



Republic of the Philippines
 Department of Education
 Region IX, Zamboanga Peninsula
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE



Division Advisory
 No. 16, s. 2022

TO : ALL CONCERNED PERSONNEL

FROM : **MA. LIZA R. TABILON, CESO V**
 Schools Division Superintendent

SUBJECT : ACKNOWLEDGEMENT RECEIPT OF APPOINTMENT

DATE : January 20, 2022

1. Pursuant to the Revised 2017 Omnibus Rules on Appointments and Other Human Resource Actions (ORAOHRA), particularly Section 17 of Rule VI thereof, mandating appointees to acknowledge the receipt of the appointment by signing the acknowledgment portion at the back of the appointment form before performing their duties and responsibilities attached to the position, this office advises all concerned appointees to visit the Personnel Unit of the SDO to personally sign their respective appointment papers (see attached list of appointees).
2. In as much as said documents are still to be submitted to the CSC, concerned appointees are also advised for compliance **within one week** from release of this second advisory.
3. As part of the observance of the required minimum health standards, everyone is advised to wear face mask and maintain social distancing while in the premises of the division office.
4. For any queries or clarifications, you may call telephone number (065) 212 5843, or email us at zn.division@deped.gov.ph, or thru the online helpdesk at depedzn.net/helpdesk.
5. Immediate dissemination of this advisory is desired.

PERSONNELbrg/Advisory to Sign Appointment/A0005-2022/01202022

Navigating
 Opportunities to
 Engage in
 Education
 Empowerment



Central Office, Establan, Division Office, 7100
 Capital Drive, Establan, Digos City, 7100
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 e-mail address: zn.division@deped.gov.ph
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Wash Your Hands Often
 and Do Mask Wearing Each Day
 Signs of Agency
 Signs of Agency
 Signs of Agency



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NAME	POSITION	SCHOOL/ DISTRICT
1. (Alex B. Gimang) <i>DONE</i>	Teacher III	Bobongan ES, Labason II District
2. Rey M. Biaje	Head Teacher IV	Mamad ES, Baliguian District
3. (Mario L. Miguel) <i>DONE</i>	Teacher III	Matam ES, Katipunan III
4. (Lenie D. Bautista) <i>DONE</i>	Teacher III	Princess Lamaya ES, Sergio Osmeña II
5. (Ramil B. Bangay) <i>DONE</i>	Head Teacher II	Bobongan ES, Labason II
6. Majel M. Sumacay	School Principal II	Malayal Community Central School, Sibuco I
7. Marilou A. Geraga	Teacher III	Piñan District
8. Melafel D. Calago	Teacher I	Mabuhay ES, Sergio Osmeña II
9. Genelyn C. De Leon	Teacher III	San Isidro NHS
10. Dennis B. Dompales	Teacher III	Tampilisan I
11. Jemma M. Jauculan	Teacher I	Katipunan II
12. Sheryl C. Escala	Head Teacher I	Kanim NHS

PERSONNELbrg/Advisory to Sign Appointment/A0006-2022/01202022

N-avigating
O-pportunities to
R-e-engineer for
T-ransformation &
E-mpowerment



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"Be and Do Much Better Each Day
with a
Sense of Urgency"