGS	1 YEAR AS MT-I OR 4 YEARS AS T-III	RA 1080 (TEACHER)		BACONG NHS
	MASTER TEACHER I	MTCHR1-571624-1998	18	45,203	BEED/BEED OR BACHELOR'S DEGREE PLUS 18 PROF. UNITS IN EDUCATION ; & 18 UNITS FOR A MASTERS DEGREE IN EDUCATION OR ITS EQUIVALENT	BEED/BEED OR BACHELOR'S DEGREE PLUS 18 PROF. UNITS IN EDUCATION ; & 18 UNITS FOR A MASTERS DEGREE IN EDUCATION OR ITS EQUIVALENT	NONE REQUIRED	3 YEARS REL. EXP.	RA 1080 (TEACHER)		KATIPUMAN II
3	MASTER TEACHER I	MTCHR1-571514-1998	18	45,203	BEED/BEED OR BACHELOR'S DEGREE PLUS 18 PROF. UNITS IN EDUCATION ; & 18 UNITS FOR A MASTERS DEGREE IN EDUCATION OR ITS EQUIVALENT	BEED/BEED OR BACHELOR'S DEGREE PLUS 18 PROF. UNITS IN EDUCATION ; & 18 UNITS FOR A MASTERS DEGREE IN EDUCATION OR ITS EQUIVALENT	NONE REQUIRED	3 YEARS REL. EXP.	RA 1080 (TEACHER)		SIOCON III
4	MASTER TEACHER I	MTCHR1-572068-1998	18	45,203	BEED/BEED OR BACHELOR'S DEGREE PLUS 18 PROF. UNITS IN EDUCATION ; & 18 UNITS FOR A MASTERS DEGREE IN EDUCATION OR ITS EQUIVALENT	BEED/BEED OR BACHELOR'S DEGREE PLUS 18 PROF. UNITS IN EDUCATION ; & 18 UNITS FOR A MASTERS DEGREE IN EDUCATION OR ITS EQUIVALENT	NONE REQUIRED	3 YEARS REL. EXP.	RA 1080 (TEACHER)		LILLOY NHS
5	MASTER TEACHER I	MTCHR1-571603-1998	18	45,203	BEED/BEED OR BACHELOR'S DEGREE PLUS 18 PROF. UNITS IN EDUCATION ; & 18 UNITS FOR A MASTERS DEGREE IN EDUCATION OR ITS EQUIVALENT	BEED/BEED OR BACHELOR'S DEGREE PLUS 18 PROF. UNITS IN EDUCATION ; & 18 UNITS FOR A MASTERS DEGREE IN EDUCATION OR ITS EQUIVALENT	NONE REQUIRED	3 YEARS REL. EXP.	RA 1080 (TEACHER)		TAMPILISAN I DISTRICT

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			FV		Education					
6	HEAD TEACHER III	HTTEACH3-570001-2010	16	38,150	AT LEAST 36 MA UNITS IN THE FIELD OF ADMINISTRATION, SUPERVISION, LEADERSHIP/ MANAGEMENT	31 HRS. REL. TRAINING	HT FOR 2 YRS/TEACHER FOR 5 YRS	RA 1079		BACONG NHS
7	HEAD TEACHER III	HTTEACH3-570355-1998	16	38,150	AT LEAST 36 MA UNITS IN THE FIELD OF ADMINISTRATION, SUPERVISION, LEADERSHIP/ MANAGEMENT	32 HRS. REL. TRAINING	HT FOR 2 YRS/TEACHER FOR 5 YRS	RA 1080		TAMPILISAN II DISTRICT
8	HEAD TEACHER II	HTTEACH2-570012-2008	15	35,097	AT LEAST 24 MA UNITS IN THE FIELD OF ADMINISTRATION, SUPERVISION, LEADERSHIP/ MANAGEMENT		HT-I FOR 1 YEAR	RA 1080 (TEACHER)		BACUNGAN NHS
9	HEAD TEACHER II	HTTEACH2-570044-2017	15	35,097	AT LEAST 24 MA UNITS IN THE FIELD OF ADMINISTRATION, SUPERVISION, LEADERSHIP/ MANAGEMENT		HT-I FOR 1 YEAR	RA 1080 (TEACHER)		BACONG NHS
10	HEAD TEACHER I	HTTEACH1-570072-2008	14	32,321	AT LEAST 18 MA UNITS IN THE FIELD OF ADMINISTRATION, SUPERVISION, LEADERSHIP/ MANAGEMENT	24 HRS. REL. TRAINING	TTC FOR 1 YR; TEACHER III FOR 5 YEARS	PBET/LET		BACUNGAN NHS
11	TEACHER III	TCH3-572154-1998	13	29,798	BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	2 YEARS REL. EXP.	PBET/LET		GUTALAC I
12	TEACHER III	TCH3-570889-2020	13	29,798	BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	2 YEARS REL. EXP.	PBET/LET		LABASON I
13	TEACHER III	TCH3-570096-2022	13	29,798	BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	2 YEARS REL. EXP.	PBET/LET		SALUG I DISTRICT
14	TEACHER III	TCH3-570833-2017	13	29,798	BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	2 YEARS REL. EXP.	PBET/LET		SINDANGAN NORTH II
15	TEACHER III	TCH3-571252-2019	13	29,798	BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	2 YEARS REL. EXP.	PBET/LET		LA LIBERTAD
16	TEACHER III	TCH3-570314-2019	13	29,798	BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	2 YEARS REL. EXP.	PBET/LET		SINDANGAN SOUTH II
17	TEACHER III	TCH3-571177-2019	13	29,798	BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	2 YEARS REL. EXP.	PBET/LET		SIOCON III

