



Republic of the Philippines
Department of Education
Region IX, Zamboanga Peninsula
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE



Division Memorandum

No. 137 s. 2022

TO : ASDSs
CES & EPS, SGOD
SEPS & EPS II, SMM&E, Div. ITO, & Division Planning Officer
Select PSDSs/PICDs, Principals and Teachers
All Others Concerned

FROM : VIRGILIO P. BATAN JR., CESO VI
Schools Division Superintendent

SUBJECT: **MONITORING, EVALUATION AND ADJUSTMENT (MEA) SYSTEM DEVELOPMENT PLANNING AND WORKSHOP**

DATE : June 27, 2022

1. With a goal to provide convenience in monitoring or tracking performance of schools, districts and the SDO as a whole, along DepEd intermediate outcome indicators and against program targets, consistent with DepEd Order No. 29, s. 2022 (*The Basic Education M&E Framework*) and Division Memorandum No. 73, s. 2022 (*The Division QA Processes in the New Normal*), this Office announces the conduct of MEA System Development Planning and Workshop on **July 8, 2022, @ 9:00 AM** at Jacinzel's Catering Hall, Disud, Sindangan, Zamboanga Del Norte.
2. Participants of this planning & workshop are the select SDO and field personnel, to wit:

Select SDO Personnel	Select Field Personnel
CES Joy E. Singson	PSDS Reynaldo Magtuba
CES Lilia E. Abello or EPS Representative	PICD Nheymross U. Sugod
EPS Ervie A. Acaylar	P II Gerwil R. Descallar
SEPS Wilson H. Inding	P1 Nemia E. Peladas
EPS Jed Nieves/ PDO Ethyl Kimberly S. Labadan	T1 Jessie M. Nava
ITO Julius O. Belagantol	T1 Mark Jade Benitez
PO III Giparel B. Elumba	

3. Expenses for meals and snacks shall be charged against SGOD-HRTD Funds, while expenses for travel shall be charged against division or school local funds, as the case may be, subject for the usual accounting and auditing rules and regulations.
4. Please see enclosed matrix of activities. For queries, feel free to reach the Secretariat/SMM&E SMM&E personnel thru 0938-737-5625 (SMART) OR 0995-881-881 (GLOBE).
5. Wide dissemination of this Memorandum is desired.

SGOD-SMM&E -whi/MEASystemDevelopment -028-06272022





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Enclosure to DM No: __,s 2022

MATRIX OF ACTIVITIES

TIME	Flow	Person/s In-charge
Part I 8:00–8:30 AM	Registration and Attendance	Secretariat
8:30–9:30 AM	Opening Program Preliminaries Opening Remarks Setting of Expectations Message	c/o Secretariat Audio-visual aided Dr. Bezer B. Crampatanta PSDS, Sindangan Central I Joy E. Letran-Singson, EMD Chief Education Supervisor, SGOD Virgilio P. Batan Jr., CESO VI Schools Division Superintendent
9:30-10:30 AM	Input 1: System Development with DepEd Intermediate Outcomes Performance Indicators In Mind (DO 29, s. 2022)	Dr. Judith V. Romaguera, CESO VI Assistant Schools Division Superintendent
10:45 – 11:45AM	Input 2: System Development with Enabling Mechanisms Indicators In Mind(DO 29, s. 2022)	Dr. Judelyn J. Ramos, CESO VI Assistant Schools Division Superintendent
12:00 – 12:30	Health Break	Health break
12:30 – 1:30 PM	The Division MEA Mechanisms	Wilson H. Inding SEPS , SMM&E
1:30 – 4:00 PM	System Development Brainstorming and Workshop A. Proposed e-system Features, and Programming Limitations B. Other Points for System Development Considerations B.1. Curriculum-related data/System updating B.2. Data Consistency & Storage B.3. Accessibility B.4. Sorting and Graphing Concerns B.5. Data Collection, Uploading & Downloading at the school- level esp. for SMEA B.6. Data mining, & reporting/presentation/ Other considerations	ITO Belagantol, Jessie Nava & Mark Jade Benites <i>Comments/Suggestions from:</i> Dr. Lilia E. Abello PO III Giparel Elumba PSDS Reynaldo Magtuba PICD Nheymross U.Sugod P1 Nemia Peladas P II Gerwil Descallar
4:30 – 5:00 PM	Ways forward - Agreements and Timetable	Ervie A. Acaylar Education Program Suervisor, SGOD

