



Republic of the Philippines
Department of Education
Region IX, Zamboanga Peninsula
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE



Division Memorandum
No. 47 S. 2022

To : Public Schools District Supervisors
Elementary and Secondary School Principals
Senior Bookkeepers/ ADAS III (District and Secondary Schools)
All Others Concerned

From :  **MA. LIZA R. TABILON EdD, CESO V**
Schools Division Superintendent

Subject: **Crafting and Submission of FY 2022 School Operating Budget –Forms A and B**

Date : February 3, 2022

1. The Department of Budget and Management has issued the guidelines for the release of funds for FY 2022 as per National Budget Circular No. 587 dated January 3, 2022 which will be the groundwork for the preparation of the School Operating Budget (SOB) and the downloading of the local school Maintenance and Other Operating Expenses (MOOE) to synchronize fund release with the implementation of the physical and financial plans, targets, and schedules.
2. Relative hereto, this office enjoins all concerned to submit their SOB -Forms A and B at the Budget Unit in this Division Office on or before March 30, 2022.
3. Kindly coordinate with your district senior bookkeepers for the soft copy of the General Appropriations Act FY 2022 (RA 11639) which was sent to them via email.
4. For information and guidance.

BUDGETOFFICEepb/ Crafting and Submission of FY 2022 School Operating Budget –Forms A and B/02-03-2022

N-avigating
O-pportunities to
R-engineer for
T-ransformation &
E-mpowerment



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Sense of Urgency"