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			FV		Education					
18	TEACHER III	TCH3-570118-2015	13	29,798	BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	2 YEARS REL. EXP.	PBET/LET		TAMPILISAN II DISTRICT
19	TEACHER III	TCH3-570386-2014	13	29,798	BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	2 YEARS REL. EXP.	PBET/LET		TAMPLASAN I DISTRICT
20	TEACHER II	TCH2-572282-1998	12	27,608	BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	1 YEAR REL. EXP.	PBET/LET		GUTALAC I
21	TEACHER II	TCH2-572087-1998	12	27,608	BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	1 YEAR REL. EXP.	PBET/LET		SINDANGAN NORTH II
22	TEACHER II	TCH2-570788-2016	12	27,608	BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	1 YEAR REL. EXP.	PBET/LET		KATTIPUNAN NHS
23	TEACHER II	TCH2-570259-2017	12	27,608	BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	1 YEAR REL. EXP.	PBET/LET		TAMPILISAN NHS
24	TEACHER II	TCH2-570237-2000	12	27,608	BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	1 YEAR REL. EXP.	PBET/LET		KATTIPUNAN NHS
25	TEACHER II	TCH2-570480-2013	12	27,608	BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	1 YEAR REL. EXP.	PBET/LET		KATTIPUNAN NHS
26	TEACHER II	TCH2-570034-2000	12	27,608	BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	1 YEAR REL. EXP.	PBET/LET		DOHINOB NHS
27	TEACHER II	TCH2-570217-2015	12	27,608	BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	1 YEAR REL. EXP.	PBET/LET		SIOCON III
28	TEACHER II	TCH2-571203-2017	12	27,608	BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	1 YEAR REL. EXP.	PBET/LET		GODDOD NHS
29	TEACHER II	TCH2-570440-2019	12	27,608	BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	1 YEAR REL. EXP.	PBET/LET		SALUYONG NHS-SH
30	TEACHER II	TCH2-571168-2017	12	27,608	BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	1 YEAR REL. EXP.	PBET/LET		MANUKAN NHS-SH
31	TEACHER II	TCH2-571206-2017	12	27,608	BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	1 YEAR REL. EXP.	PBET/LET		GUTALAC NHS-SH
32	TEACHER I	TCH1-570920-2016	11	25,439	BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	NONE REQUIRED	RA 1080 (TEACHER)		GODDOD NHS

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33	TEACHER I	TCH1-572931-2018	11	25,439	BASED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	NONE REQUIRED	RA 1080 (TEACHER)		SIBUCO II
34	TEACHER I	TCH1-570964-2016	11	25,439	BASED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	NONE REQUIRED	RA 1080 (TEACHER)		SERGIO OSMEÑA NHS
35	TEACHER I	TCH1-570294-2017	11	25,439	BASED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	NONE REQUIRED	RA 1080 (TEACHER)		GUTALAC I
36	TEACHER I	TCH1-570231-2020	11	25,439	BASED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	NONE REQUIRED	RA 1080 (TEACHER)		TAMPILISAN NHS
37	TEACHER I	TCH1-570359-2008	11	25,439	BASED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	NONE REQUIRED	RA 1080 (TEACHER)		DON TEOTIMO OCHOTORENA NHS
38	TEACHER I	TCH1-571888-2012	11	25,439	BASED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	NONE REQUIRED	RA 1080 (TEACHER)		BACUNGAN NHS
39	TEACHER I	TCH1-596180-1998	11	25,439	BASED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	NONE REQUIRED	RA 1080 (TEACHER)		POLANCO II
40	TEACHER I	TCH1-571549-2012	11	25,439	BASED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	NONE REQUIRED	RA 1080 (TEACHER)		SINDANGAN CENTRAL II
41	TEACHER I	TCH1-595705-1998	11	25,439	BASED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	NONE REQUIRED	RA 1080 (TEACHER)		SIOCON III
42	TEACHER I	TCH1-590655-1998	11	25,439	BASED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	NONE REQUIRED	RA 1080 (TEACHER)		LABASON I
43	TEACHER I	TCH1-601075-1998	11	25,439	BASED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	NONE REQUIRED	RA 1080 (TEACHER)		LABASON II
44	TEACHER I	TCH1-596339-1998	11	25,439	BASED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	NONE REQUIRED	RA 1080 (TEACHER)		SERGIO OSMEÑA II
45	TEACHER I	TCH1-571226-2017	11	25,439	BASED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	NONE REQUIRED	RA 1080 (TEACHER)		SIAYAN NHS

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46	TEACHER I	TCH1-596822-1998	11	25,439	BSED OR BACHELOR'S DEGREE W/ 18 PROF. UNITS IN EDUC. MAJOR FIELD OF SPECIALIZATION	NONE REQUIRED	NONE REQUIRED	RA 1080 (TEACHER)		MANAWAN NHS
47	ADMINISTRATIVE ASSISTANT III	ADAS3-570074-2014	9	20,402	COMPLETION OF 2 YEARS COLLEGE STUDIES INCL. OR SUPPLEMENTED W/ 12 UNITS IN ACCOUNTING	4 HRS. REL. TRAINING	1 YEAR REL. EXP.	CS SUB PROF.		MUTIA DISTRICT
48	ADMINISTRATIVE ASSISTANT III	ADAS3-570021-2004	9	20,402	COMPLETION OF 2 YEARS COLLEGE STUDIES INCL. OR SUPPLEMENTED W/ 12 UNITS IN ACCOUNTING	4 HRS. REL. TRAINING	1 YEAR REL. EXP.	CS SUB PROF.		POLANCO NHS
	ADMINISTRATIVE ASSISTANT II	ADAS2-570071-2016	8	18,998	COMPLETION OF 2 YEARS COLLEGE STUDIES	4 HRS. REL. TRAINING	1 YEAR REL. EXP.	CS SUB PROF.		POLANCO NHS (SHS)

Interested and qualified applicants to include persons with disability (PWD's) , persons with limited mobility (PLB), pregnant women and members of the LGBT should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last three (3) rating period;
3. Photocopy of certificate of eligibility/rating/license;
4. Photocopy of Transcript of Records;
5. Photocopy of Certificate of Employment and/or Service Record;and
6. Photocopy of Certificate of Trainings and awards.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

VIRGILIO P. BATAN, JR., CESO VI
 SCHOOLS DIVISION SUPERINTENDENT
 SCHOOLS DIVISION OF ZAMBOANBGA DEL NORTE
 CAPITOL DRIVE, ESTAKA, DIPOLOG CITY
zambonortededep@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

CERTIFIED BY


ALY. JERRY M. MAYORBITA
 DIRECTOR II / 16/17



Republic of the Philippines
CIVIL SERVICE COMMISSION

Regional Office No. IX

OSCF0-ZAMBOANGA DEL NORTE

Dipolog City

BULLETIN OF VACANT POSITIONS IN THE GOVERNMENT

Published by the Civil Service Commission Regional Office No. IX

Pursuant to Section 3 of Republic Act No. 7041 and

Section 7 of the Implementing Rules Thereof

26 JUL 2022,

Date of Publication